Athletic & Activities Handbook

A resource for students, parents, coaches, and administrators

Thompson School District • 800 South Taft Avenue • 970-613-5000
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ATHLETIC & ACTIVITIES PHILOSOPHY

Athletics & activities are an important part of the Thompson School District’s educational program. We believe in educational based athletics & activities and that they can play a key role in learning and developing the whole student. Participation in interscholastic athletics & activities as a part of the district’s educational program is a privilege and not a right for students.

The Thompson School District supports the Colorado High School Activities Association (CHSAA) with their mission statement. In pursuit of educational excellence, the Colorado High School Activities Association strives to create a positive and equitable environment in which all qualified student participants are challenged and inspired to meet their greatest potential.

To fulfill this mission, the Colorado High School Activities Association will:
- Act as an integral component of the educational process
- Administer, interpret, and seek compliance with the CHSAA Bylaws as needed to promote competitive equity within Colorado activities and athletics.
- Provide diverse and equitable opportunities for participation that encourages all qualified students to take part in the activity/athletic experience.
- Provide an environment that enhances personal development through sporting behavior, character education, teamwork, leadership, and citizenship while increasing values that partner with the standards of the State of Colorado.
- Recognize the outstanding accomplishments of Colorado athletes, teams, coaches, and administrators through our academic and activity awards program.

Involvement in interscholastic activities is a privilege. All member schools and their school communities are expected to adhere to the CHSAA standards for the enhancement of interscholastic activities in Colorado.
Purpose

The purpose of this handbook is to provide and develop guidelines and expectations for open and honest lines of communication among parents, athletes, coaches, teachers, and administrators. The aim of these guidelines is to help ensure that student athletes have the best possible experience in their respective athletic & activity program.

Sportsmanship: Thompson School District is committed to bringing sportsmanship as a top priority in all our school communities. The sportsmanship standards we hold for coaches, student athletes, spirit groups and spectators will bring about healthy rivalries and competition in the educational environment.

EXPECTATIONS OF COACHES & SPONSORS

- Exemplify high moral character, behavior and leadership.
- Be a positive role model for all concerned.
- Respect the judgment of contest officials. Abide by the rules of the contest and display no negative behavior.
- Discipline those on the team who do not abide by sportsmanship standards.
- Treats own players/students and opponents with respect.
- Inspires in the activity a love for the activity and the desire to compete fairly.
- Knows he/she is a teacher and understands the athletic & activities arena is a classroom.

EXPECTATIONS OF STUDENT PARTICIPANTS

- Accept seriously the responsibility and privilege of representing your school and community.
- Treat opponents with respect.
- Display modesty in victory and graciousness in defeat.
- Plays hard, but plays within the rules.
- Exercises self-control at all times, setting an example for others to follow.
- Respects officials and accepts their decisions without gesture or argument.
EXPECTATIONS OF SPIRIT GROUPS

- Stimulate desired crowd response using only positive cheers and praise without antagonizing or demeaning opponents.
- Treat opposing teams, spirit groups and fans with respect.
- Know rules and strategies of the contest in order to cheer at proper times.
- Maintain enthusiasm and composure, and always serving as role models.

EXPECTATIONS OF SPECTATORS

- Realize your attendance at athletic events is to support the teams involved.
- Should know and understand the rules of the contest.
- Respect the integrity and judgment of sports officials.
- Appreciate the skills of all players participating.
- Appreciates a good play no matter who makes it.
- Shows compassion for an injured player; applauds positive performances, does not heckle, jeer or distract players, and does not use profane and obnoxious language and behavior.
- Respects property of others and the authority of those who administer the competition.
- Censures those whose behavior is unbecoming.
- Cheers positively for their team, does not chant at, or get into exchanges with opposing fans.
- Leaves the venue respectfully and accepts the outcome of the game.
CODE OF ETHICS FOR SPECTATORS AND PARTICIPANTS

To provide an atmosphere where students develop positive work habits, fundamental skills, and personal values for a healthy long-life learning experience through participation in athletics, activities, and academics. All involved people serve as role models and representatives of R2-J to all other people. In addition, the following policy is in effect for all persons attending school activities:

Public Conduct on School Property or at School Activities

The school district hosts or participates in many curricular and extracurricular activities attended by parents and the general public. These include, for example but not by way of limitation, interscholastic athletic contests, proms and other social events, dramatic or musical performances, field trips, fundraisers and meetings for parents, patrons and the public and are referred to herein as events. Events occur on school district property as well as at locations or on property (such as school vehicles) leased or licensed to the school district for a particular purpose, all such property being referred to herein as a school owned or controlled property. Groups and members of the public also use school owned or controlled property under the district's facilities use policy. All persons using or appearing at events conducted upon school district owned or controlled property will observe, at a minimum, those standards of behavior and conduct expected of school district staff and students. Specifically, whether they appear as users, participants or observers of an event, such persons shall not:

1. Obstruct, disrupt or interfere with teaching, research, service, administration, control, discipline, coaching, officiating or progress of an event.
2. Physically abuse or threaten any persons with physical harm on school district owned or controlled property.
3. Damage or threaten to damage property of the school district or property leased or licensed in connection with an event.
4. Force or make unauthorized entry to school district owned or controlled property.
5. Use, possess, distribute or sell drugs, other controlled substances, alcohol or other contraband on school district owned or controlled property or within 1,000 feet of the perimeter of a school site. (Persons known to be under the influence of liquor shall not be permitted to enter school district owned or controlled property.)
6. Possess a concealed or dangerous weapon, as defined in state law or board policy, on school district owned or controlled property unless one of the following conditions exist:

- The person is a law enforcement officer authorized to carry or possess a weapon at such time and place.
- The person is presenting an authorized public demonstration for a school or an organized class.
- The person is carrying out duties for the school district which require the use of a weapon.
- The person is participating in an authorized extracurricular activity or team involving the use of firearms/prop weapons.

7. Use profanity or verbally abusive language, with exception to:

- Any school play or performance with a PG-13 rating shall be approved by the school administration.
- Parents/guardians must sign a waiver for students to take part in a PG-13 performance.
- PG-13 performances should be advertised on marketing material and in the playbill/program. Mature language and situations should be disclosed.

8. Engage in any conduct constituting a breach of any federal, state or city law or duly adopted policy and/or regulation of the board.

Persons determined by the superintendent, the superintendent’s designee or the principal of a host school to be in violation of this policy may be instructed to leave the school district owned or controlled property. Where repeated violations occur or where a person threatens or appears likely to violate this policy in the future, the superintendent or his/her designee or the host principal may ban or restrict the person’s access to events and to the use of school district owned or controlled property. The host principal’s authority, however, shall extend only to events and owned or controlled property of his/her school.

State and league rules require the principal or their designee to enforce this policy at any venue where the school’s team/group is participating. This would include other school sites or events sponsored by CHSAA at public facilities.

In appropriate cases, persons violating this policy may be referred to law enforcement authorities for criminal prosecution.
ATHLETIC FEES

HIGH SCHOOL ATHLETIC FEE – PAYMENT TYPES ACCEPTED ARE CASH, CHECK OR REVTRAK (ONLINE PAYMENT)

- $125 – Thompson School District High School Enrolled Per Sport ($325 family maximum per family per school year)
- $175 – Non-TSD High School Enrolled Per Sport ($460 family maximum)
- $150 football equipment fee for all first-time participants. The football equipment fee does NOT count toward the family maximum.

MIDDLE SCHOOL ATHLETIC FEE – PAYMENT TYPES ACCEPTED ARE CASH, CHECK OR REVTRAK (ONLINE PAYMENT)

- $50 middle school enrolled ($125 family maximum)
- $70 middle school non-enrolled ($175 family maximum)

High School & Middle School

- Students on the free/reduced lunch program may request a waiver from this fee.
- Any other students having financial hardship may see the athletic director to discuss a waiver of the fee.

COACHING IN TSD

Head Coaching Jobs: All Head Coaching jobs will be posted a minimum of five business days.

High School Coaches
Checklist for Paid Coach:
- Complete TSD payroll packet
- Complete CHSAA 1st year Coaches Course & Application
- CPR/1st Aid/AED Certification (usually valid 2 years)
- Concussion Certification (usually valid 1 year)
- CHSAA Approved Mental Health Certification (2-year certification)
- CHSAA Rules Test (Valid 1 school year)
- Mandatory Reporter (Valid 1 school year)

Checklist for Volunteer Coaches:
- Complete Online registration at: https://www.thompsonschools.org/volunteer
  - Start Registration by clicking: New Volunteers
  - Once registered online, you do not need to re-register every year
- Sign the volunteer coaching agreement issued by the school:
  - https://www.thompsonschools.org/Page/1017
  - This needs to be done every year
- Concussion Certification (usually valid 1 year)
- CPR/1st Aid/AED Certification (usually valid 2 years)
- CHSAA Rules Test (Valid 1 school year)
- Mandatory Reporter (Valid 1 school year)

Coaches will not be able to attend formal practice until all of the requirements have been met.

**Middle School Coaches**

Checklist for Paid Coach:
- Complete TSD payroll packet
- CPR/1st Aid/AED Certification (usually valid 2 years)
- Concussion Certification (usually valid 1 year)
- Mandatory Reporter (Valid 1 school year)

Checklist for Volunteer Coaches:
- Complete Online registration at: https://www.thompsonschools.org/volunteer
  - Start Registration by clicking: New Volunteers
  - Once registered online, you do not need to re-register every year
- Sign the volunteer coaching agreement issued by the school:
  - https://www.thompsonschools.org/Page/1017
  - This needs to be done every year
- Mandatory Reporter (Valid 1 school year)

**Placement on the TSD Extra Duty Salary Schedule per MOU**

Article 14 – EXTRA DUTY SALARIES

Experience Credit: 14-1-1. Any person moving from an assistant coach/sponsor position to a head position in the same sport or activity or any middle school coach/sponsor moving to a high school position in the same sport or activity shall receive one year of credit for every two years of experience in the former position. In the same manner, coaching experience outside TSD can be awarded up to ten years for placement on the extra duty schedule. 1 or 2 years – Step 1 3 or 4 years – Step 2 5 or 6 years – Step 3 7 or 8 years – Step 4 9 or 10 years – Step 5

- 14-1-2. Any person moving from a head/coach/sponsor position to an assistant position in the same sport or activity or any high school coach/sponsor moving to a middle school position in the same sport or activity shall receive one year of credit for each year of experience in the former position.
14-2. Compensation for Post-Season Activities

14-2-1. Coaches, marching band directors, and Knowledge Bowl sponsors whose teams/bands participate in post-season athletic contests or the state band competition beyond the regular season or league/district tournaments (state qualifying tournaments) shall receive a percentage of the regular season salary (one week’s extra-duty salary) for each week that a team is involved in state competition. For individual sports, a school must qualify at least one participant into the state tournament for the coaches to receive one extra week’s pay. In team sports, any that qualify for a postseason tournament will receive one or more additional week’s pay. The length of the regular season will be determined by TSD athletics manager, using the starting and ending dates of the formal seasons, as determined by the CHSAA.

Knowledge Bowl sponsors whose teams qualify for the state Knowledge Bowl in May will receive extra compensation limited to two additional weeks of pay based on the sponsor’s current placement on the salary schedule.

**TSD Extra Duty Pay Scale:** https://www.thompsonschools.org/page/1034

**PURCHASING**

Purchasing: As a coach, before you make any purchases, please contact your school’s bookkeeper. They will instruct you on how they prefer the process.

Quotes: Make sure you get three bids on single items over $1,500 or a total order over $3,000. If you are purchasing a single item over $5,000, reach out to purchasing and see if you need to go through a formal RFP process.

Uniform Replacement: If your AD has uniform replacement money for you, these must be purchased using a District PO. You must also collect three bids before this purchase will be approved.

Travel Trips: No P-Cards for food. Per Diem & reimbursements only. Make sure you have a copy of the districts tax exempt form.

If you have any questions in the purchasing process, please contact:

Kim Myers: kimberly.myers@thompsonschools.org
Buyer, Materials & Procurement
(970) 613-6875
**Fundraising in TSD**
All fundraisers need to be approved by your building administration and then the district. If your team/club is interested in conducting a fundraiser, please turn the following form into your Athletic/Activities Director. Fundraisers should not include gambling or door to door sales.

Fundraising Form

**Outside Accounts:** Under no circumstances are coaches/sponsors allowed to open an account at a banking institution to manage fund-raised dollars. Operating an outside account could result in dismissal from the coach/sponsor position.

**Lettering Policy:** Earning a High School Athletic letter is something special that is a site based decision. All athletic programs should have their lettering policy on file within their school athletic office. This should also be covered at all pre-season parent meetings.

**Social Media Policy:** Use as a tool, not a toy. Teams are encouraged to have a social media policy that teaches our students how to properly navigate and use social media for positive things. Good social media policies cover the following.
Posting: Is it positive, is it necessary?
- Avoid bad language, insensitive posts, and late-night posts.
- Do not post negative things about teammates, coaches, opponents, and officials.
TRANSPORTATION INFORMATION

- Please put in your bus/trip request working with your building athletic secretary.
- Leave times are requested but transportation will ultimately determine depart time.
- Must have a paid coach on every bus that is traveling to a contest. Volunteers can’t be the only chaperone supervising a bus (per TSD volunteer policy).
- Coaches should provide the bus driver an accurate list with every student & coach who is on the bus. There should also be updates to that list on the return trip if changes occur in riders.
- A good practice is to exchange cell phone information between driver and coach.

Becoming certified to drive a district small vehicle or activity bus:
Must attend a training through transportation. You can get the certification dates from your athletic director. You must attend a class, written test, and driving test.
Recertification: This must be done every school year with a written test.

Transportation: (970) 613-5190

Forms that need to be completed before your team/group travels: Please work with your Athletic Secretaries to complete a pre-season travel transportation request.

Overnight Requests: Form F

- Out of State Travel: Use Form F & Form G
High School Athletics Pay Rates
The following information should be used as a guide to pay around athletics.

Game/Contest Manager: $50
CPR Instructor: $10 per coach certified, minimum class size of 3

Football
Gate: $35
Chains: $35
Box: $35
Announcer: $35

Gymnastics
Gate: $25 ($50 for invitational)
Scorer: $35 ($75 for invitational)

Soccer / Softball / Swimming / Baseball
Gate: $35

Volleyball/Basketball
Gate: $25, 2 games $35, 3 games $40
Table: $15 per match, add $5 if announcing as well
Announcer: $25

Wrestling
Gate: $25
Table: $30, add $5 if announcing as well
Announcer: $25

All payments are initiated and paid for by the school site. CPR will be paid for by the District Athletic Department.

Updated: 6/2021
UNMANNED AIRCRAFT SYSTEM (UAS) USE ON SCHOOL PROPERTY

In an effort to maintain the safety, security and privacy of students, staff and visitors, Thompson School District has determined that the operation of Unmanned Aircraft System (UAS) is prohibited by any persons on or over district property during school hours, at district sponsored events, and when other people are present, other than as specified in this policy.

All operators of UAS on District property are responsible for knowing and complying with all Federal Aviation Administration (FAA) and Federal Communications Commission (FCC) regulations, Federal and State laws, and County and local ordinances or rules related to operations of UAS. UAS operators shall comply with the FAA’s “Know Before You Fly” safety recommendations, including but not limited to, preflight equipment inspection, flying below 400 feet elevation, operating aircraft within visual line of sight, and operating the UAS in a reasonable and controlled manner with awareness of people, manned aircraft, and obstacles. Visit http://knowbeforeyoufly.org/ for more information.

I. Eligible Uses:
   A. Staff and students may use UAS for educational purposes with advance approval by the Principal, Risk Manager, and Safety and Security. Use must comply with Section 336 of the FAA guidelines. The procedures listed below must be met prior to approval. All District UAS programs must submit an annual program summary to Risk Management.
   B. Approved guest pilots may operate UAS to assist with District educational programs.
   C. Non-District sponsored use of UAS for commercial or special events, including events hosted by clubs or organizations, is allowed only with an approved Facility Use contract. All requests are subject to the Facility Use policy KF and the accompanying procedures and guidelines. Compliance with Part 107 of the FAA Regulations is required.
   D. An individual hobbyist may operate UAS only outside of school hours, District events, and when no approved Facility Use contracts are in effect. Hobbyists are responsible for complying with the guidelines of this procedure.
   E. Emergency government operations are allowed with approval of Safety and Security. Such operations are exempt from the requirements listed in part II.B. listed below.

II. Procedures:
   A. District Use:
      District UAS programs must submit the annual Program Summary to Risk Management before operations.
a. Guest pilots must sign the “Rules for Approved UAS Use” form.
b. Guest pilots providing assistance to District educational programs must carry liability insurance.
c. Students operating an UAS are not covered under the District’s liability insurance policy. All students operating an UAS as part of a District class, program, or club must provide proof of membership in the Academy of Model Aeronautics (AMA) and liability coverage through AMA.
d. Commercial UAS operations for District purposes require a completed “Request for UAS Operations” form approved by the Principal, Risk Manager, and Safety and Security; a signed copy of the “Rules for Approved UAS Use”; and a current certificate of liability insurance with limits of not less than $2,000,000 and with the District identified as an additional insured.

B. Non-District Sponsored Events:
   a. The following forms must be submitted to the Facility Use Department:
      i. A “Request for Community Use of School Facilities” form;
      ii. A “Request for UAS Operations” form;
      iii. A signed “Rules for Approved UAS Use” form;
      iv. A current certificate of liability insurance with a minimum of $2,000,000 in general liability coverage with Thompson School District 800 South Taft Avenue Loveland, CO 80537 listed as the certificate holder and specifically noted as an additional insured;
   b. All requests are subject to Policy KF and its accompanying procedures and guidelines.
   c. Approval of the Administrator of the host facility, the Risk Manager, and Safety and Security is required prior to UAS operations.

III. Rules:

A. UAS operators must maintain line of sight at all times during operation and are prohibited from flying UAS over playing surfaces, seating/spectator areas when people are present, and parking areas when people and/or vehicles are present.
B. Spotters are required for all UAS flights.
C. All UAS operations within five miles of an airport must contact the airport in advance of use. Refer to the free AirMap App or www.airmap.com to identify restricted ranges and obtain airfield telephone numbers.
D. UAS operators and their employers (as applicable) are responsible for ensuring operators are trained and proficient in the use of the UAS they will operate. UAS operators must be aware of the risks that include, but are not limited to, personal
injury and property damage caused by the UAS as a result of weather, operator error or judgement, or failure of device systems and equipment.

E. When recording or transmitting visual images, UAS operators must at all times avoid areas reasonably considered private in accordance with social norms. These areas include, but are not limited to, building interiors, private residences, restrooms, and locker rooms.

F. During any CHSAA sanctioned event, any transmission, internet stream, photo, image, film, videotape, audio tape, play-by-play depiction or description of the event is prohibited without written consent of CHSAA. All "Real-time," or tape delayed audio, video or textual transmission of play-by-play is exclusive property of the CHSAA and is prohibited for use on-site or off-site without written consent from CHSAA. CHSAA requires that drone usage should remain on the offensive side of the ball and a minimum of 15 yards behind the deepest offensive back, a minimum vertical height of 40 feet above the playing surface and remain motionless during live action.

G. All UAS operations must comply with local noise ordinances.

H. UAS operations must be limited so that at least 25% of battery life remains at the conclusion of the flight.

I. UAS operations must be cancelled if adverse weather or environmental conditions prevent safe operation of the UAS.

J. Operating an UAS in an area of emergency operations is prohibited.

K. Operating an UAS in a reckless manner is prohibited.

L. The District is not responsible for any damage that may occur to the UAS while on District property.

M. During a District sponsored event, the event administrator shall refuse admission to any individual or group intending to use an UAS without authorization. The administrator is authorized to suspend play, remove and confiscate an UAS in prohibited areas or when the UAS is being used in an unsafe manner, even if the UAS operation had prior authorization.

N. Third party operation of an UAS during events on an approved Facility Use contract will not be permitted without the contract user’s permission. All requirements in Section II. B. of this document shall apply.

O. Previously approved use may be revoked at any time if a District event administrator has good reason to believe the safety, security, and/or privacy of students, staff, or visitors is at risk.

P. Failure to follow these rules and procedures may result in current UAS operation authorization being revoked, removal from District facilities, and may result in denial of future admission to District property.
Rules for Approved UAS Use on Thompson School District Property

Unmanned Aircraft System (UAS) operation on District Property requires the following:

- The UAS must be registered with the FAA and the pilot agrees to comply with all FAA Regulations.
- The UAS operator must be a trained pilot, agrees to keep the UAS within line of site at all times, and agrees to use spotters.
- The UAS operator will not fly over people or vehicles.
- The operator will not fly the UAS while under the influence of any substance.
- UAS operations will not interfere with any manned flight operation.
- UAS operations will not take place during adverse weather conditions.
- Compliance is required with all Federal and State laws, City and County ordinances, and any local noise ordinances.
- The operator will not fly the UAS where operations would violate the reasonable expectations of privacy.
- The operator attests that the UAS is in good condition and he or she has performed safety checks and taken precautions to ensure safe operations of the UAS.
- The operator acknowledges that all non-hobby use of an UAS requires FAA authorization.
- The UAS will not collect or transmit any data during CHSAA sanctioned events without CHSAA’s written authorization in advance. Per CHSAA, drone usage shall remain on the offensive side of the ball; a minimum of 15 years behind the deepest offensive back; a minimum vertical height of 40 feet above playing surface; and remain motionless during live action.
- Non-District use of an UAS (other than by an individual hobbyist) requires advance approval of a TSD Facility Use Contract and must comply with all requirements therein.
- The UAS operator acknowledges that TSD provides no insurance for any damage to privately owned UAS.
- The UAS operator acknowledges that TSD provides no liability insurance for non-employees or students.
- The UAS operator agrees that any fines, penalties, and/or damages are the responsibility of the individual at fault.
- Independent contractors of UAS agree to indemnify and hold harmless TSD, its officers, employees, students, volunteers, or agents for any loss, costs, damage, injury, liability, or third party action stemming from UAS operation.
- The UAS operator agrees to have his or her insurance company waive all rights of subrogation that the company may have against TSD, its officers, employees, students, volunteers, or agents.

By signing below, I agree to the terms expressed in this document.

_________________________________________  ______________________________
Signature                                      Date

_______________________________________________  ____________________________
Printed Name                                   Business Name (if applicable)
Request for UAS Operations

Use: □ School class/club □ Commercial (for school) □ Commercial (for profit) □ Event

Name of person completing request: ________________________________________________

TSD School /Department: __________________________________________________________

Company Name & Address: __________________________________________________________

Contact person telephone number: _________________________________________________

Description of activity: (Include rationale)

Date(s) of Operation: ______________________________________________________________

Location of Operation: __________________________________________________________________

UAS Owner: □ TSD School/Dept: _____________________ □ Other: _________________________

UAS description: (Model, FAA registration number)

Associated equipment: (Sensors, Cameramas, Gimbals, Ground Control System)

Weight: __________________________ Maximum Speed: __________________________

Range/Endurance: __________________________ Autonomous □ or Piloted □

If communication is lost during flight, can it return to base on its own/go into hover mode? □ yes □ no

Other system fail safe equipment and/or safety procedures:
Describe landing/recovery process:

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<th>AMA Member</th>
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Attach: Proof of Liability Insurance □       Part 107 Certification □       Signed

guidelines agreement □
THOMPSON SCHOOL DISTRICT
ATHLETIC TRAINING/CONDUCT RULES

The purpose of Training/Conduct Rules is four-fold:

1. To provide for clarity, consistency and fairness in the application of participation, health and conduct rules for athletes.

2. To insure regular participation in practices, training sessions and competition, so that an organized program of learning and physical conditioning may be followed.

3. To promote health practices which are beneficial to the individual, and which allow the athlete to operate at maximum physical potential.

4. To promote conduct that will reflect credit upon the school, enhance team and individual morale, and provide practice in behavior patterns which encourage the development of desirable character traits.

Training/Conduct Rules are for the benefit of the individual and the team. Students who make a decision to participate in athletics must also decide to make a personal commitment to abide by the rules and procedures governing athletic competition, including training rules. The most effective result of such rules comes about due to self-imposition of the rules by athletes, because they realize that achievement is the result of personal effort, desire, and the willingness to give up some short-term pleasures for long-term results.

Failure to follow district athletic policies shall constitute grounds for suspension from practices, suspension from participation in interscholastic competition or other appropriate penalties when such conduct occurs on school grounds or during any school sponsored event, or at any time on or off school grounds. The training rules will be in effect year-round. Once signed, students entering Thompson School District as 6th or 9th graders, enter with a clean slate at that level with regards to eligibility and these training rules. Once this document is signed, it is effective until the athlete’s graduation. A transfer student who would be ineligible in any other school may not be come eligible for competition at any level by transferring. The period of ineligibility is determined by the school at which the ineligibility occurred.

The training rules are in effect both in-season and out-of-season. Suspensions are cumulative for the school year, yet imposition of the penalty may, if need be, continue into the next school year. When suspension occurs, the student-athlete will be notified by the Building AD. The Building AD will also notify the family in writing (email). A student and/or his parent/guardian may appeal by writing the principal within five school days of decision.

Family to Building AD Æ Building Principal Æ TSD Director of Activities & Athletics Æ Executive Director of Teaching & Learning Æ Chief Academic Officer

II. EXPECTATIONS:

As identified in this handout, coaches, parents, and athletes have expectations which pertain to participation in a sport. Concerns with these expectations should be addressed utilizing the communication process identified and proper solutions sought to remedy the situation.
## TRAINING RULES DISCIPLINE GRID

### LEVEL I REQUIREMENTS:

- Fees paid by start of first official practice
- Current physical
- Signed consent forms
- Insurance information
- Athlete must be registered in Planet HS
- Must be eligible by CHSAA, school and team standards

Ineligible to practice or compete until completed

### MUST MAINTAIN ELIGIBILITY DURING THE SEASON THROUGH PERIODIC ELIGIBILITY CHECKS.

### LEVEL II VIOLATIONS: TRAINING AND CONDUCT RULES

<table>
<thead>
<tr>
<th>Enforced by coach</th>
<th>Consequences are at the coach/Athletic Director discretion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Violation</strong></td>
<td>All Violations Per School Year</td>
</tr>
<tr>
<td>Violation of transportation rules</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Profanity</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Code of conduct/team specific rule violation (including school referrals, suspensions, and social media violations)</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Habitual truancy or violation of school rule (including academic dishonesty)</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Breaking of minor Colorado Law</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Bad sportsmanship</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
<tr>
<td>Violation of health practices adopted by team</td>
<td>Suspended from next competition, demotion, or team imposed penalty at coach/Athletic Director discretion*</td>
</tr>
</tbody>
</table>

Enforced by Coach/Athletic Administration

- Student hasn’t properly checked out of previous sport. Student hasn’t returned all equipment, uniforms or has damaged or lost gear.
  - Student will not be able to compete in the next season until all equipment/uniforms are turned in. Fines must be paid prior to competition.

- Students enrolled in the district must be in attendance at school for the entire school day in order to participate in any school-sponsored activity that is conducted on that day.
  - In cases of emergency or extenuating circumstances, the principal or designee may grant an exception to this limitation.

INFRACTIONS CAN RESULT IN ADDITIONAL AND MORE SEVERE ACTIONS
**LEVEL III VIOLATIONS: HEALTH AND CONDUCT**

<table>
<thead>
<tr>
<th>Violation</th>
<th>1st per level (6-8 or 9-12)</th>
<th>2nd per level (6-8 or 9-12)</th>
<th>3rd per level (6-8 or 9-12)</th>
<th>4th per level (6-8 or 9-12)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Possession or use of:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alcohol</td>
<td>20% suspension from</td>
<td>50% suspension from</td>
<td>Suspension from</td>
<td>Suspension is permanent</td>
</tr>
<tr>
<td>Drugs</td>
<td>scheduled contests OR</td>
<td>scheduled contests</td>
<td>athletics for one calendar year from the date of the offense</td>
<td></td>
</tr>
<tr>
<td>Tobacco or Nicotine products</td>
<td>10% plus Counseling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any form of Inhaled Vapors</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vandalism</td>
<td>20% suspension from</td>
<td>50% suspension from</td>
<td>Suspension from</td>
<td>Suspension is permanent</td>
</tr>
<tr>
<td>Theft</td>
<td>scheduled contests OR</td>
<td>scheduled contests</td>
<td>athletics for one calendar year from the date of the offense</td>
<td></td>
</tr>
<tr>
<td>Assault</td>
<td>10% plus Counseling</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hazing</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Harassment</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Possession of Weapons</td>
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<td></td>
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<tr>
<td>Gang Activity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Level III violations will be enforced by building administration and coach**

Suspensions will occur in all sports played within the next 12 months following the violation. This includes violations that take place on weekends, summers, vacations, & holidays. This includes if the student is on or off district property.

If a student self-reports a violation to a school administrator prior to being called into the office for questioning about an alleged incident, the following penalties will apply to a FIRST OFFENSE only: The 20% penalty will be reduced to a 10% penalty for games missed and a counseling session maybe scheduled. If counseling session is scheduled the athlete must confirm with the building athletic director. This counseling should be held promptly, but the athlete may return to play prior to completion of the counseling. If counseling is not completed, the athlete may not letter in the sport and will not be eligible for another sport until the terms of the punishment have been met. The athlete may still choose the 20% penalty in lieu of the counseling session.
Community service and/or counseling pertaining to the offense will be mandatory on any second offense. The athlete may be assigned up to 15 hours of community service by the building athletic director.

Reinstatement to the team following a suspension is not automatic. Athletes must request a review of their cases by the building athletic director and coach if they wish to be reinstated. Suspensions may be continued indefinitely if willingness to conform to athletic rules is not indicated, or if the individual’s attitude could present a detriment to the team or athletic program. Suspensions are to be served in consecutive contests figured as a percentage of the regular season schedule. Suspensions should be served as soon as the student is considered otherwise eligible for competition. While suspended with a Level III 1st or 2nd violation suspension the student is still expected to participate in practices and attend games. A Level III, 3rd or 4th violation the student will not be allowed to participate in practices or attend games.

Scrimmage & Foundation games: CHSAA Bylaw 2320.15: All participants in interscholastic scrimmages must be eligible in accordance with “General Eligibility” of the Administrative and General Bylaws, and must be eligible in all other ways.
If a student is serving a training rules violation, they will not be eligible to participate in a scrimmage/foundation game.

Keep a copy of the training/conduct rules for your reference.

This document is supported by TSD Board Policy: JJIB-R-1

Updated: 2/2020
GENERAL ELIGIBILITY
PARTICIPATION IS A PRIVILEGE

Participation in interscholastic activities as a part of a school's educational program is a privilege and not a right. Students wishing to participate are required to meet standards of personal behavior and academic performance which are related to school purposes. In this regard, the CHSAA and its member schools may exercise the fullest discretion permitted under law.

GENERAL HIGH SCHOOL ELIGIBILITY REQUIREMENTS

As well as the information below, grades will be monitored on a weekly basis throughout the season. If a student is enrolled in online or college courses (concurrent enrollment), those will also factor into eligibility.

A student enrolled in a high school shall be eligible to represent that school in CHSAA-sanctioned interscholastic activities if the student meets the following specific requirements:

(a) The student is a bona fide undergraduate member of the high school in which he/she is enrolled.

EXCEPTION 1: Home based and other students who meet statutory requirements shall be eligible. Statutory requirements state that a student in a home-based education program must be registered with the school district of participation a minimum of 14 days prior to being considered a homeschooled student. Students who do not meet statutory requirements shall be considered ineligible for interscholastic competition, but may practice (provided he/she is registered with the school district).

EXCEPTION 2: A student who registers at the beginning of the school year in a non-public home-based educational program may participate in the activities program at a public or private school. In the case of a private school, the student must be accepted for inclusion in the school program by the school and meet any criteria set by that private school.

(b) In the judgment of the principal of the student's school he/she is representative of the school's ideals in matters of citizenship, conduct and sportsmanship.

(c) PLAN A -- During the period of participation, the student must be enrolled in courses which offer, in aggregate, a minimum of 2.5 Academic
units of credit as defined by the school’s accrediting agency (or school district) per semester and must not be failing more than the equivalent of one-half Academic unit of credit.

EXCEPTION - Students who are seniors in their second semester, and are enrolled full time – in at least 4 – 3 college credit approved academic courses, and who do not need additional courses to graduate will be considered full time students and will not need to enroll in additional elective credits to be eligible for participation during that semester.

OR  PLAN B -- During the period of participation, the student must be enrolled in courses which offer, in aggregate, a minimum of 2.5 Academic units of credit per semester and must pass a minimum of the equivalent of 2.5 Academic units of credit.

OR

PLAN C -- ALTERNATIVE ACADEMIC PROGRAMS – A school with an alternative academic program may request the formation of an alternative academic eligibility standard approved prior to implementation. The eligibility standard for alternative academic programs must be approved by the Commissioner.

NOTE: Factors which may cause the need for approval of said eligibility standard would include, but not be limited to, instructional systems where time of credit completion is variable, systems where no credit is awarded, etc. Concepts to be included in the alternative eligibility programs include the notion that participation is a privilege, students earn the right to participate by meeting acceptable academic expectations, that students must show acceptable academic progress during the immediate past and at the time of participation.

(Schools must notify the Commissioner, in writing, by September 15 of each year if they wish to change their previously declared option.)

Academic eligibility shall be determined by a periodic check of the student's grade in progress from the beginning of the grading period for each class, as determined by the policy of the student's school, to the close of the certification day for the interscholastic activity in question. In all cases, the periods of eligibility and ineligibility must be equal and at no time may the
two groups become eligible on the same day. The school must declare when periodic eligibility will be checked (weekly, bi-monthly, monthly or at the quarter).

**Academic**

Q1: A student at a school which checks eligibility every two weeks is declared ineligible at the two-week check. If the student meets the academic standard after a week of ineligibility, may he regain eligibility?

A1: No. Because the school checks eligibility only every two weeks, the period of ineligibility must be two weeks.

(d) He/She must also have been eligible in accordance with paragraph "c" above at the close of his/her last prior semester of attendance.

1. During the preceding (18-week grading period) semester of attendance, the student must comply with the following:

   In Plan A, the student must not have failed more than the equivalent of one-half Academic units of credit as defined by the school, accrediting agency or school district.

   In Plan B, the student must have passed a minimum of 2.5 Academic units of credit during the previous semester.

   For purposes of eligibility, a semester is considered to begin on the first pupil contact day as defined by the Department of Education, following the completion of the preceding semester. Further, a student will be considered as in attendance if he/she has been enrolled for 15 days or has competed interscholastically at any time during that semester.

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**Middle School Eligibility**

**TSD Academic Eligibility:** Students can not have a work habits score lower than a 2.0 in any 2 classes in the same week. Students are responsible to check their grades & communicate with their teachers. Athletic directors will give an eligibility list to the head coach at the start of each week. If students do not meet these guidelines they are not eligible to compete in competition that week. Students will have a warning week of academic eligibility the first week of competition or scrimmages. Schools and teams/coaches may have a stricter standard.
Article VI – Eligibility
Eligibility of Participants

To represent a school in any interscholastic competition a pupil must be eligible under the following rules:

A. Enrollment

1. The students must be regularly enrolled in the school they will represent. They shall be eligible immediately upon enrollment.

2. Students who transfer due to a bona-fide family move will immediately be eligible once enrolled in the school in whose attendance area they now live.

A student who transfers schools within the League mid-season and wishes to continue participating in the current season must fill out an NCAC Hardship Transfer Form (Appendix, pg. 29) and deliver it to the Athletic Director of the receiving school for review by the League.

B. Medical (Sports Only)

Students must comply with medical recommendations as stated in the guidelines of each district.

C. Participation

1. It is the intent of this policy to protect the rights and physical well-being of the participants.

2. Any student whose 15th birthday falls prior to August 1, of the current academic year shall be ineligible for competition.

3. A student is only eligible for middle school athletics for three (3) school years. After the third year of participation, a student has used up their eligibility.

   Exceptions: Exceptions to the above requirements may be made in cases involving hardships. In such cases, evidence must be presented in writing and voted on at a league meeting where each school is represented. Hardship defined - CHSAA 1730.11 -- A hardship is an unforeseeable, unavoidable AND uncorrectable act, condition or event which causes the imposition of severe and non-athletic burden upon the student or his/her family.

4. Social and Academic Eligibility

   a. Each school shall have a written policy regarding eligibility based on citizenship and academic performance.
5. Mental or Physical Well-Being
The coach or sponsor will be responsible for determining the mental or physical well-being of students participating during contests.

6. Practices

a. Student Practice Requirement - Each student competing in an interscholastic sports program must have had a minimum practice period in that sport of FIVE days (exclusive of Sundays) before representing his/her school in an interscholastic contest or scrimmage. (Receiving school must have written verification on file if transfer of schools is involved.)

7. Eligibility Lists
a. Member schools need not provide eligibility lists to the league.
b. Member schools pull eligibility weekly.
c. Each season is given a warning week of eligibility.

8. Disqualification from Contest
Any player/coach/spectator who has been disqualified from a game, contest, or tournament for committing any unsportsmanlike act shall be disqualified for the remainder of that game, contest, or tournament.

In addition, the player, coach or spectator shall be ineligible for the next game or tournament of the same level.

   a. He/she may not take part in any other games or tournaments at any level during this time.
   b. If the school draws a bye, the student will miss the next scheduled game or tournament.
   c. This information shall be communicated from the host AD to the next hosting AD.

9. Competition in same sport outside the school program during the season is discouraged by the league, but not prohibited.

10. All athletes will compete in only their respective grade level. This applies only to volleyball and basketball seasons. (Exceptions must be approved by league AD’s)

11. Private school students who do not have a sport available to them at that school and home-schooled students may participate in that sport at the league school in their residence area as determined by district.
CHSAA 8th Grade Parental “FYI” about HS Participation

The CHSAA Administrative team, Middle School/Junior High Advisory Committee and the Colorado District Athletic Directors would like to provide a few “For Your Information” as you enter the world of High School Athletics and Activities.

The Colorado High School Activities Association (CHSAA) mission is to govern participation and competition in an equitable, safe, and sportsmanlike manner so that the experience of the student-athlete, school communities and all support systems are education centered and an extension of the classroom.

CHSAA is a voluntary member organization of 360 public and private schools that serves over 180,000 students that participate in more than 28 athletic programs and 4 activities offered at varying degrees in the member high schools. Our association is governed by Constitutions and Bylaws that our Board of Directors and Legislative Council (elected from statewide members school districts, Colorado School Boards, Colorado Legislation and various school and business entities) vote to approve or deny each year in April. The CHSAA administrators are accountable to upholding the Board, membership and national rules.

Hopefully these short bullet points designed only as a resource will assist as you make some decisions, we suggest you contact your schools Athletic/Activity Director for specifics regarding your school district.

- CHSAA student participation in athletics and activities is at an all-time high. Numerous studies and data support that students that participate in co-curricular activities have higher grade point averages, feel more connected to the new environment thus experiencing less social and emotional anxiety, engage in less risky behaviors, and begin cultivating personal traits around character, integrity, and others before self.

- Colorado is a choice state. What does that mean for athletics? An 8th grader can pursue enrollment in any school even schools not in the student’s district of residence with no athletic penalties upon first entry. Please note that some school districts have specific enrollment policies that may restrict your son/daughter attendance in those districts. Please contact the school district’s registrar’s office/athletic director for specifics.

- It is important to make your initial choice into high school based on multiple factors (academics, athletics, social, cultural, belief systems, etc.). Once your son/daughter practices, try-outs, scrimmages, and/or competes at your choice school and then decides to transfer (even if it is to the school directly across the street from your home), CHSAA bylaws could restrict participation beyond the Junior Varsity (JV) and below level.

- Once you decide to participate at the high school level, students will need to create an
electronic student profile. The profile for athletic/activity pre-participation, data collection, eligibility tracking systems, registration and testing for coaches, officials, workers, volunteers, and participants. Information, process and deletion are in accordance with commercial best practices and are rigorously administrated as outlined in the SANS Top 20 Security Controls.

Your schools are required to use this system for student-participation. Student registration and eligibility tracking is the requirement of 51 state associations and the CHSAA Board of Directors and Staff to determine the platform in which data will be submitted. Parents are not required to set up profiles for themselves until a transfer waiver is initiated by their request. We respect parental choices and please know “Participation in CHSAA Athletics/Activities is a Privilege not a Right”.

- Our website CHSAANow can serve as an additional resource. We recently set a record for the number of pageviews for fall Championship across the nation.

On behalf of our 360-member school association, Board of Directors and the entire CHSAA staff, we look forward to supporting your child’s experience with participation in CHSAA Athletics and Activities!

Sincerely,

Rhonda Blanford-Green, Commissioner
Thompson School District
High School Athletic School of Choice Placement Chart

<table>
<thead>
<tr>
<th>Qualifier</th>
<th>School of Choice</th>
<th>School of Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident attending a charter/private school in TSD boundaries</td>
<td>Yes - only 9th grade</td>
<td>Home attendance area school if 10th grade or higher. If program isn't offered, can become a school of choice.</td>
</tr>
<tr>
<td>Non-resident attending charter/private/online school in TSD boundaries</td>
<td>Yes</td>
<td>If the charter/private school doesn't offer the program, must attend the school that offers the most activities the student wishes to participate.</td>
</tr>
<tr>
<td>Resident attending a charter/private/online school outside of TSD boundaries</td>
<td>Yes - only 9th grade</td>
<td>Home attendance area school if 10th grade or higher. If program isn't offered, can become a school of choice.</td>
</tr>
<tr>
<td>Non-resident attending charter/private school outside of TSD boundaries</td>
<td>No</td>
<td>Must attend school where they are a resident or school of the district they are attending per state statute.</td>
</tr>
<tr>
<td>Resident attending Ferguson High School or Thompson Online School</td>
<td>Yes - only 9th grade</td>
<td>Home attendance area school if 10th grade or higher. If program isn't offered, can become a school of choice.</td>
</tr>
<tr>
<td>Non-resident attending Ferguson High School or Thompson Online School</td>
<td>Yes</td>
<td>If FHS or TOL doesn't offer the program, must participate at the school that offers the most activities the student wishes to participate.</td>
</tr>
<tr>
<td>Home Based Education</td>
<td>Yes</td>
<td>Must participate at the school that offers the most activities the student wishes to participate. Must be registered with TSD 14 days prior to competition.</td>
</tr>
</tbody>
</table>

Once a school of participation has been determined, any change in that school of participation shall follow CHSAA transfer rules.

This document is on file with the CHSAA office as the Thompson School District's policy for placing students competing under state law. CHSAA Bylaw 5150.

All appeals will be made to the Director of Activities & Athletics

Updated 8/2019