

High Plains School



Parent/Student Handbook 2019-2020

<http://www.thompson.k12.co.us/HighPlains>

High Plains School Mission

High Plains is an early childhood through eighth-grade STEAM school fueled by innovative and authentic learning opportunities where all members feel safe, valued, and empowered. Students are immersed in the inquiry process while taking risks and engaging in issues facing our community in order to have a positive impact on our world today, tomorrow, and in years to come.

This handbook serves as a means of communication between home and school and addresses policies and procedures specific to High Plains School. This is a supplement to the Thompson School District “Behavioral Code of Conduct Board of Education Policies.” Electronic copies of the district handbook are available on the Thompson School District website, www.thompsonschoools.org We hope that we have anticipated many questions that may arise and have already addressed them for you. However, if you need clarification or have any additional questions, please call the school office at (970) 679-9800.

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SCHOOL HOURS

Full Day Kindergarten through 8th

STARTING TIME 8:20 a.m.
DISMISSAL TIME 3:35 p.m.

Wednesday Late Start

Full Day Kindergarten through 8th

STARTING TIME 9:20 a.m.
DISMISSAL TIME 3:35 p.m.

MIDDLE SCHOOL CLASS SCHEDULE

(Please refer to your child's specific schedule available at Infinite Campus Parent Portal and written on the front page of their planners.)

DRIVING and PARKING

Parking is available in the main parking lot on the east side of the building. There are a limited number of parking spaces in the Early Childhood parking lot that may be accessed during Early Childhood drop-off and pick-up. Parking is not permitted in the "Hug and Go" lane and the Early Childhood bus loading zone. Keep pulling forward in the "Hug and Go" lane, and children should exit quickly from the vehicle so traffic keeps moving. Please keep our driving areas safe for everyone: obey traffic laws, on and off campus, and respect the directives of High Plains staff. Please refer to the school's Drop-off and Pick-up information available on the school's website under "Our School".

ARRIVAL AT SCHOOL

Students are asked not to arrive at school before *8:00 a.m. on Monday, Tuesday, Thursday, and Friday* and no earlier than *9:00 a.m. on Wednesday*. No supervision is provided prior to 8:00 a.m. (or 9:00 a.m. on Wednesday). Between 8:00 a.m. and 8:15 a.m. (or 9:00 a.m. and 9:15 a.m. on Wednesday), all students report to their designated line-up areas. Students will begin entering the building at 8:15 a.m. (or 9:15 a.m. on Wednesday). The tardy bell rings at 8:20 a.m. (or 9:20 a.m. on Wednesday).

Students are expected to be in their classrooms when the tardy bell rings at 8:20 a.m. (or 9:20 a.m. on Wednesday) Students arriving after that time are considered tardy and should check in at the school office before going to class. Students arriving after 8:20 a.m. (or 9:20 a.m. on Wednesday) need to have a note, phone call, or parent accompanying the child when checking in. See **ATTENDANCE** for more information.

Students are asked to leave school grounds immediately following dismissal.

VISITORS

All visitors to the school must enter the front main entrance. Please ring the doorbell and state your purpose for visiting, as well as present your ID. Office staff will provide visitors with a visitor tag.

BREAKFAST

Breakfast will be served daily between 8:00am and 8:15 a.m. (or 9:00 a.m. and 9:15 a.m. on Wednesday) in the cafeteria. Students who choose to eat breakfast may enter through the east main doors. When finished, students will be dismissed from the cafeteria to their designated line-up area to wait until the first bell rings at 8:15 a.m. (or 9:15 a.m. on Wednesday).

ATTENDANCE

Regular attendance at school is necessary for your child to achieve maximum academic and social success. If your child will be absent from school for any reason, please notify the school attendance line at 679-9870 prior to the day of the absence. This works as a safeguard for your child's protection should he/she not arrive at school after he/she has been sent.

Excused absences are defined as illness, death in the family, family emergencies, or other special circumstances. We respectfully request that appointments be scheduled outside of school hours and that you use days that school is not in session for family activities and vacations. A prearranged absence form should be completed, *at least two weeks prior to the absence*, when a family knows in advance that the students will be absent for two or more consecutive days that do not fall within the Thompson School District Attendance policy.

(Reference TSD policies: JH/JHA/JHB)

TARDIES

Excessive tardiness can impact your child's learning. Being on time to school helps your child start his/her day in a positive way. Instruction begins immediately after the bell rings. Tardiness not only costs your child valuable learning time, but it also disrupts the rest of the class when the teacher must stop instruction to greet your child and help him/her catch up on what was missed.

Students arriving during and after the 8:20 a.m. (or 9:20 a.m. on Wednesday) bell are considered tardy and should check in at the school office before going to class. A tardy student is a student who is not in the classroom at the time the teacher expects. Penalties for tardiness will be equated with penalties for unexcused absences. (Reference TSD policies: JH/JHA/JHB-R)

It is the responsibility of the parent/guardian to notify the school (by phone call or sending a note) when a student is absent or will be late.

STUDENT ABSENCES

The following are some common health conditions for which a student will not be permitted in school; less common conditions are not listed.

- **Cough:** severe uncontrolled coughing or wheezing, difficulty breathing, blue or red color to face with cough, high pitched whooping sound with coughing or vomits after coughing.
- **Diarrhea** (stools that are looser or more frequent than usual) when accompanied by symptoms of illness (vomiting, fever, abdominal pain, or jaundice), when it contains blood or mucus, or when stools cannot be contained in a toilet, or when stool is not contained within a diaper for diapered children.
- **Fever** Illness: Temperature greater than 101°F: with signs of illness such as rash, sore throat, vomiting, diarrhea, stiff neck, difficulty breathing, or behavior changes.
- **Flu Symptoms** including fever (>101°), sore throat, cough, runny nose, body aches, vomiting, or diarrhea. Stay home from school until fever or symptoms of fever are gone for 24 hours without the aid of medications.
- **General Illness** with or without fever, along with changes in behavior and/or the student looks and acts sick, which the health department defines as a student who is not able to participate comfortably in his/her usual activities or if the student has persistent crying and requires more care than school personnel are able to provide.
- **Headache:** when severe and accompanied by additional symptoms like vision changes, stiff neck, fever, or behavior changes.
- **Impetigo** until **24 hours** after treatment is started.
- **Jaundice or unusual color to the skin, eyes, stool, or urine:** until a medical examination indicates the student does not have Hepatitis A.
- **Mouth sores:** if the child is drooling uncontrollably.
- **Infectious Conjunctivitis** (pink eye) with yellow or green draining (bacterial) or with tearing (allergic, chemical, irritation, viral)--no exclusion, but notify the parent to call their healthcare provider for possible treatment if bacterial. Follow general illness guidelines for pink eye which is accompanied by behavior changes.
- **Rash:** when there is a rash with a fever, behavior change or the rash is oozing or causes open wounds--excluded until the origin of the rash has been deemed by the physician to be non-contagious in nature or until the rash is gone.
- **Signs of possible severe illness:** (for example: persistent crying, extreme irritability, uncontrolled coughing, difficulty breathing, wheezing, lethargy)
- **Strep Throat**, scarlet fever, or other strep infection until **24 hours after treatment started** and the child no longer has a fever.
- **Vomiting:** when this occurs more than two times in 24 hours, or occurs once and is accompanied by symptoms of illness (such as fever, stomach pain, or diarrhea), is the result of a head injury, or if the vomit appears bloody.

COMMUNICATION BETWEEN HOME AND SCHOOL

In an effort to become a near paperless school, High Plains School will strive to provide communications via digital channels to reduce paper waste. Please check the school website, <http://www.thompson.k12.co.us/HighPlains> regularly.

Thursday has been designated as the day of the week when notices, newsletters, general information and work folders will be sent home. A digital newsletter is available the first Friday of each month. The newsletter includes a monthly calendar. Teachers will also communicate through their class/course/grade newsletter.

Please make school communication a priority in your home. You may wish to establish a place where your child knows that he/she is responsible to put all communication from school so that you can attend to it. Encourage him/her to develop the habit of cleaning out the backpack on a regular basis.

Occasionally there is information provided by organizations outside the school district that have been approved for distribution to students. These will be made available in the main office or on bulletin boards in the breezeway between buildings.

GETTING ANSWERS TO YOUR QUESTIONS

We know that this handbook and the district parent handbook cannot answer all of your questions. Here are some guidelines to help you get the information you need:

1. Start with your child's teacher. He or she will be happy to answer your questions about what your child is studying in school, teaching methods or materials and school procedures. For non-emergency or time sensitive concerns/questions, a teacher's voice mail can be directly accessed by calling their number.
2. If you have additional concerns or you feel the answer you get from the teacher is incomplete, contact the building principal.
3. Go directly to the principal if your question pertains to something beyond the realm of the individual classroom.

MESSAGES FOR STUDENTS

We ask that messages to be delivered to students be kept to a minimum by planning ahead and making necessary arrangements before the student leaves for school in the morning. Students will not have access to devices for messages. If a parent needs to leave a message, please call the main office. This is not a foolproof system, so please make every attempt to plan ahead. We do not allow students to call home from school for permission to go to another student's home.

MEDICATION DISPENSED AT SCHOOL

Students are allowed to take OTC (Over the Counter) medication (any medication not dispensed by a prescription) at school provided the following criteria are met:

1. Medication must be stored/locked up and dispensed from the Health Office.
2. Only one day's dosage (no extra medication will be sent home with the student).
3. Medication must be in the original container (not a baggy, Tupperware, foil wrapper, lunch bag, pocket, sock, lipstick tube or any other receptacle).
4. Any medication that is stored in the health office and administered by a staff member (even OTC medications) requires a "permission for medication form" signed by a healthcare provider and parent/guardian.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS

High Plains School empowers everyone to take responsibility for their actions and decisions in order to create a safe environment that supports social and emotional growth for all students. We guide students to make appropriate behavioral choices that provide an opportunity for learning, growth, and community building. (Please refer to **J** policies on the [TSD website](#))

PBIS is a framework or approach for assisting school personnel in adopting and organizing evidence based behavioral interventions into an integrated continuum that enhances academic and social behavior outcomes for all students. PBIS IS NOT a packaged curriculum, scripted intervention, or manualized strategy. PBIS IS a prevention-oriented way for school personnel to

- A. organize evidence-based practices
- B. improve their implementation of those practices
- C. maximize academic and social behavior outcomes for students.

PBIS supports the success of ALL students.

Students at High Plains will strive to follow Bison RESPECT by being:

- **Responsible** - We take care of self, school, and community.
- **Empathetic** - We will use compassion as we think of others.
- **Safe** - We will follow the rules.
- **Persevering** - We will ask for help and not give up.
- **Empowered** - We will be involved in our community and stand up for others.
- **Curious** - We will not be afraid to ask questions.
- **Trustworthy** - We will show our commitment to HPS and each other through positive words and actions.

COUNSELING

Counseling Program Mission:

The mission of the High Plains counseling program is to provide all students with a comprehensive school counseling program guided by the ASCA National Model that is centered around an engaging STEAM curriculum. The counseling program is dedicated to making every student feel heard, valued, and safe. In partnership with teachers, administration, parents, guardians, and the Loveland community, the school counselor will empower all students to be successful lifelong learners engaged in real world and community issues.

About Counseling:

The school counselor is available daily to meet with students, parents, and teachers, and may provide counseling services on an individual and group basis, as well as conduct lessons in the classroom. Students are encouraged to meet with the counselor for general support, conflict resolution, decision making, goal setting, resources, etc. Parents/guardians can schedule an appointment with the counselor as needed.

The counseling relationship is confidential except in cases of child abuse and neglect, elder abuse and neglect, and harm to self and/or others. Students are encouraged to communicate their needs with parents/guardians, and the counselor will work to establish a collaborative relationship with parents/guardians to best meet student needs.

Bullying Prevention:

High Plains recognizes that a school that is physically and emotionally safe and secure for all students promotes citizenship, increases student attendance and engagement, and supports academic achievement. To protect the rights of all students and groups for a safe and secure learning environment, the school district prohibits acts of bullying, harassment, and other forms of aggressive and violent behaviors. Bullying and harassment interferes with both a school's ability to educate its students and a student's ability to learn. All administrators, faculty, staff, parents, volunteers, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors (even when disciplining) in order to provide positive examples of student behavior. (Please refer to J policies on the [TSD website](#) & the High Plains website for resources)

Disciplinary Process:

High Plains School believes that the best discipline for bullying or aggressive behavior is designed to (1) support students taking responsibility for their actions, (2) develop empathy, and (3) teach alternative ways to achieve the goals and then solve the problems that motivated the aggressive behavior. Staff members who interact with students shall apply best practices designed to prevent discipline problems and encourage students' abilities to develop self-discipline and make better choices in the future. (Please refer to J policies on the [TSD website](#))

LUNCH

Lunch accounts are setup for each student in the cafeteria. K-5 students may deposit money in their account by giving it to the teacher to place in the lunch envelope. Any amount may be deposited. Each time the child eats a cafeteria lunch, the cost of a lunch is deducted from the account. Notice of negative balances will be sent home via letters and/or phone calls and need to be paid promptly. Money can also be deposited electronically by registering on <http://www.myschoolbucks.com/>. Call the office to get your child's ID number.

Middle school students may pay at the time of lunch or have their parents add money to their account. Middle school students must have money in their account. Middle School students cannot charge meals.

Parents are welcome to join students for lunch. Please call the school office before 9:00 am to reserve a lunch, if one will be purchased through the school. A High Plains student may eat lunch with their parent on the patio. The parent must alert a lunch supervisor prior to using the patio. Only **two** other High Plains students may eat with the parent and their child during their lunch period. Parents and students should leave the area clean.

- Students do not have access to hot water or a microwave, so please do not send in any food that needs to be heated.
- Students should not bring pop and energy drinks, or other sugary, caffeinated food items into school. Milk may be purchased or the student is encouraged to bring juice or fruit drinks, as well as refillable water bottles.
- Students should not share food items due to possible allergies and need to clean their areas of food debris and trash once they finish their lunch.

SNACKS

All students are encouraged to bring with them to school each day a refillable water bottle and a healthy snack (please see guidelines above). Allergy guidelines need to be followed and students should not be sharing snacks. Students must clean up after themselves to keep the classroom environment clean. Middle School students will follow the guidelines below. Parents may contact MS Teachers for additional information, or if they have questions.

- Period 3 (11:12 - 12:12) has been designated as a time for snacks. Students may consume an individually portioned snack at any point during this period.
- Students with large, family sized food items will be asked to get a napkin and a handful of their snack.
- If students have Science period 3, and Mr. Dickerson decides it is not an appropriate time to have food out due to the materials they will be using, alternative arrangements will be made among the MS team to ensure that these students still get time to eat.
- If a student with a peanut allergy is in the room, any food items with peanuts will not be allowed. If there is not, students will be required to clean and sanitize their space to ensure the classrooms uphold our allergy-free standard.
- We expect all MS Bison to practice our pillar of Responsibility by cleaning up their area and throwing away any wrappers or trash.

SCHOOL PARTIES

In an effort to be fair to each child and to ensure that there is no pressure or expectation that would make individual students feel uncomfortable, guidelines have been established regarding parties at school. In accordance with district procedures, there shall be no individual birthday parties at school. Please do not send in treats. Teachers will recognize students' birthdays in their classroom. We know that each family will want to celebrate birthdays at home in accordance with their own traditions. If your child brings in invitations, they need to be given to the teacher to be distributed.

High Plains School will hold two in school celebrations during the school year, a winter party and Valentine party. The winter celebration will take place on the last day of school before winter break. A Valentine's Day celebration will take place in February. Our PTCO organizes several events throughout the school year for all to enjoy.

LOST AND FOUND

Items that are found on school grounds are placed in the lost and found located outside the main office. Small items such as jewelry, glasses, etc. may be claimed in the office. At the end of each month, all lost and found items are donated to local charities.

FIELD TRIPS

Field trip permission slips will be sent home well in advance of a scheduled field trip. Please return permission slips one week ahead. Per Board Policy IJOA-R, only sponsors, students and chaperones may participate in district-authorized educational field trips and travel. All students are expected to ride to and from the field trip on the bus.

The number of chaperones needed/accepted varies dependent upon the nature of the field trip. Only authorized volunteers who have registered and been background checked in accordance with Board Policy KJ may serve as chaperones. Prospective chaperones must register a **minimum of three weeks prior** to the trip. (IJOA-R) Authorized chaperones will be allowed to ride the bus provided that the bus is not filled to capacity. Any additional adults wishing to go along on the field trip must first check with your child's teacher or the field trip sponsor to see if this is permissible. Additional adults may carpool and follow the bus to its destination.

All adults will pay a standard fee. Any excess money from reduced fees will go back to the field trip fund.

COLD AND INCLEMENT WEATHER PROCEDURE

It is expected that students well enough to be in school are well enough to participate in all activities, including outdoor recess. It is suggested that children be dressed for the ever changing Colorado weather. The practice is that current weather conditions determine whether students are sent out or not. Generally, outdoor recesses will be held if the temperature is 15° or above. However, other factors considered in making this decision will be wind, conditions, wetness of the grounds, and rain/snow conditions. Students will be allowed to enter the building by 8am (or 9am on Wednesday) in the event that the weather conditions are not suitable according to the above conditions.

PERSONAL ITEMS

We ask that students not bring personal items such as toys, electronic games, personal digital devices, etc. to school (**please see Technology Use for details on cell phone and other digital devices**). These items are not necessary in the learning environment and may be easily lost or damaged. The school cannot be responsible if damage or loss occurs.

Students are encouraged to bring healthy snacks and a refillable water bottle for in-class use. Gum, candy, energy drinks, and pop should not be brought to school except with permission from a teacher for special purposes. Students should not share food items due to possible allergies and need to clean their areas of any food debris and trash.

Bicycles, skateboards, inline skates, scooters, etc. may be used as transportation to and from school, but may not be ridden on school property. Riders need to dismount or remove the skates at the edge of the school property and should be stored out of the way in the classroom during school hours. Students who misuse this privilege will be asked not to bring these items to school for the remainder of the year. Bikes need to be parked in the designated bike racks. Locks are highly recommended, and the school will not be responsible for theft or damage. Shoes with retractable wheels (“heelies”) may not be worn to school for safety reasons.

We do not allow students to trade personal items, exchange gifts, lend money, or sell items to each other while at school. Problems often arise from this kind of activity, therefore it is not allowed.

Hats, caps, and other headwear are not to be worn in the school building (boys and girls) except for days specifically designated for such apparel.

STUDENT DRESS CODE

High Plains School follows the Thompson School District Student Dress Code policy **JICA** and includes High Plains School specific dress code items (per policy **JICA**).

A safe and disciplined learning environment is essential to a quality education program. District- wide standards on student attire are intended to ensure that all students are treated equitably and benefit from a safe learning environment. The Board of Education recognizes that students have a right to express themselves through dress and personal appearance and the responsibility for the dress and appearance of students generally rests with the student and their guardians. However, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of an overall safe and equitable school environment for all students. Students are expected to dress appropriately for all school activities. The following general guidelines will be in effect:

1. Shoes, sandals, or boots must be worn in the buildings in order to avoid injury and Disease. *Non-examples: slippers*
2. Students must wear tops (shirts) and bottoms (pants, sweat pants, shorts, skirts, dresses, leggings). *Non-examples: pajamas*
3. Traditionally known private parts of the body must be covered with non-transparent material. Sunglasses, bandanas and/or hats may only be worn inside the building with permission from an administrator
4. The following will not be allowed: Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisements, symbols, words, slogans, patches, or pictures that:
 - a. refer to drugs, tobacco, alcohol, or weapons
 - b. are of a sexual nature
 - c. by virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior
 - d. are obscene, profane, vulgar, lewd, or legally libelous
 - e. threaten the safety or welfare of any person
 - f. promote any activity prohibited by the student code of conduct
 - g. are racist in nature or include derogatory comments or slurs against groups of People
 - h. otherwise disrupt the teaching-learning process
5. All middle and high school students are required to have in their possession an unaltered school issued photo identification card (ID) during school hours, or at such times, locations, and activities specifically identified by the building principal.

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty.

Physical Education Dress Code

Appropriate attire for Physical Education class:

Every student must be dressed properly for physical education within the dress code guidelines for High Plains School.

1. An appropriate long sleeved or short sleeved shirt (tank top athletic jerseys may be worn)
2. Shorts or athletic style pants (within dress code)
3. Athletic shoes that are tightly laced and tied
 - a. Only running/athletic shoes may be worn. Socks must be worn with the shoes.
 - b. Non-marking dress shoes will be acceptable during swing dance units.
 - c. Shoes will not be worn during the self-defense unit. Please wear socks or have socks to change into.
4. Depending on the activity, for personal hygiene and safety reasons, students may not be able to participate in the activity if they are not properly dressed.
5. You may bring clothes/shoes to change into for PE, however we do not have a designated changing or locker room.
6. For safety reasons, most jewelry should not be worn. Sports watches, stud earrings, and necklaces may be acceptable in particular units.
7. Please bring something to tie back long hair so it does not interfere with your learning.
8. Dress appropriately for the weather
9. The consequence for not being prepared for class participation will be a non-participation day and a reminder slip to be sent home and signed by parents.

TECHNOLOGY USE

Technology, in the school setting, is a tool to support academic pursuits. During the school day it is not meant for social and/or entertainment purposes. High Plains School has many electronic devices for students to use, under the guidance of the teacher, throughout the school day. The school also recognizes the varying developmental levels in an early childhood through eighth grade school that need to be considered from an academic standpoint when determining the use of personal devices. Personal devices are not required or expected, but the school recognizes and encourages their use following the guidelines below.

Elementary Age Students (K-5)

Personal cell phones (or other personal electronic devices) are not recommended for the elementary (K-5) age student. However, if a parent believes that a cell phone must be carried to and from school for safety reasons, the student needs to store it in his/her backpack and keep it turned off during school hours. The cell phone is not to be used at any time in/out of the building during the school day without teacher permission. The school has many wireless devices for students to access for academic purposes throughout the day. It is advised that elementary students not bring personal computers to school. The school cannot be responsible if damage or loss occurs. Wrist-worn communication Devices may be worn, but all functionality, other than the watch/time function needs to be turned off during school hours. *Please see consequences in the next paragraph for misuse of devices.*

Middle School Age Students (6-8)

During passing periods, lunch/recess, and core extensions, personal devices should not be out. If seen during these times, the device will be taken to the front office for pick up.

Students may use their personal device when the teacher designates the use of technology to support learning. If the teacher deems the device is being used inappropriately or is inhibiting the learning for themselves or others, the device will be placed in a secure place in the front office for pick up. Parents will receive communication regarding when the personal device is sent to the office. *For any individual class*, the first and second time the device is placed in the office the student may pick it up. The third offense and beyond, a parent/guardian will pick up the device. Multiple infractions may result in the student losing the privilege of using or possessing the device on school grounds for an extended period of time. Wrist-worn communication Devices may be worn, but all functionality, other than the watch/time function needs to be turned off during school hours. The school cannot be responsible if damage or loss occurs.

High Plains School students and staff will follow Thompson School District policies on internet and electronic use.

[JS: STUDENT ACCEPTABLE TECHNOLOGY USE POLICY & AGREEMENT](#)

PARENT TEACHER COMMUNITY ORGANIZATION

The High Plains Parent Teacher Community Organization is a vital part of our school community. All parents are welcome and urged to join this organization and to attend monthly meetings held on the third Tuesday of each month. Meetings are held at 6:30 – 7:45 p.m. Child care may be provided.

The primary purpose of the organization is to provide a communication link between home and school. The group supports the school by providing volunteers, communication, and by conducting fund-raising activities. Dates and times of meetings are published in the school newsletter and minutes are posted on the bulletin board in the breezeway, as well as the PTCO's site: <http://www.highplainsptco.org/> (also linked to <http://www.thompson.k12.co.us/HighPlains>)

VITAL

VOLUNTEERS IN THOMPSON SCHOOLS ACCENTUATING LEARNING

Volunteers are a very important part of the partnership necessary to provide the most complete education for our students. We welcome your participation in High Plains' VITAL program. By working with the school staff you will be providing further enrichment experiences and positive role models. Your valuable help will allow more individualized instruction and personal attention for student learning. It also will provide you with an increased awareness of the needs and challenges facing education. Please contact your child's teacher or the school office for more information about this important organization, <http://www.thompsonschoools.org/Page/2277>

All volunteers must register with VITAL prior to volunteering in the school setting or chaperoning off campus trips.

SAFETY

The High Plains School Safety Committee is a very important part of our school community. This group is comprised of staff members who are charged with: developing policies and procedures for safety drills and potential real-life scenarios (including school evacuation and reunification processes), helping to monitor efficient drop-off and pick-up procedures before and after school, helping to keep members of our staff up to date on CPR and First Aid training, and working with the district to ensure the safety and well-being of all students and staff.

In order to keep our students safe, we will have practice drills for different scenarios about once every month. Examples of these drills include fire and tornado safety drills. In addition to these drills, the school has developed important procedures that are found in our school's Crisis Preparedness Plan. This plan is updated and revised each school year in September.

The safety committee meets at least once per month to develop and refine policies and protocols, communicate with district safety personnel, and keep the entire staff informed on proper safety procedures for our High Plains community. If you have any further questions regarding the safety protocols of students and staff at High Plains, please contact the front office.

Parent/Student Handbook Signature Page

This page must be signed and returned to the student's homeroom teacher.

It is the responsibility of the student and parent/guardian to review the current version of the Parent/Student Handbook. Your signature(s) indicates you have received, read and understand High Plains School's policies and procedures.

Student's Name: _____ Grade _____
(Please Print)

Student's Signature:

(Signature required for 3rd-8th Grade)

Parent's Name: _____ Date: _____
(Please Print)

Parent's Signature:
