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## MVHS COUNSELORS

Ms. Serina Ramos	
11 <sup>th</sup> Grade Counselor .....	613-7833
Fax .....	613-7892
Mrs. Kelsey Rosten	
9 <sup>th</sup> Grade Counselor .....	613-7827
Fax .....	613-7891
Mr. Ryan Smith	
10 <sup>th</sup> Grade Counselor .....	613-7862
Fax .....	613-7893
Ms. Anna Morris	
12 <sup>th</sup> Grade Counselor .....	613-7819
Fax .....	613-7874

# MVHS 2014-2015

## TELEPHONE DIRECTORY

<b>Mountain View High School .....</b>	<b>613-7800</b>
Mountain View Aquatic Center .....	613-7880
Thompson School District Administration Building .....	613-5000
<b>MVHS Administration</b>	
<b>Kim Young, Principal.....</b>	<b>613-7800</b>
Suzy Hass, Secretary.....	613-7802
<b>Jesse Nino, Assistant Principal, Indian Peaks .....</b>	<b>613-7822</b>
Marty Barton, Secretary.....	613-7831
<b>Rick Logan, Assistant Principal &amp; Athletic/Activities Director, Never Summer ..</b>	<b>613-7825</b>
Mae Svendsen, Secretary .....	613-7826
<b>Dan Melendrez, Assistant Principal &amp; LISA Administrator, Mummy Range .....</b>	<b>613-7821</b>
Michelle Gonshak, Secretary .....	613-7834
Athletic Office .....	613-7826
Attendance Office .....	613-7805
Bookkeeping Office .....	613-7804
Library/Media Center.....	613-7813
Health Office.....	613-7811
Registrar's Office (student records).....	613-7806

**Office Hours: 7:00 a.m. to 3:30 p.m.**

See what's going on at MVHS: <http://tsd.schoolwires.net/mountainview>

Athletics – [www.mvhsathletics.org](http://www.mvhsathletics.org)

The Thompson School District is now able to provide the opportunity for parents to view their student's school information via the web. **Parent Portal** allows parents to access pertinent information about their child's attendance, grades, homework assignments, and history of their academic work. To gain access to **Parent Portal** you need a connection to the Internet. Contact MVHS media center (613-7859) for details on how to receive your activation code.

# ATTENDANCE

## LATE ARRIVAL, LEAVING EARLY, AND LUNCH

A student must check in with the attendance clerk in the main office if he/she arrives late to school. A note or phone call from the parent to **613-7805** will be accepted to excuse the late arrival. Any student leaving during scheduled class time or time not covered by open campus privileges (10-12 grades only) must check out with the main office to receive a permit to leave the campus. **Freshmen must remain on campus during lunch.** Freddy's and Pizza Ranch are not on campus. This is for the protection and safety of the student. The school will not be liable for students who do not follow this procedure. If there is an extreme emergency, please contact our main office at 970-613-7800, and we will communicate the emergency message immediately. **Parents are asked to not call or text message their son/daughter during instructional time.**

## EXCUSED AND UNEXCUSED ABSENCES

Absences due to illness, injury, or medical reasons where the parent or guardian has contacted the attendance office within 24 hours, will be considered excused absences. Parents may call the MVHS attendance office 24 hours a day at **613-7805**. Unexcused absences may be considered truancy and subject to disciplinary action. MVHS reserves the right to request reasonable documentation for any absences including a verified note from a health care professional.

## PRE-ARRANGED ABSENCE

Students must complete a pre-arranged absence form 48 hours prior to the absence. This form is available in the Main Office. A written note signed by the parent/guardian indicating the dates and reasons the student will be absent must accompany the request. It must be recognized that absences have a detrimental effect on a student's accomplishments and progress, and this should be considered prior to requesting a pre-arranged absence. All pre-arranged absences, including those due to family emergencies or religious observances, must be approved by a school administrator.

Arrangements for completing class work must be made with teachers prior to the prearranged absence(s). **Prearranged absences will not be approved during finals, state testing or end-of-year finals.**

## SCHOOL-RELATED ABSENCES

Participation in a school-related, endorsed, or sponsored activity or field trip is not considered an absence. However, arrangements for completing class work must be made with teachers prior to the absence(s).

*College Visitation Exception:* Seniors and juniors may request a school-related absence to visit a post-secondary educational facility. A total of **two days** each school year may be used for this purpose.

## LONG-TERM MEDICAL ABSENCES

Medical absences are for students who will miss at least 5 consecutive days of school. These absences are very rare and require proper documentation from a health care provider, a note from the parent, and approval by the principal.

## TARDY

All students who are tardy will be required to sign-in through the attendance office. All students are expected to be in the classroom when the class begins. Students must be in class on time according to clocks in the classroom.

- **Excused tardy:** entering a class late with a written excuse from a MVHS staff member.
- **Unexcused tardy:** all unexcused tardies are subject to consequences from a teacher and/or an administrator.
- **Three tardies:** After the first tardy, the teacher may detain the student before/after school or during a lunch period. Failure to remain for the teacher's detention may result in an administrator's disciplinary action.

## TRUANCY: INCLUDING LUNCH PERIODS

MVHS is a closed campus except at lunch when **sophomores, juniors, and seniors** may leave campus. **Any student who leaves campus during a scheduled class without signing out through the attendance office is truant.** A freshman who leaves campus during lunch without an accompanying parent or guardian is truant.

## **DISCIPLINARY ACTION MAY RESULT FROM TRUANCIES; AND TEACHERS HAVE THE OPTION TO ISSUE NO CREDIT FOR WORK MISSED DURING TRUANCY.**

## SUSPENSION

Each day of out-of-school suspension, as defined by state law, is a day of absence. The **student** is responsible for obtaining all missed work during a suspension.

## ACADEMIC SUCCESS AT MVHS:

Because active learning is an integral part of every class, MVHS expects students to attend all classes regularly. Absences have a negative effect on academic performance regardless of the attempts to make-up work. A phone call to home or the parent's work via an automated phone calling system will accompany any absence that occurs on a given day.

School attendance is mandated by Colorado law. The only absences that are excused are those according to Colorado State law, district policy, and the previously given definitions. Absences must be called in by definitions. Absences must be called in by parents within 24 hours of the absence: illness, family emergency, medical, etc. - no exceptions. The responsibility for attendance lies with the parent and the student. Students will have the opportunity and are expected to complete work missed during any absence. When students are absent, they miss a great deal of learning that cannot be made up. Students may find the correct phone number and email address for any teacher by using the MVHS web site. Staff contact information can be found at: <http://tsd.schoolwires.net/mountainview>. All high school students in the Thompson School District have an email account provided by the school district that can be accessed from the internet. This system is a direct communication link with any teacher or staff member. Stop by the MVHS media center for assistance to find out more about this free email account.

**School related and pre-arranged absences:** School work should be turned in during the next class period following the event or as per the arrangements made with the teacher.

**Illness, family or medical emergency:** please use the link above to access any teacher's email and phone number. MVHS expects a 24-hour response time from staff on make-up work requests during the work week. In general, students have one day to make up work for each day absent. For example, during the work week a student who misses Monday with an illness, can get the work during the next class period, Wednesday, and thus, the work is due the following day.

**Out-of-school suspensions:** the student is responsible for emailing and/or making phone calls to obtain his/her missing work. Similar to the above section for illness, a student does have one day to make-up work for each day of suspension. The suspended student is not allowed on campus, but a parent or sibling can pick up items at the main office to assist with make-up during a suspension.

**Truancy and unexcused absences:** the teachers at MVHS do not have to give credit for any work missed while the student is truant or has an unexcused absence. Please note: parents have 24 hours to call or send a note verifying an absence before the absence is labeled "unexcused." After the 24 hours, the absence will remain unexcused.

## **EARLY GRADUATION**

Board of Education policy states that a maximum of two semesters of attendance may be waived for students who wish to graduate early. To be considered for early graduation, the student must compose a well written letter justifying the reason for early graduation and have a minimum 2.0 GPA. Waiver of Attendance forms and deadlines may be obtained from the counselors. Waiver deadlines are strictly enforced.

# **GUIDANCE & COUNSELING**

## **COUNSELING SERVICES**

**Counseling offices are open from 7:15 a.m. until 3:15 daily. MVHS counselors are teamed with an administrator and are assigned to a grade level. Your counselor will help you maximize your educational opportunities by following a personalized career and academic plan, which takes advantage of your interests, talents and goals. Career materials and resources are available for student use in the media center.**

## **CAREER & ACADEMIC COUNSELING SERVICES**

See your counselor for:

- Scholarship information and applications
- Schedules of college representative visits
- Career Assessments
- Naviance: computerized college and career search programs
- Test prep materials and registration forms for ACT, PSAT, SAT, and ASVAB
- Financial aid information and applications
- Books, videos, and electronic data for career, colleges, and training programs
- Job shadows, mentorships, and internships

## **SCHEDULE CHANGES**

Mountain View has a market-driven scheduling system. The master schedule is built based on student course requests. Teachers are then assigned accordingly. Changes must meet the following criteria:

1. The student has not met the prerequisite for a course in which he/she is registered.
2. The student registered for the wrong ability level course as verified by the classroom teacher/counselor.
3. The student failed a pre-requisite course after registering.
4. A scheduling error was made by the office.
5. Hardship (must be approved by an administrator).

# CIVIC RESPONSIBILITY

## CARE OF OUR CAMPUS

Keep our school and grounds beautiful. School pride expresses a positive message to all. Trash belongs in trashcans, food is to be eaten only in designated areas, gum and graffiti have no place on the floor or walls, and the furniture and equipment in our school are for student use – not abuse.

There are recycle bins to collect aluminum, plastic, and paper throughout the school and cafeteria.

Students who disfigure property, break windows or do other damage to school or personal property or equipment will be required either to pay for the damage or replace the item, or both.

**Skateboarding or rollerblading** is not allowed on school property.

## PROPERTY SEARCH AND SEIZURE

School authorities may seize any contraband substances or illegal objects in the student's possession objects the possession of which is illegal, or any material or object that violates a school rule or poses a hazard to the safety and good order of the school. Students are not to bring banned items to school or to any school-sponsored function.

1. Authority to Conduct a Search: The law allows school authorities to search students, their lockers, their motor vehicles and personal property when they have reasonable suspicion that a particular student is in possession of something prohibited by school rules or by law.
2. General Inspection: School authorities may make general inspections of lockers or desks for purposes including, but not limited to, safety, cleanliness, retrieval of school material, and maintenance. Such general inspections shall not include searching personal items stored in lockers or desks, such as clothing, bags, or purses, unless reasonable particularized suspicion exists.
3. Locker/Desk/Storage Area Inspections: All lockers and other storage areas provided for student use on school premises remain the property of the school district and are subject to inspection, access for maintenance, and search.
4. Personal Searches: A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched when a school authority has reasonable suspicion to believe that the student is in possession of illegal, unauthorized or contraband items.
5. Motor Vehicle Searches: Motor vehicles which are driven by students and parked on or near school property during regular school hours or during school activities are subject to being searched when school officials have reasonable suspicion.

## MISSION STATEMENT

**Mountain View High School promotes effective teaching and successful learning through connections, integration and personalization of education while working as partners with our community.** The shortened version of this mission that we want all MVHS students and staff to commit to memory is **“Teaching effectively; learning successfully; connecting with our community.”** The MVHS crest is divided into three areas. The first area, represented by the “lamp of learning,” stands for the “peak performance” and high academic standards that are held for all MVHS students. Academics are #1 at MVHS as we strive to personalize the educational experience for each and every student through integrated and interdisciplinary instructional opportunities and our advisory advocate program. The second area of the crest is represented by an “atom,” which stands for progress in learning through time. This symbol denotes that all of us must be life-long learners and must have the problem solving, teaming, critical thinking, character education, and technology skills necessary to move us through the 21<sup>st</sup> Century. The third area of the crest represents the partnership between the Loveland community and Mountain View High School. Students are the “heart” of both communities.

## PRINCIPLES OF OUR MISSION

### *AN INTELLECTUAL FOCUS*

Our staff will focus on helping you learn to use your mind. That means we will ask you to think. We will ask you to think about consequential matters. We will ask you to integrate information and solve problems that demand creativity and effort. We will ask you to work your mind, your body and exercise your heart muscles.

### *INTERDISCIPLINARY LEARNING*

We all know what the traditional academic subject areas of schooling are: math, English, science and social studies. We will continue to encourage the development of skills, knowledge and appreciation in these subject areas. We will work hard in our centers and in our courses to develop connections between knowledge that will lead to improved understanding and problem-solving abilities. We will expect to use time and teaching resources differently, depending on a student’s ability. What we want to maintain as a constant is the high expectation that all students will learn important skills. We believe pride is possible only when students are given meaningful work to do, opportunities to do it right, and to know that unsatisfactory work will not be accepted by teachers. It is not done until it is done right.

### *PERSONALIZATION AND INTERDEPENDENCE*

Teaching and learning must be personalized to be effective. To this end, we have carefully and thoughtfully organized our school and school day in a manner that supports “personalization.” We believe that being known, both as a teacher and as a student, enhances the likelihood that we will have a stake in the environment, that we belong, that we matter, that we contribute.

### *STUDENT-AS-WORKER*

We believe that when students are actively engaged in doing consequential work there is a greater chance that they will learn. We spend time planning ways to focus your attention, capture your interest and ways to encourage you to work hard at your schooling. Why? -- because intellectual work is often fatiguing, as well as exhilarating.

### *TEACHER-AS-COACH*

We expect our teachers to think and work like great coaches. Great coaches demand peak performance from us. They know when to push, when to pull back, when to call time-out and when to ask that we give more than we believe we have to give. Coaches don’t tell us things – they ask that we do things. They practice with us for hours. And we keep doing things for coaches until we get it right. Coaches ask us to perform. Great teachers are great coaches!

### *DEMOCRATIC PRINCIPLES AND DIVERSITY*

Mountain View is a school that understands and respects differences in background and viewpoints. The planning for Mountain View started with the thoughts and efforts of the students, parents, and staff – to shape a governance structure that is democratic, that is based on the rights and responsibilities of individuals to make choices, to share decisions, to accept consequences and expect justice.

### *A LEGACY OF GROWTH, DEVELOPMENT, AND INQUIRY*

Mountain View continues to strive to become a community of learners where a spirit of inquiry, reflection and risk-taking prevails. We strive to create a system of support for learning, experimentation and self-renewal. We work at conveying to each other that it is really all right to try something and fail at it. What is important is that we learn something from these mistakes. No one who is teaching or learning at Mountain View knows everything there is to know, nor are they as good as they are capable of becoming. We need to acknowledge our limitations and weaknesses, as well as our strengths. Self-awareness and self-criticism need to become part of the norms of the Mountain View High School culture.

### *CAFETERIA*

The MVHS cafeteria uses a computerized system for student lunch accounts. Checks will be deposited directly into your account (no cash back), and you can then access your account to purchase food or drink items. To access your account, you will need your school identification with bar code. Students receiving free or reduced price lunches will also need to have their ID card. Do not give out your ID to anyone else and report loss of your student ID to the main office. MVHS will not be held responsible if an unauthorized user accesses your account. If you have questions about your cafeteria account, call 613-7844.

### *DISCIPLINE GUIDELINES*

Mountain View High School will follow all policies and procedures outlined in the Thompson R2-J Discipline Code. Mountain View High School retains the right to initiate police contact regarding violations of our discipline code. The Thompson District discipline code book may be found at <http://www.thompsonschoools.org/Page/4206>.

**ANNOUNCEMENTS** - Public address announcements will be made via the intercom and posted daily on schoology and our website. If an item is left for a student at the front desk, the student will be called by intercom during the first available passing period. Classes will NOT be interrupted.

### **ACADEMIC ENHANCEMENT**

As you climb the Mountain to that glorious “View,” you have to be certain that you have all the right tools with you to make the climb as smooth as possible. Just remember that even if you slip, you can get your footing again and work toward your goal—PEAK PERFORMANCE. Toward that end, we are offering you an opportunity for additional help and to get your homework done.

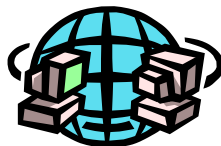
- Academic enhancement is your opportunity to get some help from your teachers, counselor, administrator, gifted and talented mentor, advisor advocate, or anyone else in the school who help you. If additional time is needed beyond academic enhancement, any one else in the school can help you make arrangements.
- Take advantage of academic enhancement on Monday, Tuesday, Thursday and Friday from 7:15 – 7:30. Your teachers will be available by appointment during this time in their center work area or classroom. Take the opportunity to access technology, resources and materials beyond the limits of the class period. This time will allow you to get your homework by appointment done to help you with your active lifestyle. Develop good study habits during academic enhancement. Academic enhancement time with teachers takes precedence over extra-curricular activities or meetings.

### **ADVISORY ADVOCATE PROGRAM**

In our attempt to help you in your educational experience, all students will have an advisor advocate. These individuals will be with you throughout your four years of high school to support you in all aspects of your high school life. Your advisory period is required to complete your career and academic plan, registration, surveys, and other team activities. We want to make your educational experience as personalized as possible. Required advisories will meet as per the advisory schedule. You need to know that advisory is instructional time and part of your comprehensive education.

### **MEDIA CENTER SERVICES**

- Research information and resources
- Technology support and iPad assistance
- Help with the Internet
- Interlibrary loan program



### **COUNSELING SERVICES**

**Hours: 7:15 a.m. to 3:13 p.m. Appointments are always encouraged.**

Your counselor will help you maximize your educational opportunities by following an individual career and academic plan, which takes advantage of your interests, talents and goals. Career materials and resources are available for student and parent use in the media center.

### **ACADEMIC LETTERS**

At the Academic Peak Performance Assembly in the fall, Mountain View High School will award academic letters to sophomore, junior, and senior students who have earned a cumulative 3.6 GPA from the previous year. In order to be eligible for the letter, students must enroll in six graded classes both semesters. Classes that are graded “satisfactory and unsatisfactory” do not qualify for academic lettering.

### **FINES AND FEES**

Fines must be paid in the bookkeeping office.

- Fees will be waived for students qualifying for free or reduced price school meals under the Federal Free or Reduced Price Meal policy.
- Students may be charged for optional materials they select for class projects, elective class fees and other Board adopted fees.
- Students may be required to bring specific, necessary supplies for their own use in the classroom. A requirement of this sort is not considered a fee and is specifically authorized under Colorado Revised Statute 22-32-110(1)(p).
- Extracurricular activities and student organizations may collect fees to cover the cost of specific activities or events.
- Students may be required to pay for all or part of field trip costs relating to admission or entrance fees, meals, and lodging. Field trip fees will be waived for students qualifying for free or reduced price school meals under the Free and Reduced Price Meal Policy. Fees are not tax deductible.
- The district is legally authorized to charge fees under Colorado Revised Statute 22-32-117(2)(a) and (c) as amended in 1995 by Senate Bill 103.

# POSITIVE BEHAVIOR SUPPORT MATRIX

Positive behavior support is a school-wide approach to support and teach expected student and staff behavior. All MVHS staff and students will use the matrix on a daily basis to learn and practice social behaviors that are conducive to a positive school climate. This chart is a teaching tool for the MVHS community. Everyone in the wider MVHS community will benefit from the POWER of the positive choices outlined in this matrix.

<b>MVHS POWER</b>	<b>School-Wide Norms: Expectations in the Setting/Context</b>					
	<b>1. Classroom/Study Area</b>	<b>2. Common Areas: Lobby, Hallways, Library, Courtyard</b>	<b>3. Cafeteria</b>	<b>4. Parking Lot</b>	<b>5. Activities</b>	<b>6. Off Campus</b>
<b>P RIDE</b>	<p style="text-align: center;"><u>Looks like:</u></p> <ul style="list-style-type: none"> <li>•Engage in work</li> <li>•Be a good citizen</li> </ul> <p style="text-align: center;"><u>Sounds like:</u></p> <ul style="list-style-type: none"> <li>•Encourage peers</li> </ul>	<ul style="list-style-type: none"> <li>•Follow dress code</li> <li>•Be kind</li> <li>•Recognize others' successes</li> </ul>	<ul style="list-style-type: none"> <li>•Leave area better than you found it</li> </ul>	<ul style="list-style-type: none"> <li>•Value yourself</li> </ul>	<ul style="list-style-type: none"> <li>•Attend school activities and events</li> <li>•Get involved</li> </ul>	<ul style="list-style-type: none"> <li>•Display a quality image of MVHS</li> </ul>
<b>O WNSERSHIP</b>	<p style="text-align: center;"><u>Looks like:</u></p> <ul style="list-style-type: none"> <li>•On task</li> <li>•Mindful of others</li> <li>•Pick up trash</li> <li>•Take care of equipment</li> <li>•Plan for the future</li> </ul> <p style="text-align: center;"><u>Sounds like:</u></p> <ul style="list-style-type: none"> <li>•Polite</li> <li>•Kind and courteous</li> </ul>	<ul style="list-style-type: none"> <li>•Preserve MVHS property and equipment</li> <li>•Report harassment and bullying</li> <li>•Take responsibility for your actions</li> <li>•Use technology appropriately</li> </ul>	<ul style="list-style-type: none"> <li>•Put trash in appropriate place</li> <li>•Encourage others to pick up after themselves</li> </ul>	<ul style="list-style-type: none"> <li>•Value others and others' property</li> <li>•Leave the area better than found</li> </ul>	<ul style="list-style-type: none"> <li>•Foster school spirit</li> <li>•Support each other</li> <li>•Encourage each other</li> </ul>	<ul style="list-style-type: none"> <li>•Represent MVHS well at community events</li> <li>•Be considerate of our world and community</li> </ul>
<b>W ORK</b>	<ul style="list-style-type: none"> <li>•Produce quality products</li> <li>•Create authentic work</li> <li>•Develop positive mental attitude</li> <li>•Develop good study habits</li> <li>•Cooperate with others</li> <li>•Manage time well</li> </ul>	<ul style="list-style-type: none"> <li>•Dress appropriately – high school is your job</li> </ul>	<ul style="list-style-type: none"> <li>•Clean up after yourself and others</li> </ul>		<ul style="list-style-type: none"> <li>•Participate in extra-curricular activities</li> <li>•Display a quality image of MVHS</li> </ul>	<ul style="list-style-type: none"> <li>•Reach out to our community through service learning</li> </ul>
<b>E FFORT</b>	<ul style="list-style-type: none"> <li>•Be on time to every class every day</li> <li>•Come to class prepared</li> <li>•Challenge yourself to do your best</li> <li>•Ask for help appropriately</li> </ul>	<ul style="list-style-type: none"> <li>•Have positive and encouraging social interactions</li> </ul>	<ul style="list-style-type: none"> <li>•Use inside voices</li> <li>•Remind others to pick up after themselves</li> </ul>	<ul style="list-style-type: none"> <li>•Operate vehicle in safe manner</li> <li>•Remind others to keep the area clean</li> </ul>	<ul style="list-style-type: none"> <li>•Cheer for MVHS</li> <li>•Give your best effort</li> </ul>	<ul style="list-style-type: none"> <li>•Reach out to our feeder schools to include those students in the MVHS family</li> </ul>
<b>R ESPECT</b>	<p style="text-align: center;"><u>Looks like:</u></p> <ul style="list-style-type: none"> <li>•Treat others the way you would like to be treated</li> <li>•Listen respectfully</li> </ul> <p style="text-align: center;"><u>Sounds like:</u></p> <ul style="list-style-type: none"> <li>•Courteous; polite</li> <li>•Appropriate, positive language</li> <li>•Quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>•Use appropriate language</li> <li>•Maintain personal boundaries</li> <li>•Tolerate differences in others</li> <li>•Value diversity</li> </ul>	<ul style="list-style-type: none"> <li>•Use good manners</li> </ul>	<ul style="list-style-type: none"> <li>•Park in designated areas</li> <li>•Follow traffic laws and speed limits</li> </ul>	<ul style="list-style-type: none"> <li>•Display good sportsmanship</li> </ul>	<ul style="list-style-type: none"> <li>•Foster healthy relationships with students from other schools</li> </ul>

## STUDENT ID

The student ID is highly important. Your Student ID must be on your person at all times at Mountain View High School. You will not be able to obtain a hall pass, leave a classroom, use a computer, check out media center materials, or get lunch without a Student ID. If an ID gets lost, another ID will need to be purchased for \$5.00. Your student ID will be required for access to your food service account, as each ID will contain a bar code.

## MVHS DRIVERS AND PARKING

Parking at MVHS is by registration only. Valid parking stickers **must** be prominently displayed in the lower corner of the front passenger side windshield. The parking number must be visible.

- There are no assigned parking spots, students may park in any numbered space available in the student lot **on the east side (front) of the building. ALL VEHICLES MUST HAVE A PARKING STICKER BY THE END OF THE SECOND WEEK AFTER SCHOOL BEGINS.**
- Students may not park in visitor parking at any time or a \$30 fine will be imposed – No warning.
- Students may not obstruct the emergency lane at any time.
- Students may not park in staff parking **on the west and south sides of the building at any time** or a \$30 fine will be imposed – No warning.
- Students may not take two spaces or cross lines when parking – No warning + fine.
- Students should not be loitering or accessing vehicles to retrieve school supplies or books anytime after the student's arrival at school. Cars are not to be used as a "locker." Loitering in or about vehicles or in the parking lot is prohibited. Students are to park and **LOCK** their vehicles immediately upon arriving at school and not remain in vehicles or return to them until time to depart from school for the day. No stereos are to be played from vehicles while on campus.

Temporary parking passes can be obtained from the Campus Monitor's office in the event the registered vehicle is not driven to school.

- It is the student's responsibility to contact the Campus Monitor's office as soon as s/he arrives to obtain a temporary pass and avoid fines.
- Temporary passes are valid only for dates stated on the pass. Contact the Campus Monitor's office if another pass is needed.
- It is the student's responsibility to update vehicle information in the Campus Monitor's office if a new vehicle is purchased.
- Only one **free** parking sticker is given per student. If more are needed they may be purchased for **\$2.00 each**.
- Students are expected to follow safe driving practices in the parking lot. These practices include:
  - Following all parking and traffic flow signs as well as all traffic laws established by the State of Colorado.
  - Speed limit in the parking lot is 10 mph, 30 mph on Mountain Lion Drive, and 35 on CR 9.

The consequences for violating the parking rules are as follows (this is a guideline any step can be skipped based on the seriousness of the violation):

- A warning ticket describing the violation is placed on the vehicle the first time **UNLESS** the student parks in the visitor or staff parking; then there will be a fine. **IMMEDIATELY WITHOUT A WARNING.**
- First offense: a ticket will be placed on the vehicle describing the violation. The student is responsible for a \$20 fine.
- Second offense: a ticket will be placed on the vehicle describing the violation. The student is responsible for a \$30 fine.
- Third offense: a ticket will be placed on the vehicle describing the violation. The student is responsible for a \$40 fine. The student's car may be booted **and** there may be further consequences. Student will be responsible for a \$20 boot removal fee to be paid prior to removal. Unpaid parking and fines can result in loss of parking privileges.

## BICYCLES AND SKATEBOARDS

Bicycles and skateboards are modes of transportation to and from school. For safety reasons, skateboards, skates and other similar devices must be picked up and carried when students are on campus. Students shall walk their bicycles on the sidewalks near the building. Bicycles must be parked and locked on bike racks. It is the student's responsibility to secure bicycles and skateboards if they are brought on campus. Skateboards used as a means of transportation must be carried on school property and stored in a designated area.

## OPEN BLOCKS

During an open block, you may be in the Canyon Creek Café or the Mariano Medina Media Center. The campus monitor will enforce Canyon Creek Café etiquette. Roaming the halls during class time is not an option – no exceptions. Students in the halls must have a lanyard from the teacher.

## LOCKERS

All lockers are district-owned property and are not the personal property of the students who use them. Students are not to share lockers unless so assigned. As a result, the student is responsible for the condition of the assigned locker and will be charged a fee for trash/graffiti that are not removed, and/or permanent damage. Students will verify their locker condition at the beginning of the year. Fines will be assessed for damage as follows:

- |                                      |                 |
|--------------------------------------|-----------------|
| • Not cleaned; minor marks/scratches | \$5             |
| • Deep scratches                     | \$10            |
| • Major locker damage                | \$100 (minimum) |

No stickers, posters, or other decorations may be placed on the outside of lockers. Pictures, posters, or drawings that are indiscreet or inappropriate (drugs, alcohol, sexual content) may not be placed inside lockers. Students are advised to leave money and valuables at home. All hall lockers are combination locks. Do not share your locker combination with anyone. Students will need a PE lock for PE classes. Be sure your lock is latched before leaving the locker room.

The administration reserves the right and has the responsibility to check lockers when deemed necessary. School personnel may seize items from lockers if the items are pertinent to an investigation. A student is not required to be present while a locker is searched or items are seized; however, the student may be notified if a locker is opened by school personnel.



## HALL PASS POLICY

Mountain View's educational philosophy embraces bell-to-bell instruction for all classes. Students are required to be in their classrooms on time in order to benefit from instructional activities. Students are allowed to be out of the classroom only during specific pre-approved times: before school starts, lunch time, passing periods, and after school. The use of hall passes will be strictly limited. In order to receive a pass, the student must carry her/his ID. Only one student at a time may have a pass.

Students who are outside of class without a valid pass will be escorted back to the classroom from which they came. Students who are truant will be sent to the attendance office to get a pass and to have their truancy recorded.

Every student who leaves the classroom during instructional time MUST:

- Have a current SCHOOL ID in his/her possession
- Carry a valid HALL PASS (completed, signed, and current)
- Comply with the "Ten Minute Rule" which states that no passes will be issued/used during the first or the last ten minutes of class
- Every student must be in possession of his/her own hall pass. No shared passes.

Every effort should be made to minimize interruption of instructional time. The only students allowed in a classroom are students and teacher's aides (TAs) who are actually enrolled in the class. Students who interrupt a class for any reason should be reported to an administrator. Students with an open block must be in the cafeteria or library. Juniors and seniors may leave campus during open blocks.

## SCHOOL VISITORS

- Procedure for former students and alumni MVHS campus visits:
- Visitor must make an appointment with the staff member they want to see
- This time must be during the teacher's planning period - not during a class time
- The staff host must inform the front desk of visitor name, date, and time prior to the visitor's arrival
- Visitor must sign in at the front desk and get a name tag and visitor badge
- The host staff must meet the visitor at the front office and escort him/her through the building
- The host staff must escort the visitor to the front office at the end of the visit
- Visitors who do not leave campus immediately will be ticketed for trespassing

Mountain View is in the business of education. Visitors tend to distract us from our primary purpose. Please refrain from bringing or requesting permission for student visitors to attend school with you.

**Visitors must ultimately be approved by the principal 48 hours in advance through the main office. For safety and security reasons, unapproved visitors will be asked to leave campus immediately.** Parents will need to make other arrangements for younger children and family pets. Any pre-arranged visitor may visit only once during a school year. No visitors will be allowed during the last two weeks of any semester or any week in which a final exam is administered. Any student visitor must be enrolled in grades 9 – 12 at a high school other than a Thompson R2J high school. In other words, Thompson School District students may not be visitors at Mountain View.

## DANCES

Dances are for current MVHS students only and their dates who meet all guest paperwork deadlines. School dances are not "open-to-the-public" events. Non-student dates may attend a dance with MVHS students only if the hosting students have obtained a guest pass from the main office and meet all deadlines. The dates may not be students from a junior high or middle school. A date pass may be obtained during school hours and must be signed by an administrator at least 24 hours prior to the dance. Generally, dances are from 7 p.m. – 10 p.m. Persons leaving a dance cannot gain re-admittance. Students are required to dress appropriately. All general school regulations apply for dances. Student ID cards must be presented at the door to gain entry.

## ILLNESS

If you become ill during the school day, you will be asked to inform your teacher who will send you to the health office with a school pass, where you will be assessed. After one class period, you will be required to return to class or go home. Outside the classroom, students will be asked to check with the school health office personnel when ill. **You are not to leave the building when ill without having first checked in with the health office personnel.**

All prescription drugs that need to be taken during the school day must be checked into the health office and administered by the medical clinic personnel. It will be your responsibility to go to the health office to receive your prescription, if necessary.

Students injured at school will be taken to the health office when possible. The school medical personnel will assess the injury, notify parents, and have the student transported to the hospital if it is deemed to be medically necessary.

## LOST AND FOUND

Students who find small or valuable lost articles should take them to the main office, where they may be claimed.

### **EXPECTATIONS USE OF COMPUTERS AND IPADS**

MVHS students have access to both Macintosh and PC platforms for educational purposes. Respect for the work of others is especially important in computer environments. Likewise, respect for and care of computer equipment is essential to provide working access for all. Plagiarism, invasion of privacy, unauthorized access, copyright violations, and damaging, modifying or attempting to modify computer files, systems, or facilities are grounds for disciplinary action as well as possible legal action. **All online gaming and use of chat rooms is prohibited.** Use of your personal internet e-mail account is also prohibited unless approved by media personnel. All MVHS students are required to sign a contract regarding Internet access and computer use and care. **All computer use on and off school campus that negatively impacts the school climate and learning environment will result in disciplinary action, as well as possible legal action.**

### **EXPECTATIONS US OF IPADS**

All students are expected to have a current RUP on file and must abide by these rules and guidelines along with any additional classroom expectations,

### **FOOD OR DRINK IN THE BUILDING**

All food and drink must be consumed in the Canyon Creek Café, which will be open throughout the school day for your convenience. This policy is to help us keep our building clean and all food items out of commons areas and hallways. **Water is the exception, but it must be in an approved, re-sealable container.** Paper cups and/or bottles without lids/caps are not allowed.

### **DISRESPECT, HARASSMENT, BULLYING OR DISCRIMINATORY BEHAVIOR**

The school district goal is to “value diversity and encourage respect and understanding in our school community.” We believe that students can learn best in a school where all persons are treated with respect. This positive climate maintains the good reputation of our school in the community. At MVHS, we will not tolerate disrespectful and discriminatory behavior or harassment and bullying of any kind. If a student is found to have treated another person in any of these ways, disciplinary action will be taken.

When we have an accusation of disrespect, discrimination or harassment at our school, we may all feel injured because of community reactions of “guilt by association.” We need to be sure that the actions of a few don’t speak for all of us. If a student feels he or she has been treated with disrespect, it is important for the student to discuss it as quickly as possible with one of the administrators, counselors, or other staff members so appropriate action can be taken. If you don’t speak up, your silence may be viewed as consent and acceptance. We cannot help you if you don’t let us know!

### **RESPECT**

We expect every staff member to be treated with respect and dignity, just as you can expect to be treated with respect and dignity by the staff. A show of disrespect toward any staff member or any type of insubordination by students will not, under any circumstances, be tolerated and will be subject to disciplinary action. Staff is responsible for supervision of students anywhere on school property and at all school-sponsored activities. Students are expected to comply.

### **SUBSTITUTE TEACHERS**

Substitute teachers are to be accorded the same respect as regular classroom teachers. Any student failing to treat a substitute teacher with respect will be subject to disciplinary action.

### **ASSEMBLY CONDUCT**

Assemblies are held for the education and enjoyment of students and faculty. All students will attend assemblies and are not to leave until the program has concluded. Students are expected to maintain high standards of conduct, always displaying respect for speakers, performers and fellow classmates. Violations will result in disciplinary action.

## DRESS CODE

You are expected to dress appropriately and groom yourself for school attendance in a way that reflects personal and school pride. Your school attire should adhere to accepted standards of decency. **It should not pose a threat to public or personal safety, and it should not be disruptive or distracting to classroom activity or your peers' behavior.** All clothing is to be worn according to the way it is designed and be in good repair. The following guidelines should be helpful to you in making decisions about what is acceptable for school:

- Hats, sunglasses or head covers (i.e. bandanas, headbands, etc.) are not to be worn from a person's arrival at school until 3:30 p.m. each school day; this includes spirit days. **Hats, sunglasses and head covers must be removed at the door. Hats, sunglasses and head covers are to be stored in cars, backpacks, and lockers or left at home.** Hats and sunglasses may be worn to any and all athletic events and activities outside the school day. We are about respect at MVHS, and the classroom is not the place for hats, sunglasses or head covers.
- Bandanas (any color) are banned at MVHS during school and at all school-sponsored activities. Bandanas may be worn at home football games if they are purple, black or silver/grey.
- Outer dress not allowed includes: spandex clothing unless appropriately covered, boxer shorts, revealing tank tops, tank tops with spaghetti straps, halter tops, men's sleeveless undershirts, half shirts, see-through shirts, or shirts that expose the midriff, sides, or back, backless clothing, tube tops, garments made of fishnet, mesh or similar material.
- Clothing with offensive slogans or designs printed on them (i.e., anything that promotes tobacco, alcohol and drugs, weapons, hate slogans, gang affiliated, and/or is sexually suggestive) is not allowed.
- Shoes must be worn at all times in compliance with state health regulations.
- Accessories such as spiked dog collars, spiked rings or bracelets, and chains of any kind and length are not to be worn or brought to school. These items are subject to immediate confiscation.
- Trench coats or dusters are not permitted.
- **Shorts and pants must cover undergarments and should be worn around the waist.**
- **Pajamas and slippers are not appropriate for the school setting.**

This list is not meant to be exhaustive; rather, it is intended to provide you with some idea of acceptable standards of dress. MVHS and the district reserve the right to ban any article of clothing that is disruptive to the educational process. Any article of clothing or any item identified with violence or gang involvement will/can be banned at any time. The purpose of the school program is education. The teacher or administrator will determine appropriate dress. Students who violate the dress code standards may be asked to do any of the following depending on the circumstances:

- Any student who is not appropriately attired for school work and business will be given an opportunity to remedy the situation or he/she can call a parent to bring appropriate clothing.
- Failure to comply with the above options will result in an out-of-school suspension. A parent contact will be made in all suspension cases.

## INTERACTIONS AND VERBAL LANGUAGE

Public interactions and language at MVHS are expected to be positive, encouraging, and appropriate at all times. One aspect of peak performance is encouraging all people at MVHS to communicate positively in our efforts. Our *Democratic Principles and Diversity*.

## PUBLIC DISPLAYS OF AFFECTION

Public displays of affection, beyond the holding of hands, is not allowed at MVHS. Any staff member may issue a verbal warning at any time. Further concerns will be an automatic parent contact and further school consequences.

## REFUSAL TO IDENTIFY YOURSELF

All persons must, upon request, identify themselves to school personnel on school grounds or at school sponsored events by name and student ID. Students refusing to do so will be subject to disciplinary action.

## FIELD TRIPS AND AFTER SCHOOL ACTIVITIES

Remember you are representing Mountain View High School at all times. Rules of the Mountain apply to all school field trips and after-school events. You must abide by school rules at all games, both home and away, dances, field trips, and other school-sponsored functions.

## UNAUTHORIZED AREAS AND LOITERING

Unauthorized areas are locations in and around the campus where the school and/or the district have identified ongoing concerns about vandalism, trespassing on private property, and student supervision. Students are not allowed to loiter in unauthorized areas before or after school, during passing periods, or during the lunch period. These areas include, but are not limited to, the "ditch" area to the west of the school, the "bus stop" area to the north of the school, and the private property anywhere around the school and auditorium lobby. Loitering in the parking lot and in or around vehicles is not allowed before or after school, during passing periods, or during the lunch period, or at **ANY TIME** during the school day.

## SCHOOL CLOSINGS/LATE START

- See the Thompson School district website at [thompsonschoools.org](http://thompsonschoools.org) or call the school closure line at 970-613-6788.

## MEDIA CENTER AND TECHNOLOGY USE

### 1. Entering & Exiting

Students are welcome as part of a class, during open periods or with a pass from class or during lunches. Scheduled classes take precedence over walk-ins. All students entering the media center without a teacher **must check in with your student ID number**. If there is space you will be allowed to enter, if not, you will be asked to go to the cafeteria or return to class. *If you came from a class, you must have a library pass.*

### 2. Printing

When printing, please be aware of how many pages you are sending. Print what you need for your assignment. Personal printing is \$.10/ page, color printing is \$1/page and .25/page with a pass from your teacher.

### 3. Behavior

The media center is a resource to support curriculum and as such, the environment needs to be appropriate to the activity. **No food or drinks will be allowed.** The noise level should be reasonable to the activity, meaning that students working in groups on an assignment may talk quietly. Disrupting others is definitely not allowed. Students are asked to use headphones to listen to any type of audio.

### 4. Checking out Materials

Student IDs or numbers are required to check out any material in the media center. Any overdue materials must be returned before checking out other materials. Students will be charged fines for overdue materials. Students with fines of \$25.00 or more will not be allowed to check out materials until the fine is paid. In addition, we may withhold athletic clearance, parking passes or attendance in the graduation ceremonies until all materials are returned and fines are paid.

## Materials, Checkout Periods and Fines

Resource	Check-out Period	Fine Rate	Renew?
Books—fiction & nonfiction	2 weeks	\$0.05/school day	Yes, with the book in hand
Reference books	Overnight	\$1.00/school day	Yes, with the book in hand

### 5. Computer and Internet Use

To earn the privilege of using computers at MVHS, you must first have a current AUP (Acceptable Use Policy) signed legibly by your parents and by you on file in the media center. The AUP is a contract between you and the school district, which allows you the privilege of using the Internet.

Within our school the guidelines for computer use are:

- No purposeful destruction of equipment
- Documents must be saved to your LAN account or to a flash drive
- No chat rooms
- No personal website maintenance
- No downloading music—iTunes, etc.
- No food or drink in labs or media center
- No games, videos or non-educational use
- No purchasing or window-shopping
- No visiting inappropriate websites

## Email, Parent Portal, Wireless and Server Logins

All secondary students have email accounts, which you are expected to use for school business. Teachers will be expecting you to use this account for classroom communication. Some notices and announcements will be made to this account.

## **INTERSCHOLASTIC ATHLETICS AND SCHOOL CLUBS/ACTIVITIES**

### **OUR ATHLETIC PHILOSOPHY**

At MVHS, good sportsmanship is just as important as winning and is a quality in which every student can take pride. Winning is cheapened by poor sportsmanship which takes away from the participants' efforts. All athletic programs at MVHS stress sportsmanship, teamwork, and fair play.

The interscholastic program exists to encourage you to achieve your peak performance and to represent your school and community. It is an integral part of the total education program. It shall, above all else, foster the growth and well-being of the individual student. Athletes not only represent themselves, but also the student body, the faculty, their families, and the community at large. Participation is a privilege. These activities are for students willing to work hard and make sacrifices.

You are urged to get involved in the athletic program. Participation depends upon satisfactory medical examination, ability in the sport, paying a fee, and compliance with all other rules for eligibility. Physical forms, insurance waivers, and parent permission forms must be completed and filed in the athletic office. Students need to complete all the necessary paperwork and will receive a clearance card which will entitle them to participate in MVHS athletics.

All athletes must comply with the eligibility rules set by the Colorado High School Activities Association. In addition, students and parents will be responsible for knowing, understanding and complying with policies and guidelines in the Thompson School District handbook.

### **PARTICIPATION REQUIREMENTS FOR ANY EXTRA-CURRICULAR ACTIVITY**

- You must be enrolled in a minimum of five classes the semester you plan on participating in a sport.
- CHSAA requires a minimum of five classes and no more than one class failed during the previous semester of school to be eligible for participation during the current semester.
- Your academic eligibility at Mountain View will be checked quarterly. This will be done by checking the teachers' grade reports to find out if you are eligible for the next quarter.
- Students who fail two or more classes during the spring semester can take a comparable class during summer school to regain eligibility for the fall semester.
- Coaches and sponsors have the right to enforce stricter requirements, such as weekly grade checks.

**FOR CURRENT SPORTS SCHEDULES, GO TO: [www.mvhsathletics.org](http://www.mvhsathletics.org)**

### **NATIONAL HONOR SOCIETY**

A student who has met the following criteria will be a candidate for membership in the National Honor Society:

- Candidates shall have completed one semester of work at Mountain View High School.
- Candidates must be of sophomore, junior or senior standing and have a cumulative GPA of 3.6.
- Candidates shall not be eligible unless they are enrolled in a minimum of five **academic** subjects.
- Candidates are required to fill out a form that indicates their leadership, service, and character qualifications.

Sophomores, juniors and seniors who meet the GPA requirement will be notified in writing of their possible selection into National Honor Society. Any student who participates in acts of academic dishonesty or cheating may have his/her NHS membership revoked.

### Sports Offered and Head Coaches

Baseball  
Basketball (Boys)  
Basketball (Girls)  
Cheerleading  
Cross Country (Boys/Girls)  
Football  
Golf (Boys/Girls)  
Soccer (Boys)  
Soccer (Girls)  
Softball  
Swimming (Boys)  
Swimming (Girls)  
Tennis (Boys)  
Tennis (Girls)  
Track (Boys/Girls)  
Volleyball  
Wrestling

Brian Smela  
Mike Jobman  
Jason Walker  
Serina Ramos  
Kevin Clark  
Bart Mayes  
Dave Hunn  
Ryan McElroy  
Hilary Lind  
Randy Felton  
Maria Strait  
Nicole Bird  
Marie Bernard  
Kevin Beard  
Kevin Clark  
Kaitlyn Schiffelbein  
Scott Barker



### Clubs/School-Sponsored Activities

Participation in extra-curricular activities not only makes school more fun, but statistics show that students do better in their academic areas. Below is a list of the clubs and activities you requested to have at MVHS along with the name of each sponsor.

Anime  
Art Club  
Band  
Book Club  
Caught in the Act (Drama)  
Choir  
Color Guard/Flag Team  
DECA  
FBLA  
Fellowship of Christian Athletes  
FCCLA  
JROTC  
Knitting Club  
MESA  
National Honor Society  
Orchestra  
Ski Club  
Student Leadership  
TSA (Technology)  
Web Masters  
Yearbook

Ian Yurk  
Ian Yurk and Dave Theissen  
Peter Toews  
Jeanie May  
Karla Quinones  
Phil Forman  
Peter Toews  
Karen Van Hoewyk  
Jeremie Palko  
Bart Mayes  
Jane Witte  
John Gerhard  
Teresa Beemer and Jeanne Raineri  
Kaitlyn Schiffelbein  
Jodi Moorcroft and Alex Weedin  
Peter Toews  
Kim Knowles and Ky Dietz  
Amber Kimbrell  
  
Jeanie May  
Matt Hall

