EVERY STUDENT. FUTURE READY.

DISCOVER WORK-BASED LEARNING OPPORTUNITIES IN XELLO

EARN WHILE YOU LEARN THROUGH APPRENTICESHIP

EXPLORE A CAREER & BUILD SKILLS WITH AN INTERNSHIP

GO ON AN INDUSTRY TOUR

SHADOW A PROFESSIONAL

ASK A BUSINESS PROFESSIONAL A QUESTION

GET A PART-TIME JOB

START YOUR CAREER

EARN VOLUNTEER EXPERIENCE

1) LOG-IN TO XELLO
   - Log in to your Clever portal using your TSD credentials.
   - Under the College and Career section, click on the green Xello tile

2) EXPLORE OPTIONS
   - From your Xello Student Dashboard, Click on the EXPLORE OPTIONS tab at the top of the page.
   - At the bottom of the Explore Options page, click on the OPPORTUNITIES "Let's Go" button

3) DISCOVER OPPORTUNITIES
   - Use the Filter button to view WBL Opportunities by:
     - **Type** (Internships, Apprenticeships, Job Shadows, etc.)
     - **Career Cluster** (Health Science, Manufacturing, Hospitality & Tourism, etc.)
   - **Location** - The Xello WBL Network includes businesses in Loveland, Berthoud, Fort Collins, Estes Park, Windsor, Longmont, and more!

4) REQUEST & APPLY
   - Review the details of an Opportunity and click REQUEST to start the process
   - You will be contacted by your school's WBL Coordinator to meet and discuss the opportunity, your eligibility/availability, and review application instructions

HELP OPPORTUNITIES FIND YOU!

Jump Start your Xello profile so we can send you Opportunities that align with your career interests!

Use the Xello Jump Start to:
A. Personalize your Xello profile
B. Discover careers that match your interests and personality with the Career Matchmaker quiz
C. Save your favorite careers and post-secondary schools to your profile

For help please contact:
Your school's **WBL Coordinator**
or Susan Scott, TSD Business Community Coordinator
susan.scott@tsd.org
call/text: 970.541.1232

Scan or click for the Jump Start guide