

LOVELAND HIGH SCHOOL

STUDENT HANDBOOK 2021-2022



920 W. 29th Street
Loveland, CO 80538
Main Office (970) 613-5200
Attendance Office (970) 613-5290
FAX Number (970) 613-7191

LOVELAND HIGH SCHOOL

TELEPHONE DIRECTORY - 2021-2022

LHS Office Hours 8:00-4:00

Loveland High School	970-613-5200
Administration:	
Michael James, Principal	970-613-5222
Kari Lintner, Assistant Principal	970-613-5226
Ashley Norvell, Assistant Principal	970-613-5225
Jeanette Ryan, Assistant Principal	970-613-5277
Chris Stine, Asst. Principal / Athletic & Activities Director	970-613-5220
Jim Sanchez, Dean of Students	970-613-5221
Attendance Line (24-hour messaging)	970-613-5290
Registration & Records	
Tina Pyle, Registrar	970-613-5210
Counseling Office	
Jennifer Pomranka, Counseling Secretary	970-613-5203
Bookkeeping Office	
Bethany Young, Bookkeeper	970-613-5223
Health Office	
Megan Dupont, RN and Jill Walker, SHOA	970-613-5211
Library/Media Center	
Wendy Frost, Teacher Librarian	970-430-6304

Follow Loveland High School online for the most up-to-date information and schedules:

LHS Website: <https://www.thompsonschoools.org/loveland>

Twitter: [#lhstweets](https://twitter.com/lhstweets)

Facebook: [Loveland High School Official](https://www.facebook.com/LovelandHighSchoolOfficial)

Instagram: [lovelandpride](https://www.instagram.com/lovelandpride)

LOVELAND HIGH SCHOOL

2021-2022

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IMPORTANT DATES

2021 - 2022 SCHOOL CALENDAR

[English](#) - [En español](#)

SEMESTER DATES

1st Semester: August 17 - December 17, 2021

2nd Semester: January 5 - May 26 2022

LOVELAND HIGH SCHOOL BELL SCHEDULE 2021-2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	ASSEMBLY
Period 1 8:30-9:16	Period 1 8:30-10:07	Period 2 9:30-10:53	Period 1 8:30-10:07	Period 2 8:30-10:07	Period 1/2 8:30-9:53
Period 2 9:21-10:07					ASSEMBLY 9:58-10:53
Period 3 10:12-10:58	Period 3 10:12-11:49	Period 4 10:58-12:21	Period 3 10:12-11:49	Period 4 10:12-11:49	Period 3/4 10:58-12:21
Period 4 11:03-11:49					
LUNCH 11:54-12:26	LUNCH 11:55-12:25	LUNCH 12:26-12:56	LUNCH 11:55-12:25	LUNCH 11:55-12:25	LUNCH 12:26-12:56
Period 5 12:31-1:17	Period 5 12:31-2:08	Period 6 1:01-2:23	Period 5 12:31-2:08	Period 6 12:31-2:08	Period 5/6 1:01-2:23
Period 6 1:22-2:08					
Period 7 2:13-2:59	Period 7 2:13-3:50	Period 8 2:28-3:50	Period 7 2:13-3:50	Period 8 2:13-3:50	Period 7/8 2:28-3:50
Period 8 3:04-3:50					

Students may enter the building at 8:15, and are expected to leave campus by 4:00 unless they have a club, athletic event, or meeting with an LHS Staff member. In case of inclement weather, we will use the following schedule (two-hour delayed start):

Inclement Weather Schedule (2-Hour Delay)	
Period 1/2	10:30 - 11:37
Lunch	11:42 - 12:14
Period 3/4	12:19 - 1:26
Period 5/6	1:31 - 2:38
Period 7/8	2:43 - 3:50

ATTENDANCE

Regular class attendance is one of the most important aspects of a student's educational program. There is a strong correlation between consistent class attendance, parental involvement, and academic success. A phone call to home or the parent's work via an automated phone calling system may accompany any absence.

School attendance is mandated by Colorado law, and the only absences that are excused are those according to Colorado State law and district policy (illness, family emergency, medical appointments, etc.). Absences must be called in by parents within 48 hours of the absence. The responsibility for attendance lies with the parent and the student. Students are expected to complete work missed during an absence. When students are absent, they miss a great deal of learning that cannot be made up.

A parent/guardian must call the automated attendance line to report an absence at (970) 613-5290.

The attendance office keeps track of all excused and unexcused absences, tardies, and sign-in/release sheets. The Attendance Clerk maintains the 24-hour attendance line and works with parents and students on attendance issues. Students with attendance concerns are also supported by an assigned administrator or dean.

LATE ARRIVAL, LEAVING EARLY, AND LUNCH

A student must check in with the Attendance Clerk if he/she arrives late to school. A note or phone call from the parent will be accepted to excuse the late arrival. Any student leaving during scheduled class time or time not covered by open campus privileges (10-12 grades only) must check out with the main office. *Freshmen must remain on campus during lunch.* This is for the protection and safety of the student. The school will not be liable for students who do not follow this procedure.

TARDIES

Attending class in a timely manner is essential to a student's post-secondary success. The ability for a student to be on time and ready to learn is a characteristic that we value at LHS.

All students are expected to be in the classroom when the class begins. Students must be in class on time according to digital clocks in the classroom. Tardy is described as entering the class after the bell has rung. Any student who enters class after the first twenty minutes will be marked absent, and the teacher will log the time of entry into the attendance file in IC. Students are still required to attend class even if they have missed a significant portion of the class.

→ Excused tardy: Entering a class late with a written excuse from a staff member.

→ Unexcused tardy: All unexcused tardies are subject to consequences from a teacher and/or an administrator.

Excessive tardiness will be reported to administrative staff for problem solving, an action plan, or disciplinary action. A habitually tardy student may be referred to administration to heighten the awareness for the parent and student so that the student may make immediate changes in behavior to enhance academic success.

EXCUSED ABSENCES

Absences due to illness, injury, or medical reasons and for which the parent or guardian has contacted the attendance office within 48 hours will be considered excused absences. *Students may not be excused from class and remain on campus.*

- Students will be given the same number of days absent to make up work *plus* an extra day (i.e., out two days ill, three days to make up work.)

Excused absences include the following:

- prearranged medical/dental appointments
- participation in school-sponsored activities
- participation in another educational activity as long as the student has prior approval
- a death or family emergency in the student's immediate family
- a family situation that makes it unreasonable for a student to attend school (the principal must approve the absence)
- illness or medical quarantine or a doctor's written note that school attendance may be dangerous to the student or others
- absences related to court appearances or custody of law enforcement authorities
- absences related to a student's religious observances

PROCESS FOR EXCUSING ABSENCES:

- If a student is absent, a parent/guardian must call the attendance line at 970-613-5290 **OR** email hsattendance@tsd.org no later than 48 hours following the absence. All absences not reported within 48 hours will remain permanently unexcused.
- If a student must leave during the school day, a parent/guardian must call the attendance clerk or send a note excusing the student prior to the student's leaving.
- If a student misses a class because he/she is with a staff member, he/she must get a pass from that staff member and take it to the attendance office.
- If a student is concurrently enrolled in another school within the district, parents/guardians must also contact the attendance clerk at that given school for excusal.
- Only a parent/guardian may excuse absences from class. Please be aware that giving false information to a TSD employee may result in disciplinary action.

PRE-ARRANGED ABSENCE

Students must complete a pre-arranged absence form at least 48 hours prior to the absence. This form is available at the Attendance Office. A written note signed by the parent/guardian indicating the dates and reasons the student will be absent must accompany the request. It must be recognized that absences have a detrimental effect on a student's accomplishments and progress, and this should be considered prior to requesting a pre-arranged absence. All pre-arranged absences, including those due to family emergencies or religious observances, must be approved by a school administrator. Arrangements for completing class work must be made with teachers prior to the prearranged absence(s).

LONG-TERM MEDICAL ABSENCES

Medical absences are for students who will miss at least five consecutive days of school. These absences are very rare and require proper documentation from a health care provider, a note from the parent, and approval by the principal.

SCHOOL-RELATED ABSENCES

When absent due to a school-related, endorsed, or sponsored activity or field trip, arrangements for completing class work must be made with teachers prior to the absence(s). School work should be turned in during the next class period following the event or as per the arrangements made with the teacher prior to the absence.

UNEXCUSED ABSENCES

Students with absence(s) due to truancy may have the opportunity to make-up missed assignments per teacher's discretion. Excessive unexcused absences may be considered truancy and may result in additional interventions including but not limited to parent meetings, restriction of privileges such as losing an off period or being assigned to academic support during lunch, attendance contracts, and alternative schooling options.

EXCESSIVE ABSENCES

Should a student reach ten or more absences, additional documentation may be required to consider this absence as excused. In general, a student will only be allowed ten excused absences without additional documentation per school year. Please refer to the [TSD Attendance Policy](#) for more information.

ABSENCES AND AFTER SCHOOL ACTIVITIES

Students who have been absent (unexcused or unknown) are not eligible to attend athletic events, practices, or school activities on the same day or, if a Friday, on the weekend following. Should a student purchase a ticket for an event and be disallowed from attending due to absence or suspension, he/she will not be refunded for this event or activity.

ABSENCES DUE TO SUSPENSION

Each day of out-of-school suspension, as defined by state law, is a day of absence. The student is responsible for obtaining all missed work during a suspension.

Out-of-school suspensions: Similar to the above section for illness, a student has one day to make-up work for each day of suspension. Students are expected to utilize Google Classroom, email, etc. to keep up with classwork.

Students who have in-school or out-of-school suspension are not allowed to participate in activities or events on the same day or, if a Friday, over the weekend. Should a student purchase a ticket for an event and be disallowed from attending due to absence or suspension, he/she will not be refunded for this event or activity.

COMMUNICATION

Parents/Guardians will be notified for all absences by an automated telephone system and according to the [TSD Attendance Policy](#) guidelines. A note may be requested by the Attendance Clerk or administration in the event of temporary illness or injury, or an extended physical, mental, or emotional disability.

Regardless of the type of absence, it is the student's responsibility to communicate with their teacher to acquire and complete the missing work within the appropriate timeline.

Students are *strongly* encouraged to use Infinite Campus to monitor their attendance. Parents also have the ability to use the Infinite Campus Parent Portal in real time to view attendance for their student's current attendance.

GENERAL INFORMATION

ANNOUNCEMENTS

Public address announcements will be made via the intercom and posted daily on the [LHS Student Landing Page](#).

ASSEMBLIES

All assemblies held during the school day are an integral component of the academic experience and are part of instructional time, as specified by Colorado State Statutes. The expectation is that all students attend assemblies in their entirety. Students are expected to maintain high standards of conduct, always displaying respect for speakers, performers and fellow classmates. Violations will result in disciplinary action.

BICYCLES, SCOOTERS AND SKATEBOARDS

Bicycles and skateboards are modes of transportation to and from school. For safety reasons, skateboards, scooters, skates and other similar devices must be picked up and carried when students are on campus. Students shall walk their bicycles on the sidewalks near the building. Bicycles must be parked and locked on bike racks. It is the student's responsibility to secure bicycles, scooters, skateboards, etc. if they are brought on campus. Skateboards, scooters, etc. that are used as a means of transportation must be carried on school property and stored in a designated area. This may be the student's assigned locker or the red rack outside the Counseling Office. LHS is not responsible for lost, stolen, or damaged items. School buses do not allow skateboards or scooters to be transported on school vehicles.

BOOKKEEPER

Change will be given by the Bookkeeper in the Main Office before school, during lunch, and after school. LHS does not cash checks for students; however, checks and cash are acceptable as payment for fees, fines, activity cards, or yearbooks. Please make checks payable to Loveland High School.

DANCES

All Board of Education policies regarding student behavior and dress are in effect at dances. Students must present a valid LHS Student ID to enter, and those who leave the dance may not re-enter. It is permissible for a student to bring a non-LHS guest to some dances, but his/her guest must have been pre-approved by LHS Administration. Guest passes must be issued during the week before the dance and will not be granted to middle school students. Guest passes *WILL NOT* be issued at the door. A guest pass can be issued in the Main Office.

FOOD AND DRINK

Water in a closed container will be allowed in classrooms. Other beverages and all food, however, will only be permitted in designated areas or by teacher discretion. Please help keep our building clean by picking up after yourself, especially during lunchtime hours.

HALLWAY EXPECTATIONS

Students are allowed in the hallways with an **official pass** from staff or administration. The pass should reflect the current date and time and be signed by the appropriate staff member. Students who have a free period **MUST** work quietly in the media center or the cafeteria, or be off campus (10th-12th grade only).

Students may not roam the halls or sit in the cafeteria during class.

Public interactions and language are expected to be appropriate and positive at all times.

LOCKERS

All lockers are district-owned property and are not the personal property of the students who use them. Students are not to share lockers unless so assigned. As a result, the student is responsible for the condition of the assigned locker and will be charged a fee for trash/graffiti that are not removed, and/or permanent damage.

Students should not rely on a locker as a secure place to store expensive items. LHS is not responsible for lost or stolen items.

No stickers, posters, or other decorations may be placed on the outside of lockers. Pictures, posters, or drawings that are indiscreet or inappropriate (drugs, alcohol, sexual content) may not be placed inside lockers. Students are advised to leave money and valuables at home. All hall lockers are combination locks, and students should NOT share a locker combination with anyone. Administration reserves the right and has the responsibility to check lockers when deemed necessary. School personnel may seize items from lockers if the items are pertinent to an investigation. A student is not required to be present while a locker is searched or items are seized; however, the student may be notified if a locker is opened by school personnel.

LOST AND FOUND

Students who find small or valuable lost items should place them in the Lost and Found, which is located in the Custodial Hallway east of the Cafeteria.

LUNCH

Breakfast and lunch are served during the designated period. The USDA extended the waiver that allows Thompson School District Nutrition Services to offer meals to ALL children 18 months - 18 years old AT NO CHARGE through June 30, 2022.

Since this is temporary, Nutrition Services encourages ALL families to apply for meal benefits at www.myschoolapps.com. There are many benefits to applying for this service that go beyond meals, including support for athletic fees, transportation, and concurrent enrollment. Please email [TSD Nutrition Services](mailto:nutrition@thompsonschoools.org) for information: nutrition@thompsonschoools.org.

LHS is a closed campus at lunch for 9th grade students. Students in grades 10-12 may leave for an off-campus lunch. A freshman who leaves campus during lunch without being signed out by a parent or guardian may be considered truant. All students may eat in the cafeteria, outside on grassy areas near the building, or in designated hallways.

PICTURES & STUDENTS IDENTIFICATION (ID) CARDS

Every LHS student must have a picture taken at Student Check-in Day in August. Pictures are used for student ID cards, the yearbook and permanent school records.

Photo ID Cards are used for personal identification upon entering the building, checking out materials, and riding the Loveland Transit C.O.L.T. In addition, students may convert their Photo ID card into an Activity card during check-in or at any time during the school year by purchasing a sticker for \$40 that must be affixed to the Photo ID card. Lost or damaged cards may be replaced for \$5. **All students are required to present their valid LHS Student ID upon entry and to wear their current school ID on an LHS breakaway lanyard while in the building.** See Ms. Willemsen for a replacement lanyard.

SIGNS/POSTERS

Groups and individuals who post signs must have them approved first by the Student Council Coordinator or Athletic/Activities Director for content and appropriate display. Such items will be marked with a stamp of approval before posting.

SCHOOL CLOSURE OR LATE START

Families will be notified by Thompson School District either by phone, text, social media, or e-mail regarding school closure. Please make sure your contact information is current in Infinite Campus. For the most up-to-date information, please refer to the Thompson School District website or tune into a local TV or radio station.

SUBSTITUTE TEACHERS

Substitute teachers are to be accorded the same respect as regular classroom teachers. Any student failing to treat a substitute teacher with respect will be subject to disciplinary action.

UNAUTHORIZED AREAS AND LOITERING

Unauthorized areas are locations in and around the campus where the school and/or the district have identified ongoing concerns about vandalism, trespassing on private property, and supervision. Students are not allowed to loiter in unauthorized areas before or after school, during passing periods, or during the lunch period. These areas include, but are not limited to, the amphitheater area southwest of the school, the sculpture park west of the school, the pool, wrestling, and auditorium hallways, and the private property anywhere around the school. Loitering in the parking lot and in or around vehicles is not allowed before or after school, during passing periods, or during lunch, or at ANY TIME during the school day.

ACADEMICS AND COUNSELING

Empower to learn....Challenge to Achieve....Inspire to Excel

ACADEMIC OPPORTUNITIES

Current academic classes and opportunities can be accessed through the [LHS website](#). Students and parents are highly encouraged to explore all options that are offered, including academic support groups and clubs.

MONITORING ACADEMIC PROGRESS:

Parents are strongly encouraged to view grades with their students on a regular basis. Working as a team to monitor grades and attendance is an essential part of a student's success. To access *Infinite Campus*, visit the [Infinite Campus Parent Portal](#), or set up an appointment with the student's assigned counselor for more information.

Infinite Campus (Parent Portal) provides information about:

- ✓ Grades, including specific assignments
- ✓ Current attendance reports
- ✓ Tests & academic performance
- ✓ Upcoming school events
- ✓ Detailed class schedules

CAREER & ACADEMIC COUNSELING SERVICES

Counselors are an integral component of the educational process. Students are encouraged to meet regularly with their counselor regarding academic, career, or social/emotional concerns. Six full-time counselors work with students and their families to ensure success at Loveland High School.

Counselors

Jill Doty	Assignment: A-D	jill.doty@thompsonschoools.org	613-5206
Tracy Rolfe	Assignment: E-K	tracy.rolfe@thompsonschoools.org	613-5209
Laura Anderson	Assignment: L-Q	laura.anderson@thompsonschoools.org	613-5207
Brett Cain	Assignment: R-V & ELD	brett.cain@thompsonschoools.org	613-5204
Cindy Case	Assignment: W-Z & ESS	cynthia.brunellicase@thompsonschoools.org	613-7187
Niki Weitzel	Assignment: GT	niki.weitzel@thompsonschoools.org	613-5205

Students may meet with a Counselor for any of the following:

- Scholarship information and applications
- Schedules of college representative visits
- Career Assessments
- Naviance: computerized college and career search programs
- Test prep materials and registration forms for ACT, PSAT, SAT, and ASVAB
- Financial aid information and applications
- Information for career, colleges, and training programs
- Job shadows, mentorships, and internships
- 4-year plan of study
- Academic support
- Meeting graduation requirements
- Concurrent Enrollment information

GRADUATION REQUIREMENTS

A guide to TSD Graduation Requirements is available on the [LHS Counseling website: Graduation Requirements & Diploma Options](#).

Each student is asked to meet with his/her counselor to understand credit status as it pertains to graduation. [Counseling appointments may be made online](#).

GRADE REPORTS

- Students and parents may access current grade reports via parent portal.
- Grades from previous semesters can be viewed on student transcripts. Transcripts are accessible in the Parent Portal under “Documents”.

SCHEDULE CHANGES

- Students may access a Schedule Change Request Form on the [LHS Counseling website](#) prior to the beginning of each semester.
- Parent permission is required to add, drop or change classes.
- Schedule change requests will only be approved on a space available basis so that classes remain balanced.
- **Timeline to withdraw from classes:**
 - When a class is dropped within the first **two weeks** of a semester, a grade will not be posted on a student’s transcript.
 - After the two-week window has passed, a “W” (withdrawal) will be posted when a class is dropped if it falls within the first **four weeks** of a semester.
 - After the first four weeks of the semester have passed, students will receive an “F” for any classes dropped. Exceptions may only be made for health, safety, and legal reasons, and they will be made at the discretion of appropriate staff member(s).

STUDENT FEES

[Fees for the 2021-22 School Year](#) may be paid online or through the Bookkeeping Office.

GOOGLE CLASSROOM FOR STUDENTS

All teachers will be utilizing Google Classroom in some capacity, though it may vary from teacher to teacher.

IMPORTANT TIPS:

- Adjust your notification settings: Google Classroom defaults to a setting which automatically pushes notifications to your gmail account. This floods the gmail account with countless, unorganized notifications of posts that you will see again in your Google Classrooms. Students should adjust the settings only to receive notifications that are individually directed to you. See the tutorial [here](#).
- Learn to use your Google Calendar to manage tasks. When students learn to use their Google Calendar correctly, it can be used as another resource to help manage the work that teachers assign. See the tutorial [here](#).
- Learn to use the “To Do” feature: It can be difficult to manage your work on Google Classroom if you are trying to toggle between classes and tasks. Google Classroom has a great feature called the “To-Do” list that allows you to manage all of your work from one page.

- The “To-Do” page allows students to ensure all work is turned in, check for missing work, and review graded assignments. See the tutorial [here](#).
- Other tutorials that have been created for LHS students include:
 - [Understanding different types of tasks](#)
 - [Answering questions on Google Classroom](#)
 - [Attaching work to assignments](#)
 - [Posting comments and finding feedback](#)

WEIGHTED GRADES

Grades assigned for AP, IB DP, and concurrent enrollment courses (100 level and above) are weighted as follows: A=5, B=4, C=3, D=1, F=0. Honors and IB/MYP designated courses are not weighted.

INCOMPLETES

An “I” (incomplete) automatically becomes an “F” unless completed within two weeks of the end of the semester. *Students are responsible* for ensuring that the teacher completes a grade change. The building principal must sign off on all grade changes.

VALEDICTORIANS AND SALUTATORIANS

Each graduating class will honor two valedictorians and two salutatorians, one pair from the IB Diploma Programme and another pair from the traditional academic program. Thompson School District has developed a new policy effective for the Class of 2025, which will be added here.

ACADEMIC DISTINCTION CRITERIA

Weighted Grade Point Average (GPA) is used to determine eligibility following a student’s final semester. See below for full eligibility criteria.

- 4.0+ = Summa Cum Laude
- 3.85-3.99 = Magna Cum Laude
- 3.7- 3.84 = Cum Laude

REGISTRAR

The LHS Registrar, Tina Pyle, is readily available to assist students and parents with transcripts, change of email or mailing address, verification of enrollment, and grade history. Please contact Tina Pyle at tina.pyle@thompsonschoools.org or 970-613-5210.

SCHOLARSHIPS

All current scholarship information can be viewed via [Naviance](#).

NATIONAL HONOR SOCIETY

To be inducted into NHS, students must apply and have a 3.7 cumulative GPA at the end of the third quarter. All inductees must maintain a 3.5 cumulative GPA, perform 20 hours of service each year (including four NHS events), attend four meetings, and pay yearly dues to remain in Honor Society. National Honor Society members who

have a 3.8 cumulative GPA and complete all other requirements will be eligible to receive an academic letter.

NATIONAL ART HONOR SOCIETY

Inductees to NAHS will be by invitation or recommendation. Students who apply must have the required cumulative GPA and requirements set forth by The LHS Charter Bylaws and recognized by the NAEA. Students must maintain this GPA throughout the school year as well as attend 80% of all meetings, maintain good standing in their art courses, pay yearly dues, complete required service hours within their community, and meet other requirements set forth by the charter. National Art Honor Society students in good standing can potentially receive an academic letter and or graduate with Art Honors their senior year.

INTERNATIONAL BACCALAUREATE (IB) PROGRAM

The International Baccalaureate Program is an internationally recognized and respected set of rigorous academic programs focused on developing well-rounded, caring, inquiring and knowledgeable young people. Loveland High School has been an IB authorized Diploma Program IB World School since 2007 with a Middle Years Program authorization since 2011 for grades 9-10. At all levels, our teachers are committed to inspiring our students to excel in IB courses (MYP/Honors, DP) and projects, our school, and our community. They implement inquiry-based teaching strategies that encourage students to develop the characteristics of being an engaged citizen (the IB Learner Profile) and help students improve their Approaches to Learning skills.

ADVANCED PLACEMENT (AP) COURSES

Advanced Placement (AP) courses are college-level courses that reflect a student's willingness to follow the demands and rigor of college-level studies. AP courses follow a national curriculum provided by The College Board, publisher of the SAT college entrance exam. These courses give students the opportunity to earn college credit while still in high school. Each May, AP exams are offered to students as they complete their coursework. Current information about AP exams and registration can be found here. Students earning a minimum score on the exam may receive either elective credit or course replacement credit depending on the college or university policy. Parents and students are encouraged to review these policies on the website for each college in consideration.

FINAL EXAMS

Dates for semester final exams will be posted on the LHS website at least one month in advance. Students are not allowed to take early final exams. Any deviation from the LHS Finals Schedule must be approved by the administration.

REPEATED CLASSES

Students may repeat a class; however, **both** the previous and repeated grades will appear on the transcript. FINAL grade earned in the class will show on the transcript.

AIDE POSITIONS

Students interested in being a teacher or office aid should schedule an appointment with their counselor. Grades of "S" (satisfactory) or "U" (unsatisfactory), along with .25 credit, are assigned for aide positions. These grades/credits have no effect on a student's GPA.

ALTERNATIVE PROGRAMS AND COURSES

Alternative programs and courses are available to students. See your counselor for details. Some programs include:

- Concurrent Enrollment
- Thompson Career Campus
- SOARS
- Thompson Online (TOL)
- Courses offered at other TSD high schools
- Ferguson High School (alternative school)

ACADEMIC HONESTY

LHS Honor Code:

Loveland High School is a learning community in which all members are held to high standards of academic honesty. Honesty and integrity are fundamental to learning, establishing trust and personal development. These values are central in promoting personal responsibility and becoming principled, balanced learners.

All members of the LHS community are responsible for demonstrating and fostering academic honesty. This includes students, teachers, administration, support staff and parents. Each member has certain rights and responsibilities regarding upholding academic honesty and avoiding academic dishonesty and misconduct.

Scholastic Dishonesty/Academic Misconduct is defined as any of the following behaviors:

- copying/plagiarizing (intentional or unintentional)
- cheating
- using another person's work as one's own
- obtaining advance copies of tests (either as a hardcopy or digitally)
- removing answer booklets or keys
- use of text messaging or illicit or unethical use of technology before, during or after exams
- unauthorized assistance of any kind, including the use of online translators
- providing answers beyond the parameters of cooperative work as authorized by the instructor
- TSD Discipline Code JICDA, section 16 further states that "scholastic dishonesty includes but is not limited to cheating on a test, altering student records, plagiarism or unauthorized collaboration with another person in preparing written work."

The disciplinary procedure for academic misconduct is as follows:

Upon each incident of suspected academic misconduct, the teacher will notify the student, the students' parent(s), and file a referral to the appropriate administrator. Based on the seriousness of the offense and any prior offenses, discipline may advance in one or more of the following ways:

- a conference with the student
- a written reflection by the student on his/her misconduct
- an opportunity for the student to re-do the assignment
- an opportunity for the student to do an alternate assignment
- a failing or zero grade on the assignment
- the forming of a problem-solving team that includes any or all of the following: the student(s), the teacher, the appropriate administrator, the counselor, the IB coordinator and/or the student's parent(s)
- academic probation
- suspension

LIBRARY MEDIA CENTER

All are welcome in the LHS library; however, it is necessary to remember that the library is a working classroom. While some students come to the library to relax, a majority are here with an academic focus, and they expect an environment appropriate for learning.

- Students are welcome to use the library during off periods. No pass is necessary.
- Students are welcome to use the library during class, but only with a **pass** and a **purpose**. Students must have a written pass from the supervising adult (teacher, administrator, counselor, etc.). Students must also have an academic purpose for using the library during class time.
- It is expected that voices be kept at a low level to accommodate all learners who use the library. Because the library is a shared space, all must knowingly and willingly participate in a productive learning environment.
- Drinks are allowed in the library. We ask that students are careful with drinks around technology and furniture.
- **Food, including candy, is NOT allowed in the library.** This is a request made by the custodial staff, and we will honor their request. The only exception is when clubs/staff have reserved the library for lunch meetings or other special occasions.
- School computers are used for academic purposes only. Please review the Thompson School District [Student Acceptable Technology Use Policy & Agreement](#).
- Black and white printers in the library and computer labs are to be used for academic purposes only. Black and white printing is free; however, there is a

fee of 25 cents per page for color printing. The color printer is located in the library. Ask the library staff for assistance with color printing.

- Need help with research? Come see the Library staff. For strategic searching tips, visit the [LHS Library](#) page on the website.
- Trouble with technology? Come see the Library staff. Troubleshooting includes, but is not limited to the following: student Gmail, logging into computers, Infinite Campus Portal, Google Suite (Docs, Slides, Classroom, Forms, etc.), Turnitin.com, educational apps and extensions, mobile apps, etc.
- Students can manage their own library book and ebook checkouts. For more information, please visit the [LHS Library](#) page on the website.
- Library hours and contact information are posted on the [LHS Library](#) webpage.
- It is important to practice the *leave it better than you found it* policy: Follow the expectations of the library, push in chairs, pick up after yourself, be courteous to others, return borrowed materials, etc. Be Loveland. Be the Best.

STUDENT ACTIVITIES

EXTRACURRICULAR ACTIVITIES

Students involved in extracurricular activities and school-sponsored events must meet the CHSAA eligibility & training requirements. Students may not be permitted to participate in extracurricular activities if grades, attendance, and conduct do not meet these standards.

Loveland High School has numerous academic organizations, school-sponsored activities, and student-initiated clubs recognizing individual interests. We recommend you take a chance, get involved with peers and have a positive experience during your high school career. To find out more about these clubs and activities or to start your own club, please contact the Athletic Secretary, [Jackie Anderson](#), (970-613-5219) for more information.

LHS SPORTS:

Fall:

Cross Country
Football
Boys' Golf
Gymnastics
Boys' Soccer
Softball
Cheerleading
Boys' Tennis
Volleyball

Winter:

Wrestling
Cheerleading
Girls' Swim & Dive
Boys' Basketball
Girls' Basketball
Unified Basketball

Spring:

Baseball
Girls' Golf
Girls' Lacrosse (@TVHS)
Boys' Lacrosse (@TVHS)
Girls' Soccer
Boys' Swim & Dive
Girls' Tennis
Co-ed Track & Field
Boys' Volleyball (@MVHS)

CHSAA-Sponsored Activities:

Band*
Choir*
Orchestra*
Speech & Debate
Student Council+ (STUCO)
Winter Guard
*Must enroll in the class
+Must be elected to STUCO

Loveland High School Clubs & Activities:

Act Two / Drama (thespian society)
ADAM Club
American Sign Language Club
Anime & Manga Club
Art Club
Book Club
DECA
FBLA
FCCLA
Fellowship of Christian Athletes
JROTC Club Teams:
 Color Guard
 Drill Team
 Marksmanship
 Raiders
Key Club
Knitting Club
Musical
Dedicated Problem Solvers
Robotics Team
Science Bowl

Theatre (fall plays)
World Languages Honor Society
Ocean Science Bowl
Peer Ambassadors

River Watch
Yearbook*

STUDENT CONDUCT

CODE OF CONDUCT

Students are responsible for knowing, understanding, and adhering to all policies and regulations listed in the [*Behavioral Code of Conduct: Board of Education*](#).

A student who engages in an activity listed below, or a student who violates any of the following school policies, procedures or regulations while in school buildings, on school grounds, in school vehicles or during a school-sponsored activity or event is subject to discipline. Disciplinary action may include in-school suspension or out-of-school (up to 10 days) suspension. Suspended students are to leave school grounds immediately and not return until suspension is complete.

SERIOUS VIOLATIONS

- Exhibiting behavior off school property that is detrimental to the health or welfare of students or school personnel
- Causing or attempting to cause damage to school property or stealing or attempting to steal school property
- Causing or attempting to cause physical injury to another person except in self-defense
- Violating criminal law
- Throwing objects that can cause bodily injury or damage property
- Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school
- Committing extortion, coercion or blackmail, i.e., getting money or other objects of value from an unwilling person or forcing an individual to act with the use of force or threat of force
- Lying or giving false information, either verbally or in writing, to a school employee
- Engaging in scholastic dishonesty including cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work
- Violating district or building rules
- Committing any act that if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory, according to state law.
- Promotion of or involvement in gangs or gang-like activity
- Violating the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using or possessing a deadly weapon without the authorization of the school or school district, according to state law.
- Engaging in rioting, property seizures, and destruction of property, break-ins, sit-ins, disruptive picketing or other forms of disruptive behavior

RESPONSIBILITIES OF EXPRESSION

- Violating the provisions for expression of differences of opinion policy
- Violating the district's open/closed forum policy.
- Publishing expressions that violate school regulations and state law

This code applies to the conduct at school, on district's property, in district vehicles or at a school-sponsored activity or event (whether or not the school-sponsored activity or event is off campus), and under circumstances where off-campus behavior is detrimental to the welfare or safety of other pupils or school personnel.

COMPUTER NETWORK GUIDELINES

- Students may not create a web page for personal use within the TSD network. Web pages and blogs may be used for academic purposes only as directed by a student's teacher.
- All students will receive an email account on the Thompson file server. These are monitored by district and LHS staff and are not private.
- Violations of the [Student Acceptable Technology Use Policy \(SATUP\)](#) may result in termination of an account.
- Violations may include, but are not limited to: harassment, having offensive material or material that threatens the safety of others associated with the account, security violation, connecting to a multi-user chat session, threats, sending annoying E-mail, pornography, profanity, initiating talk request with people you don't know, and sending chain letters.

CELL PHONES AND PERSONAL ELECTRONICS

Personal electronic devices may be brought on campus; however, they are allowed in classrooms for academic purposes only.

- It is the student's responsibility to use his/her electronic device appropriately.
- The security of the device is the student's responsibility. Loveland High School is not responsible for any lost, stolen or damaged items.
- Teachers will make expectations clear, and failure of students to follow expectations in the classroom may result in disciplinary action.

DRESS CODE

In an effort to create an environment that focuses on student achievement, the Thompson School District, in conjunction with staff and students from Loveland High School, Thompson Valley High School, Berthoud High School & Mountain View High School, has agreed upon the following dress code guidelines. School is a business and professional work environment for all students.

- Clothing must cover underwear, the belly, chest and buttocks.
- Half shirts, see-through shirts, mesh shirts, halter tops, spaghetti straps, tube tops, or tops without a back or displaying cleavage will not be allowed.
- Clothing that makes reference to or promotes anti-social violence, gangs, gang graffiti, aggressive/assaultive behaviors, alcohol, tobacco, drugs,

vulgarity, profanity, sexual behaviors or innuendo, death or mutilation of oneself or others are not allowed.

- Any jewelry or accessories that could be used as a weapon will not be allowed. Bandanas are not allowed to be worn or displayed at any time on school grounds or at school activities.
- Skirts and shorts must be mid-thigh length.
- Shoes or sandals must be worn at all times.
- Participation in certain school activities may exempt students from these guidelines with administrative approval.

Clothing should be appropriate for school and school activities. Clothing and other forms of personal appearance should not distract from the learning environment and should not be intimidating. Students found in violation of this policy will be subject to appropriate disciplinary action.

LANGUAGE

Profane language is not acceptable in the halls or in the classroom. Directing profanity, vulgar language or obscene gestures toward other students, staff or visitors will result in appropriate disciplinary action.

DRUGS, ALCOHOL & TOBACCO

No one may use, possess, or be under the influence of alcoholic beverages, drugs, or tobacco products during school hours or at school-sponsored events. Violation of this regulation may result in suspension or expulsion from school. Students who violate this rule will be ineligible for extracurricular activities.

Loveland High School is a Tobacco Free Environment. Any use of tobacco products, including vape pens or electronic cigarettes, on campus or in student vehicles will result in disciplinary action.

SAFETY AND SECURITY

FIRE DRILLS/ LOCKDOWN/ LOCKOUT/HOLD

The fire alarms are rung as a signal for all fire drills. Upon this signal, all students are to leave the building in an orderly fashion. Please have quiet voices and situational awareness when exiting the classroom. Everyone must remain outside with their current class or school personnel until signaled to return to class. Attendance is taken during this time to account for every student. Causing the fire alarms to ring when there is no fire is a serious offense and can result in suspension, expulsion, or criminal charges.

Fire, tornado, lockdown, lockout, and hold drills will be directed throughout the school year. Students will receive formal training for these during class time.

STUDENT SAFETY/HARASSMENT/DISCRIMINATION

Includes: Display of visual or written remarks or threatening remarks directly or indirectly about ethnicity, race, culture, religion, sexual orientation, nationality, gender or handicapped disabilities; possession or use of drugs or alcohol or weapons of any type.

LHS will not tolerate sexual harassment, which is defined as any unwelcome or demeaning sexually-related behavior that creates an intimidating, hostile or offensive environment.

Students can be held accountable for inappropriate or negative content on any social media on or off school property. Please post wisely and be kind!

Students who believe that they have been the subject of harassment/discriminatory behavior are strongly encouraged to confidentially report the incident immediately to a responsible adult: a parent, dean, counselor, teacher or administrator. Reports will be investigated, and disciplinary measures may vary and include suspension and expulsion. Hazing in any form will NOT be tolerated at Loveland High School.

BULLYING PREVENTION AND EDUCATION

In 2021, the Board of Education approved updates to the Bullying Prevention and Education Policy [JICDE](#) and Regulation [JICDE-R](#). The Board also approved *new* supporting documents, including a Bullying Report Form [JICDE-E-1](#) and guidance on Supporting Students Who Have Been Targets of Bullying Behaviors [JICDE-E-2](#).

Bullying is defined as the use of coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through a written, verbal or electronically transmitted (cyberbullying) expression or by means of a physical act or gesture. Bullying is prohibited on district property, at district sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, off school property when such conduct has a nexus to school, or any district curricular or non-curricular activity or event.

Parents and students can access the policy on the Thompson School District Board of Education website at <https://www.thompsonschoools.org/page/964>.

Any person found to have engaged in bullying, retaliation against anyone participating in an investigation of alleged bullying or any related disciplinary proceeding, or reporting bullying in bad faith as further defined in Board policy JICDE, will be subject to disciplinary action.

Students (or any other person, including the parents/guardians on behalf of a target of bullying) may report matters of bullying orally, or in writing, to any teacher, counselor, or member of the school administration. Any person, including the student targeted by the alleged bullying or the student's parents/guardians, may anonymously report acts of bullying or retaliation to teachers, counselors, and

administrators. The [Bullying Report Form](#) is available to support reporting of incidents of alleged bullying. Reports of bullying may also be made through Safe2Tell. Each student has the Safe to Tell contact information on the back of the LHS Student ID card.

[Safe2Tell Hotline:](#)
1-877-542-SAFE (7233)
[Safe2Tell Mobile App](#)

LOITERING/TRESPASSING ABOUT SCHOOL

No person(s), whether students at LHS or non-students, shall with intent to interfere with or disrupt the school program or with intent to interfere with or endanger school children, loiter, idle, wander, stroll or play in a school building or on school grounds or within 100 feet of the school grounds, either on foot or in any vehicle when persons under the age of 18 years are present in the building or on school grounds. If such person(s) (student or non-student) has no reason or relationship involving custody or responsibility for a pupil or any other specific, legitimate reason for being here, he/she will be asked to leave. This warning involves all campuses and school grounds of Thompson School District.

WEAPONS AT SCHOOL

Weapons will not be allowed at any time on or around school premises which includes vehicles in the parking lot. Students violating this rule will be suspended and/or expelled from school. It is never acceptable to bring a real or fake weapon onto campus, including the parking lot. Pocket knives are considered weapons and so are Airsoft guns, as well as anything that is represented as a weapon or simulated as a weapon. Bringing a weapon onto school grounds will result in confiscation, police notification, and possible suspension and expulsion. Regardless if the weapon is “fake” or “legal” in the community, it is NOT allowed at school.

A deadly weapon includes a firearm (whether loaded or unloaded), a knife of any length and/or a bludgeon, any other weapon, device, instrument, material or substance (animate or inanimate).

The intended use or use of a deadly weapon by any student on school premises or any school-sanctioned activity (whether occurring on or off school premises) is prohibited.

LHS PROPERTY AND CARE FOR OUR CAMPUS

Please be mindful of the building and the surroundings. Destruction of school property, intentional and unintentional, will result in appropriate disciplinary action. Help keep our school and grounds beautiful. Trash belongs in trash cans; food is to be eaten in designated areas. Graffiti is prohibited. Furniture and equipment in our school is for student use. Please use it appropriately.

Students who vandalize property will be required either to pay for the damage or replace the item and may face additional legal consequences.

PRESCRIPTION & OVER-THE COUNTER MEDS

Students are allowed to carry over-the-counter medications (any medication not dispensed by a prescription, including cough drops) provided that they meet the following criteria:

1. One-day dosage
2. In the original container (not a baggy, tupperware, foil, pocket or lunch bag)
3. A note from the parent giving permission for the student to take at school.

If preferred, medications may be kept in the Health Office with the required signed authorizations. Forms are available in the Health Office. Please see the [TSD Health Services](#) webpage for other questions regarding medications.

PUBLIC DISPLAY OF AFFECTION

School is not the place to physically express your emotions toward your girlfriend or boyfriend. The administration asks that you exercise self-control and limit your public displays of affection.

VEHICLE USE & STUDENT PARKING

In order for students to be able to park their vehicle on Loveland High's campus, it must be registered in our database each year, and it must have a current parking permit sticker displayed on the front windshield. To request a parking permit, please complete [LHS '21-'22 Student Parking Permit Request](#).

According to TSD School Board Policy:

When parking lots are provided on campus, all student-driven vehicles shall be parked in such lots. No vehicles may be driven on the school grounds except in designated parking areas.

Student-driven vehicles shall remain parked while students are scheduled to be in class. No loitering in parked cars or on school parking lots shall be permitted during the school day. The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the student driver to allow a search of the vehicle when there is reasonable suspicion the search will yield evidence of contraband.

Refusal by a student, parent/guardian, or vehicle owner to allow search access to a motor vehicle on school premises when requested shall be cause for termination without further hearing of the privilege of bringing the vehicle on to school premises. Routine patrolling of student parking lots and inspection of the outside of student vehicles shall be permitted at all times.

Principals may make reasonable parking and driving regulations as necessary for the proper operations of their school programs.

TRAFFIC EXPECTATIONS

- All students, faculty and staff parked on school property must display a valid and current parking permit.
- TSD employees, Police, Fire, delivery service, parents and visitor vehicles are excluded from displaying a permit.
- Parking permits may be obtained from Campus Security free of charge and must be renewed each year.
 - Students must show valid registration, insurance and driver's license.
- The parking permit number must be visible and readable when displayed.
- Parking permits may not be transferred.
- Only one parking permit/sticker is allowed per student.
- Falsification or deception on parking applications will result in driving and parking privileges on campus being revoked.
- Campus Security must be notified if a parking permit is lost, and a new permit must be purchased.
- Campus Security must be notified if there is a change of vehicles.
- Parking permits must be returned to Campus Security if the student is no longer enrolled at Loveland High School.

Note: All fines must be paid prior to being issued a permit.

All students are expected to adhere to the rules of the road while on campus or at school-sponsored events. Please take note that the following, while not exhaustive, is not appropriate behavior in the parking lot at LHS: burn outs or squealing of tires; parking across lines, on the grass, curbs or sidewalk; parking or driving on snow piles; parking in the bus lane; parking in stripes at the end of rows; parking in the 10-minute parking unless authorized by an administrator or Campus Security; parking in the Support Services Complex lot or driving shortcuts to avoid traffic; parking in the handicapped spaces without proper permit.

Pedestrians and passengers must adhere to proper parking lot behavior or face disciplinary consequences and/or loss of privileges. Behaviors such as, but not limited to, the following are prohibited: Loitering, littering, riding on or in a vehicle in any manner deemed unsafe, loud music, skateboarding, and scootering.

Tickets may be issued for any of the above offenses. Tickets may be issued by the School Resource Officer or Campus Security, resulting in fines or points on a driver's license.

VIDEO CAMERAS

LHS uses video cameras and equipment both inside and outside the building for the safety of students and staff and the protection of property.