Thompson School District R2-J
Fund Raising Approval Form

Please complete all of the information requested below which applies to your request and return to your Athletics/Activities Office for review and possible approval.

All fund raising activities, including those of parent and other community organizations, which involve students in community campaigns or door-to-door sales, must be approved by the District Athletics/Activities office per district policy JJE. Requests for these fund raisers will be filed with the District Athletics/Activities office no later than 45 days prior to the proposed activity.

Club/Sport/Class/Org. ___________________________ School ___________________________
Sponsor's Signature ___________________________ Sponsor Name ___________________________ Please Print Name
Revenue Goal $________________________ (All monies collected will be deposited into the appropriated District/Non Profit account)
Project Objectives/Revenue Use (List items to be purchased and rationale) __________________________

(Any flyers distributed to other schools in the Thompson School District need to be sent to the Communication and Community Resource Department for Approval) (Attach completed Application for Acceptance of Gift when applicable)

Description of Project:
1. Product(s), Service or Other Activity __________________________
2. Inclusive dates & times of project: __________________________
3. Cost Per Product(s) __________________________ Sale Price __________________________
2. Describe how, where sales or service will be conducted? __________________________

Vendor Information: Company/Sales Rep. __________________________
Address __________________________ Phone __________________________

Attach copies of any contract or agreements with this form that require TSD signature by the vendor or hosting party.

Other Information (in building):
1. Facilities __________________________ Chaperons __________________________
2. Custodial Needs __________________________ __________________________
3. Police Needed? __________________________ __________________________
4. Student Council (when appropriate) __________________________

Principal Approval __________________________ Date ____________
Building Athletics/Activities Director Approval __________________________ Date ____________
District Athletics/Activities office Approval __________________________ Date ____________