STUDENT WITHDRAWAL FORM

Berthoud Elementary School

We have been informed that __________________________ will be leaving
on __________________ to move to __________________________.

Please fill out the appropriate forms (report card, permanent record page, immunization card, etc.), check by your name, and route this to the next person on the list. Remember that the literacy folder needs to be included with the cum file. Be sure that the following information is included in the student cum file: report card, grades on permanent record page for present quarter, literacy folder, all health information, etc.

Teacher __________________

Spec. Ed. __________________

Library __________________

(Include form if books need to be returned.)

Health Office ________________

Secretary ________________