Thompson School District R2-J, Loveland, Colorado

PUBLIC COMPLAINT ABOUT INSTRUCTIONAL MATERIALS
Citizen’s Request for Review of Instructional Materials

School in which the material is being used: ___________________________________________

Your Name (please print): _______________________________________________________

Telephone #: __________________ Address: _________________________________________

Complainant represents: Self _____ Organization/Group _____ (Name of group) ______________

Do you have a student who attends the school listed above?  □ Yes  □ No

Please check the type of material in question:

- □ Book
- □ Magazine
- □ Video
- □ Kit
- □ Pamphlet
- □ Audio
- □ Other__________
- □ Software

Title of material: ______________________________________________________________

Author/Distributor: _____________________________________ Copyright Year: _______

The following questions are to be answered after the complainant has read, viewed or listened to the material. If sufficient space is not provided, attach additional sheets. (Please sign your name to each additional attachment.)

1. Did you read, view, or listen to the material in its entirety? _____________________

2. Where is the material being used?   Classroom  ____ Library  ____

3. If it is being used in a classroom, please provide the following information:
   Grade _____ Name of class or subject ____________________________________________
   Teacher ____________________________________________

4. Are students required to use the material?  □ Yes  □ No  □ I don’t know

5. Have you read reviews of this material by reputable sources?  If so, please list sources.
   ___________________________________________________________________________
6. To what do you object? (Please be specific. Cite pages or particular sequences of material.)

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

7. What do you believe is the theme or purpose of this material? _________________________

____________________________________________________________________
____________________________________________________________________

8. What do you feel might be the result of a student using this material? ____________________

____________________________________________________________________
____________________________________________________________________

9. Would you recommend this material for a different age group? _________________________

10. What other materials of the same subject and format would you recommend?

____________________________________________________________________

11. What is your request in regard to this material?

☐ Do not assign it to students at this grade level  ☐ Withdraw it from use at the school

☐ Require parental permission for use  ☐ Refer it to an official committee for evaluation

______________________________________
Signature of complainant

______________________________________
Date

Please return completed form to the school principal.

(Principal will send copies of completed form to Director of Curriculum and to Media Services.)