Families Partnering in Education Meeting  
Monday, June 11, 2018  
5:00-6:30 P.M.

LOCATION:  
Monroe Early Childhood  
814 E. 16th Street  
Loveland, CO 80538  
Child care and a light meal will be provided

5:00 p.m.  Call to order  
Roll call and Introduction of guests  
Secretary read Vision and Mission  
Vision: Children and Families Empowered for a Lifetime of Learning  
Mission: The mission of the Thompson Integrated Early Childhood Program is to provide high quality, developmentally appropriate education, and family-centered services that value and respect the diversity of individual children and families. Through collaboration with community and educational resources, we will strive to identify and alleviate barriers that interfere with the ability of families and children to reach their full potential.

5:05 p.m. – 5:30 p.m. TRAINING:  
NONE

5:30 p.m. - 5:50 p.m. ACTION ITEMS:  
1. Approval of agenda  
2. Approval of minutes  
3. Approval of budget (May and June)  
4. Approval of new hires/resignations  
5. Approval of Cost of Living Adjustment (COLA) (following discussion)  
6. Approval of Head Start Grant (following discussion)  
7. Approval of 2018-19 Family PIE meeting calendar (following discussion)  
8. Removal of Family PIE member(s)

5:50 p.m. – 6:15 p.m. DISCUSSION ITEMS:  
1. Review GOLD Data  
2. Cost of Living Adjustment (COLA)  
3. Head Start Grant  
4. 2018-19 Family PIE meeting calendar

6:15 p.m. – 6:30 p.m. UPDATES:  
1. Center Updates  
2. Q&A time

No meeting in July  
Our Next Families Partnering in Education Meeting will be Monday, August 13, 2018  
at Monroe Early Childhood
Thompson Integrated Early Childhood  
Families Partnering in Education ("Family PIE") Minutes  
May 14, 2018

Meeting was called to order at 5:07pm

Members present: Nicole Rutledge, Theresa Clements, Courtney Schade, Maria Sanchez, Amy Schultz, Mary Vestal, Barb Kruse, Holly Cable, Michelle Gonzales

Members absent: Kelsey Clay, Craig Cable, Parent One, Parent Two, Conci Guerrero, Jason Markwald

Staff/Guests present: Connie Trimble, Lamb Caro, Julie Lindsay

Quorum was met ☑ Yes ☐ No

**ACTION ITEMS:**

*Approval of agenda:* Discussion: We will discuss and approve at the June meeting

Revisions: Remove Item #3 Approval of Budget

Motion to approve: Nicole Rutledge Second: Courtney Schade

Approved? YES

*Approval of Minutes from previous Month:*  
Discussion: None
Revisions: None

Motion to approve: Courtney Schade Second: Holly Cable

Approved? YES

*Approval of new hires, resignations:* Read by Lamb Caro

Motion to approve: Nicole Rutledge Second: Michelle Gonzales

Approved? YES

*Approval of Community Needs Assessment (following Discussion):*  
Discussion: Julie Lindsay and Lamb Caro shared the main areas of need identified in the Community Needs Assessment.

Motion to approve: Courtney Schade Second: Nicole Rutledge

Approved? YES

*Children Growing, Families Empowered, Diversity Embraced*
Approval of removal of Family PIE members: Read by Connie Trimble

Motion to approve: Nicole Rutledge       Second: Amy Schultz

Approved? YES

Mini-training: NONE

DISCUSSION ITEMS:

1. Community Needs Assessment – Lamb Caro
   a. Main areas of needs identified in the Community Needs Assessment:
      i. Lack of Affordable Housing
      ii. Social Emotional and Behavioral Health Support
      iii. Continued Elevated Numbers of Children with a BMI above the 85th percentile

2. Cost of Living Adjustment (COLA) – Lamb Caro
   a. The Program can apply for a COLA grant. This grant would be applied to the increase of staff salaries.

Center Updates:

- Sarah Milner and Edmondson – classrooms had butterflies and released them
- Sarah Milner is using of Zones of Regulation – students color in the parts of their day and then review at the end of the day
- Monroe – Water day on the 23rd and Stepping Up on the 24th
- Edmondson field trip to the park, graduation and water day this week
- Thank you to Courtney Schade and a parent from Winona who came to the Program Leadership Team and discussed school/home communication.

Q & A time – NONE

Meeting Adjourned at 5:35

Next Policy Council meeting is June 11, 2018

Personnel Action was taken- See Appendix A

Minutes taken by Theresa Clements, Secretary for Families Partnering in Education

Amended 6/12/18

Children Growing, Families Empowered, Diversity Embraced
Administrator’s Report to Families Partnering in Education
(Family PIE) and BOE
June 2018

Administration Updates

Preparation for the 2018-2019 school year.
Staffing. Currently, we are in the midst of our hiring season for the 2018-2019 school year. Most certified positions have been filled; however, we are in the process of filling positions for our lunch aides and paraprofessionals. I expect to have these completed by the end of June.
Professional Development. We recently completed a staff survey getting their feedback about their needs for next year. We have identified 6 topics that staff have indicated are a need, including social-emotional support, math, small group instruction, and teaming.

Flippen Group. As a part of my professional development, I participated in 2 days of leadership training through the Flippen group. The training centered around focusing on things to help us become more effective leaders in a dynamic environment that is continually changing.

Late Start Wednesdays 2018-2019. I will be meeting with one of the directors of elementary education to build a plan to make the most of the late start Wednesdays. A goal of our program is to build the connections to elementary and make EC a more ingrained part of the work being done at the elementary schools. Planning with the principals will ensure a strong and worthwhile implementation for the 2018-2019 school year.

EC Staff Meeting. The last staff meeting was held on Friday, May 26. This was a terrific opportunity to celebrate our successes this year, honor our retirees, and say farewell to those moving on to a different position. We discussed our end of year GOLD data and laid some foundational work for the 2018-2019 school year.

Lamb Caro, Early Childhood Administrator

Family and Community Partnerships

At the May 25th staff meeting, I shared end of year family engagement data. Our number of family visits decreased from 699 last year to 479 this year. Possible explanations could be that two of our home visitors (CFSPs) resigned in the fall, reducing the number of visits until new CFSPs started in January. Also, many of our CFSPs were called in to sub this year for unfilled para and lunch aide absences. Next year, our goal is to train several parent volunteers to help with lunch when a lunch aide is absent. On a positive note, the number of visits in the home, (as opposed to center or community visits,) increased from 37% last year to 69% this year. Regarding community resources, we increased the number of resources we shared with families from 208 last year to 358 this year, which is a 58% increase. The most common resources shared with families were related to:
➢ Emergency or Crisis (food, clothing, housing, etc)
➢ Mental Health
➢ Adult Education

Our family literacy highlights this year focused on an increased partnership with the Loveland Public Library. This year, we invited bilingual librarian, Claudeth Castellanos, to bring Spanish/English library story time to our classrooms at Monroe and Winona EC. In return, the library invited us to host Family Game Night and the Be Ready Preschool Fair at the library, as well as participate in Children’s Day. As a result, 27 families received library cards. In addition, families reported an increase in use of the library from the fall (31%) to the spring (57.4%). We are excited about the impact our partnership with the library had on our families. We will continue to look for ways for our families to be involved with the Loveland Public Library.

Julie Lindsay, FCP Coordinator

Education

Our teachers have finalized their final marking in GOLD. They have also met with the receiving Kindergarten Special Education teams to help students and families have an easier transition. All students going to kindergarten have a basic information form completed by the classroom teacher and uploaded into Infinite Campus to help the receiving team get to know their incoming students better. This year Kindergarten teachers should be able to view a student’s preschool GOLD report to get a baseline for teaching.

Teachers end the school year with a “Stepping Up” celebration with families. Each teacher does this a little bit differently but it is always a fun time!

Amy Gerhard, Education Coordinator

Mental Health

- We have set September 27, 2018 as our date for our Family Night with Hugs next school year. We will provide a variety of learning experiences for children and families including calming and mindfulness strategies, identification of feelings, and health and nutrition.
- This year we have had an increase in mental health providers that serve preschool age children. Summitstone is attempting to expand their services for early childhood, including in-home services. Kid Stuff Counseling added another office in Loveland as well. We have had some positive reports from parents regarding the services they received through these agencies.

Mary Bowman, M.A. ECSE, Mental Health/Autism Coordinator
Health & Nutrition

- We are working on files and preparing for Health Care Plans for returning and new students for fall 2018-19. Data is being uploaded into Infinite Campus for new students in preparation for fall registration.
- Planning is underway for fall vision and hearing screenings. Lions Club will again screen vision and TSD EC will screen hearing.
- All information will be submitted for the Head Start PIR by the beginning of June.
- All 2017-18 Health Care Plans and documentation will be moved to a 7-year file.
- Over the summer, the Health Coordinator will prepare training materials and content for fall TENS week & the start of 2018-19.

Christiana Shorten, Health & Nutrition Coordinator

Meals Served- April 1-30, 2018

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<tr>
<th></th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Snack</th>
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<td>2,070</td>
<td>3,670</td>
<td>2,646</td>
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<tr>
<td>Reduced</td>
<td>441</td>
<td>734</td>
<td>452</td>
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<tr>
<td>Paid</td>
<td>2,144</td>
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<td>Adult</td>
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<tr>
<td>Extra</td>
<td>302</td>
<td>247</td>
<td>97</td>
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5/24/18
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<th>Month</th>
<th>Enrollment #</th>
<th>Wait List#</th>
<th>Attendance %</th>
<th>Total Volunteer Hrs</th>
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<tr>
<td>August</td>
<td>139</td>
<td>15 – 4 are HS eligible</td>
<td>95%</td>
<td>32.20</td>
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<tr>
<td>September</td>
<td>139</td>
<td>23 – 7 are HS eligible</td>
<td>94%</td>
<td>89.75</td>
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<td>October</td>
<td>139</td>
<td>34 – 14 are HS eligible</td>
<td>93%</td>
<td>489</td>
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<td>November</td>
<td>139</td>
<td>56 – 22 are HS eligible</td>
<td>92%</td>
<td>513</td>
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<tr>
<td>December</td>
<td>139</td>
<td>60 – 25 are HS eligible</td>
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<td>526.75</td>
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<td>January</td>
<td>139</td>
<td>77 – 34 are HS eligible</td>
<td>90%</td>
<td>1127.90</td>
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<td>February</td>
<td>139</td>
<td>85 – 59 are HS eligible</td>
<td>90%</td>
<td>1367.14</td>
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<td>March</td>
<td>139</td>
<td>59 – 25 are HS eligible</td>
<td>91%</td>
<td>1528.84</td>
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<td>April</td>
<td>139</td>
<td>116 – 60 are HS eligible</td>
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<td>May</td>
<td>139</td>
<td>120 – 64 are HS eligible</td>
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ERSEA Coordinator
Revised 6/1/18
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<td>Indirect</td>
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**PA-20 T&TA (Training & Technical Assistance)**

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<td>Indirect</td>
<td>709.00</td>
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**Capital Plan**

| Other Purchased Services | -            | -                  |
| Supplies                | 9,900.00     | 1,184.70           |
| Equipment < $5,000      | 4,500.00     | 327.20             |

**TOTAL**

<p>|                        | 1,112,415.00 | 528,561.68         | 583,853.32          |</p>
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<td>CDW GOVERNMENT INC</td>
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Total: 2,031.28
Policy Council
THOMPSON SCHOOL DISTRICT R2-J
ACCOUNT STATUS
May 31, 2018

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<th>Benefits</th>
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<th>PA-20 T&amp;TA (Training &amp; Technical Assistance)</th>
<th>Salaries</th>
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<td>593.86</td>
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| Capital Plan                                 |              |              |               |
| Other Purchased Services                     | -            | -            | -             |
| Supplies                                     | 10,178.08    | 1,184.70     | 8,993.38      |
| Equipment < $5,000                           | 3,698.21     | -            | 3,698.21      |

**TOTAL**                                      | 938,828.72   | 611,003.43   | 327,825.29    |

*Partial Budget approved at this time by the Dept of Health and Human Services*
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<th>Date</th>
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<th>Quantity</th>
<th>Purchase Order Code</th>
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<th>Amount</th>
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Total: 2,303.81
Discussion and Action Item

Summary of Head Start Grant and Quality Improvement Plan Summary

Date: June 11, 2018

Submitted by: Lamb Caro, Early Childhood Administrator

Consideration: Are there any questions regarding the summary of the Head Start Grant?

Head Start regulations require that the governing bodies of the grantee be informed about action planning through the Head Start grant and seek approval of the actions. Data is used to determine Head Start/Early Childhood program goals for the 2018-2019 school year. The data was collected through the Head Start Self-Assessment, Community Needs Assessment, and progress on our goals as set forth last year in 2016-2017. Below is a summation of the plans that will be reflected in the Head Start grant.

Summary of Quality Improvement Plans/Head Start Grant:

Goal #1: All of our students in the Thompson Integrated Early Childhood program will be ready for school. (School Readiness Goals)

**Health and Safety**

**Progress from 2017-2018:**
- In 2017-2018, an action plan was developed to ensure that all emergency drills for each center were completed monthly and documented. Compliance has increased significantly.
- Continued to work with nutritional services to ensure accurate meal reporting. CACFP audit was conducted and there no finding for the early childhood program.

**Recommendations:**
- Annual training will continue for all staff in the fall of each year. The Health Coordinator and the Health Office Assistant will continue to monitor this over time and assess for further training needed.

**Eligibility, Recruitment, Selection, Enrollment, & Attendance (ERSEA)**

**Progress from 2017-2018:**
- Maintain the Selection Criteria for Head Start.
• Determine location of expanded day centers Spring 2017 once program applications have arrived and 3 sites were chosen: Edmondson, Monroe, and Sarah Miller Early Childhood centers.
• Recruitment: Continued focus on recruiting students and staff for the HS program and keep all slots filled while maintaining a waiting list.
• Attendance: All students maintained a 95% attendance rate for the 2017-2018 school year.

Recommendations for 2018-2019:
• Create a new process, in collaboration with elementary staff, to inform and explain to families the steps for kindergarten enrollment.
• Determine if current Transition Forms are appropriate ways to share information with receiving teams. Consider working again with elementary staff to determine if the forms should be revised.
• Continue to train/refine the transition process for students with special needs.
• Attendance: all students will maintain a 96% attendance rate for the 2018-2019 school year.

Education

Progress from 2017-2018:
• All new teachers received Kids Play Math training in December 2017.
• Staff were given the opportunity to attend a Pathway in the Spring of 2017 on improving Math instruction in the classroom.
• After examining the Colorado Preschool Academic Standards in Math, the Readiness goal for 20c was adjusted from a level 6 at the end of the 4yr old year to a level 5. As of the Winter GOLD marking, 48% of all students were at a level 5 and 45% of students in Head Start were at a level 5. This is roughly 20% increase from the Fall marking.

Recommendations:
• Survey parents to determine most effective form of communication.
• Task force to create guidelines and information to include in all newsletters. Education Coordinator will facilitate the task force to implement for the 2018-2019 school year.
• Continued Kids Play Math Training utilizing the training of trainer method for financial efficiency and sustainability.

PFCE

Progress from 2017-2018:
• For the 2016-2017 self-assessment, the purpose was to determine if revising the Family Partnership Agreement increased the percentage of families who set family engagement goals. The data collected by spring of 2018, through surveys conducted with family support staff, confirmed that the percentage of goals set increased from 65% in 2018 to 79% after the introduction of a revised goal form.
• The TIEC program was to offer financial literacy workshops for parents during the 2017-2018 school year. Due to unforeseen circumstances, the trainer was unable to offer workshops for the 2017-2018 school year.
• Attendance at Fall PBIS Night (Fall 2017): 431
• Attendance at Literacy Night (Spring 2018): 498

Recommendations for 2018-2019
• Offer financial literacy and nutrition workshops for parents during the 2018-2019 school year.
• Choose a parent curriculum to support students in the home and aligns with the practices at school.
• Continue to increase the percentage of families to set family engagement goals.
• Increase attendance numbers at our program-wide PBIS and Literacy Night.

Fiscal Management

Progress from 2017-2018:
• Continued to collaborate with Business Services to ensure compliance with Head Start regulations and the OMB. We recently went through the Focus Area 2 Audit of Head Start. Although we have not received the report, preliminary markers indicate that Business Services complies with the Office of Management and Budget regulations.

Recommendations for 2018-2019
• Continue forward with current processes and refine process when appropriate and necessary.

Transportation

Progress from 2017-2018:
• Update Transportation on any new Performance Standards that require implementation: completed.
• Collaborate with the transportation manager inspect and replace student restraints on the bus: cycle created to replace restraints on a regular cycle.
• Continue to collaborate with transportation manager to determine most efficient routes for students.

Recommendations for 2018-2019
• Continue to collaborate with transportation manager to determine most efficient routes for students, especially with the introduction of the new start and end times.
School Readiness Goals 2018-2019

Social Emotional Objective and Result:
2017-2018:

- By Spring 2017, 85% of our four year olds will be a Step 6 on Gold Objective 3b - solve social problems Result: Spring: 63% (HS: 72%)

2018-2019 Objective:

- Students will increase proficiency in solving social problems resulting in 80% of 4 year-olds performing at a GOLD objective 3b Level 6 or above which will be accomplished by instructional practices and professional development including the use of Second Step, Pyramid Strategies, etc. by the Spring 2018 GOLD marking period.

Literacy:

- 2017-2018 Objectives and Results:
  By Spring 2017, 90% of our 4 year olds will meet widely held expectations in these school readiness goals:
  - 15a – discriminates rhyme – level 6. Result: Spring: – 37% (HS 36%)
  - 15b – discriminates alliteration – level 4. Result – Spring 75% (77%)
  - 15c – discriminates units of sound – level 4. Result: Spring – 59% (HS 57%)
  - 18c – retells stories – level 4. Result: Spring – 72% (HS 79%)

2018-2019 Objectives:

- Students will increase proficiency in deciding if two words rhyme resulting in 60% of 4 year olds achieving a step 6 on objective 15a in GOLD which will be accomplished by instructional practices and professional development by the Spring 2018 GOLD marking period.
- Students will show awareness that some words begin the same way resulting in 85% of 4 year olds achieving a step 4 on objective 15b in GOLD which will be accomplished by instructional practices and professional development by the Spring 2018 GOLD marking period.
- Students will be able to hear and show awareness of separate syllables in words resulting in 75% of 4 year olds achieving a step 4 on objective 15c in GOLD which will be accomplished by instructional practices and professional development by the Spring 2018 GOLD marking period.
- Students will be able to retell familiar stories using pictures or props as prompts resulting in 85% of 4 year olds achieving a step 4 on objective 18c in GOLD which will be accomplished by instructional practices and professional development by the Spring 2018 GOLD marking period.
• Provide professional development to staff in literacy.
• Analyze data to ensure calibration in scoring of GOLD objectives.

Math:

2017-2018 Objective and Result:

• By Spring 2017, 70% of our 4 year olds will be at a Step 6 on 20c – connects numbers to quantities. Result: Spring – 68%

2018-2019 Objective:

• Students will connect numerals with their quantity resulting in 70% of 4 year olds achieving a step 5 on objective 20c in GOLD which will be accomplished by instructional practices and professional development by the Spring 2018 GOLD marking period.
• Provide math training in Kids Play Math to new staff and offer to staff through the EdCamp model for early childhood.

Goal #2: TSD is the choice program in for Early Childhood in Loveland
• 2017-2018 Decrease the amount of turnover in certified and classified staff by addressing factors within our control including:
  o Professional Development
  o Culture and Climate activities
  o New training procedures
  o Results: Professional development, culture and climate surveys, and new training procedures implemented and results of survey were positive
  o Noted that things not in our control impacted retention survey data. For example, spouse/family relocation, salary, change in personal circumstances, etc.

• 2018-2019 Decrease the amount of turnover in certified and classified staff by increasing job satisfaction by addressing factors within our control including:
  o Continued personalized Professional Development for classified and certified
    ▪ Learning Pathways/EdCamp
    ▪ Survey to determine professional development needs of staff
    ▪ Support in the classroom through consultation/partnering
    ▪ Monitoring: surveys

Goal #3: All families are active participants in our program.
• Objective #1: Head Start students will maintain a 96% attendance rate over the 2018-2019 school year
• Monitoring: attendance is reviewed monthly
- Objective #2: Continue to recruit and maintain our Head Start enrollment number of 139 and maintain a waiting list.
- Objective #3: Increase parent participation in our program as measured by attendance at:
  - Literacy Night
  - PBIS Night
  - Parent workshops
  - Volunteer hours in the classroom
DISCUSSION & ACTION ITEM

Head Start Funding Increase Application for Head Start Grant
(Cost of Living Adjustment)

Date: June 11, 2018

Submitted by: Lamb Caro, Early Childhood Administrator

Recommendation: Does Family PIE have any questions about the Head Start supplemental funding grant application? It is recommended that the Family PIE approves the Head Start COLA for Fiscal Year 2018

The Office of Head Start has notified grantees of the opportunity to apply for supplemental funding. This Consolidated Appropriations Act 2018 is under the Head Start Act for Fiscal Year 2018. This act provides grantees a 2.6% Cost of Living Adjustment (COLA). Head Start regulations require that the Board of Education and Policy Council approve all grant applications. The grant supplemental application is due June 18, 2018.

Due to the time sensitive nature of these funds, it is requested that the COLA for 2018 be approved.

Increase to Base from $1,112,415 to $1,144,107 = $31,692 increase

COLA = $31,692

The COLA funds are required to go to salaries and benefits. The proposed budget for the base increase is below:

Salaries $31,692 only
MAY 22 2018

Lori Hvizda-Ward
Board Chair
Thompson School District R2J
800 S Taft Ave.
Loveland, CO 80537

Re: Grant No. 08CH010251

Dear Mrs. Hvizda-Ward:

The Consolidated Appropriations Act, 2018, contains an increase of approximately $610 million for programs under the Head Start Act for Fiscal Year (FY) 2018. A portion of the increase provides a cost-of-living adjustment (COLA) of 2.6 percent, depending on final funding decisions, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.

Grants with significantly low percentages of training and technical assistance (T/TA) dollars may see an increase in those funds over previous years.

The following table reflects the increase(s) for FY 2018.

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<th>Funding Type</th>
<th>Amount</th>
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<td><strong>TOTAL</strong></td>
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Submission Requirements

Program Instruction ACF-PI-HS-18-03, dated May 1, 2018, informed Head Start and Early Head Start grantees and delegate agencies of the intended uses of these funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due June 18, 2018 and must be submitted in the Head Start Enterprise System (HSES) at [https://hses.ohns.acf.hhs.gov/hsprograms](https://hses.ohns.acf.hhs.gov/hsprograms). Please select the Financials tab, Application tab, Fiscal Year 2018 and the budget period to add the 'Supplement - COLA' amendment type. For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.
Please ensure the program narrative, budget and detailed budget justification submitted in the application documents demonstrate:

- An increase of 2.6 percent in the hourly rate of pay for each Head Start/Early Head Start employee and the pay scale subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale if employees are receiving less than the 2.6 percent COLA or differential COLA increases;
- The provision of the 2.6 percent increase to all delegate agencies and partners or justification if the full percentage is not provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs;
- Each source of non-federal match, including the estimated amount per source and the valuation methodology; and
- A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act if the application proposes a waiver of any portion of the non-federal match requirement.

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group’s participation in the development and approval of the supplemental application must be provided. The application must be submitted on behalf of the Authorizing Official registered in the HSES. Incomplete applications will not be processed.

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Anne Keire, Head Start Program Specialist, at (303) 844-7242 or anne.keire@acf.hhs.gov or Bryan Johnson, Grants Management Specialist, at (303) 844-1161 or bryan.johnson@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Debra Hedin
Regional Program Manager
Office of Head Start

cc: Stan Scheer, Executive Director
    Lamberto Caro, Head Start Director
## EC Readiness Goal Growth Data 2017-18

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<th>Winter-All</th>
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# EC Readiness Goal Growth Data 2017-18

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Updated 5/14/18
## THOMPSON INTEGRATED EARLY CHILDHOOD PROGRAM
### 2018-2019 Families Partnering in Education (Family PIE) Calendar
#### Meetings at Monroe Early Childhood Center

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tr>
<td><strong>SEPTEMBER 10, 2018</strong></td>
<td>5:00 p.m.</td>
<td>(Light Meal Provided)</td>
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<tr>
<td>Family PIE Training**</td>
<td></td>
<td>- Program overview</td>
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<tr>
<td>- Mission Statement &amp; Vision</td>
<td></td>
<td>- Goal Setting/Family and Community Engagement**</td>
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<tr>
<td>- HS orientation</td>
<td></td>
<td>- Review data -- GOLD</td>
</tr>
<tr>
<td>- Robert’s Rules</td>
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<td>- Election of officers</td>
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<tr>
<td>- Roles and Responsibilities of officers and site representatives</td>
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<tr>
<td><strong>OCTOBER 8, 2018</strong></td>
<td>5:00 p.m.</td>
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<tr>
<td>Federal Monitoring**</td>
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<td>- CLASS</td>
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<td>- Self-Assessment Training**</td>
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<tr>
<td>- Goal Setting/Family and Community Engagement**</td>
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<td>- Form Self-Assessment Teams and begin Self-Assessment</td>
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<tr>
<td>- Review data -- GOLD</td>
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<td>- Program Goals</td>
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<tr>
<td>- Q&amp;A re: Bylaws</td>
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<td><strong>NOVEMBER 12, 2018</strong></td>
<td>5:00 p.m.</td>
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<td><strong>DECEMBER</strong></td>
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<td><strong>JANUARY 14, 2019</strong></td>
<td>5:00 p.m.</td>
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<tr>
<td>- Education**</td>
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<td>- Social Emotional**</td>
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<tr>
<td>- Plan Week of the Young Child</td>
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<td>- Review Data – GOLD (?)</td>
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<td>- Selection Criteria</td>
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<td><strong>MARCH 11, 2019</strong></td>
<td>5:00 p.m.</td>
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<td>- Health/Safety/Nutrition**</td>
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<td>- Program Goals &amp; Objectives for following year</td>
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<tr>
<td>- Review Data – GOLD (?)</td>
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<td>- Parent Survey Data</td>
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<td>- Approval of Program Self-Assessment</td>
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<td><strong>APRIL 8, 2019</strong></td>
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<td><strong>MAY 13, 2019</strong></td>
<td>5:00 p.m.</td>
<td>(Light Meal Provided)</td>
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<tr>
<td>Review next year's Family PIE meeting calendar</td>
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<td>- Approval of Community Needs Assessment (?)</td>
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<tr>
<td>- Approval of HS Grant</td>
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<td>- Approval of Training Plan SUIP</td>
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<td>- Approval of Training Plan SUIP</td>
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<td><strong>JUNE 3, 2019</strong></td>
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<td>- Review Data - GOLD</td>
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<tr>
<td>- Approval of next year's Family PIE meeting calendar</td>
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<tr>
<td>- Approval of Cost of Living Adjustment (?)</td>
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<td>- Elect chairperson for following year</td>
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<td><strong>JULY</strong></td>
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<td><strong>AUGUST 12, 2019</strong></td>
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<td>- Approval of New Hires</td>
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<td>- Regional Conference</td>
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<td>- PIR</td>
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**Trainings provided to Family PIE members**

All monthly meetings also include:

- Trainings will be held first 30 minutes of meeting (5:00-5:30)
- Approval of agenda, minutes from the previous meeting and budget
- Center Updates, questions, concerns
- Coordinator Updates
- Announcements
- Approval of Resignations and New Hires
- Incorporate family engagement with all trainings

Topics subject to change

6/1/18
Reunión de Familias Colaborando en la Educación
Lunes 11 de junio, 2018
5:00-6:30 P.M.

**LUGAR:**
Centro de Educación Temprana de Monroe
814 E. 16th Street
Loveland, CO 80538
Habrá cuidado de niños y comida ligera

5:00 p.m.  Iniciar la reunión
Paslar lista y presentación de invitados
El secretario lee la Visión y Misión

**Visión:** Niños y familias empoderados para aprender toda la vida

**Misión:** La misión del Programa Integrado de Educación Temprana es proporcionar educación de alta calidad y apropiada para el desarrollo y servicios centrados en la familia que valoren y respeten la diversidad de niños y familias individuales. A través de colaboración con la comunidad y recursos educativos, nos esforzamos por identificar y aliviar las barreras que interfieran con la capacidad de familias y niños de lograr su potencial entero.

5:05 p.m. – 5:30 p.m. **CAPACITACIÓN:**
NINGUNA

5:30 p.m. – 5:50 p.m. **PUNTOS DE ACCIÓN:**
1. Aprobar la agenda
2. Aprobar la minuta
3. Aprobar el presupuesto (de mayo y junio)
4. Aprobar las nuevas contrataciones/renuncias
5. Aprobar el Ajuste al Índice del Costo de Vida (COLA, por sus siglas en inglés) (después de hablarlo)
6. Aprobar el subsidio de Head Start (después de hablarlo)
7. Aprobar el calendario para las reuniones de las Familias Colaborando en la Educación ("Family PIE") (después de hablarlo)
8. Remoción de los miembros de “Family PIE”

5:50 p.m. – 6:15 p.m. **PUNTOS DE DISCUSIÓN:**
1. Repasar los datos de GOLD
2. Ajuste al índice del costo de vida(COLA)
3. Subsidio de Head Start
4. Calendario de las reuniones de "Family PIE" para el 2018-19

6:15 p.m. – 6:30 p.m. **ACTUALIZACIONES:**
1. Actualizaciones de los centros
2. Tiempo para preguntas

*No hay reunión en julio*

La próxima reunión de Familias Colaborando en la Educación será el lunes, **13 de agosto del 2018**
en el Centro de Educación Temprana de Monroe
Programa Integrado de Educación Temprana de Thompson
Minuta de Familias Colaborando en la Educación ("Family PIE")
14 de mayo, 2018

Se dio inicio a la reunión a las 5:07 p.m.

Miembros presentes: Nicole Rutledge, Theresa Clements, Courtney Schade, Maria Sanchez, Amy Schultz, Mary Vestal, Barb Kruse, Holly Cable, Michelle Gonzales

Miembros ausentes/excusados: Kelsey Clay, Craig Cable, Parent One, Parent Two, Conci Guerrero, Jason Markwald

Personal/Invitados presentes: Connie Trimble, Lamb Caro, Julie Lindsay

Se cumplió el quórum  X Sí  _ No

PUNTOS DE ACCIÓN

Aprobar la agenda: Discusión: Hablaremos de la agenda y la aprobaremos en junio
Revisiones: Quitar el punto #3, Aprobar el Presupuesto

Moción para aprobar: Nicole Rutledge  Secundó: Courtney Schade

¿Aprobada?  Sí

Aprobar la minuta del mes pasado:
Discusión: Ninguna
Revisiones: Ninguna

Moción para aprobar: Courtney Schade  Secundó: Holly Cable

¿Aprobado?  Sí

Aprobar las nuevas contrataciones y renuncias: leídas por Lamb Caro
Discusión: Ninguna

Moción para aprobar: Nicole Rutledge  Secundó: Michelle Gonzales

¿Aprobado?  Sí

Aprobar la Evaluación de las Necesidades de la Comunidad (después de la discusión):
Discusión: Julie Lindsay y Lamb Caro hablaron de las áreas principales que fueron identificadas en la evaluación de las Necesidades de la Comunidad.

Moción para aprobar: Courtney Schade  Secundó: Nicole Rutledge

¿Aprobada?  Sí

Niños creciendo, familias empoderadas, diversidad aceptada
Aprobar la remoción de los miembros de “Family PIE”: leído por Connie Trimble

Moción para aprobar: Nicole Rutledge  Secundó: Amy Schultz

¿Aprobada? Sí

Mini-capacitación: NINGUNA

PUNTOS DE DISCUSIÓN:

1. Evaluación de las Necesidades de la Comunidad – Lamb Caro
   a. Las áreas principales que fueron identificadas por medio de la Evaluación de las Necesidades de la Comunidad como áreas de necesidad:
      i. Falta de vivienda asequible
      ii. Apoyo socioemocional y sobre la salud del comportamiento
      iii. Sigue habiendo un número elevado de niños con un promedio de masa corporal (BMI, por sus siglas en inglés) por encima del 85º percentil.

2. Ajuste al Costo de Vida (COLA, por sus siglas en inglés) – Lamb Caro
   a. El programa puede aplicar para un subsidio de COLA. Este subsidio se usaría para el incremento al salario del personal.

Actualizaciones de los Centros:
- Sarah Milner y Edmondson – los salones tenían mariposas y las dejaron libres.
- Sarah Milner está usando “Zones of Regulation” o zonas de regulación – los estudiantes colorean las diferentes partes del día y luego lo repasan al final del día
- Monroe – Día para jugar con agua el 23 y luego la ceremonia para los estudiantes que salen de 5º grado el 24.
- Paseo al parque en Edmondson, la graduación y el día para jugar con agua esta semana
- Gracias a Courtney Schade y al padre de familia de Winona que vinieron al Equipo de Liderazgo del Programa y hablaron sobre la comunicación de la escuela/el hogar.

Tiempo para preguntas – NINGUNA

La reunión concluyó a las 5:35 p.m.

La próxima reunión del consejo de políticas será el 11 de junio del 2018-06-04

Se realizó acción del personal – Vea el apéndice A

La minuta fue preparada por Theresa Clements, Secretaria de Familias Colaborando en la Educación

Amended 6/12/18

Niños creciendo, familias empoderadas, diversidad aceptada
Informes del Administrador para Familias Colaborando en la Educación (Family PIE en inglés) y el Consejo Educativo (BOE en inglés)
Junio 2018

Noticias de la Administración

Planta. Actualmente, estamos en medio de la temporada de contrataciones para el año escolar 2018-2019. Las posiciones que requieren mayor certificación, ya están llenas; sin embargo, estamos en el proceso de búsqueda de ayudantes a la hora de la comida y ayudantes de maestra. Espero no tener posiciones vacantes para finales de junio.
Desarrollo Profesional. Recientemente completamos una encuesta que se le dio al personal para saber su opinión sobre lo qué se necesita para el próximo año. Hemos identificado 6 temas que el personal indicó eran cosas importantes, incluyendo apoyo socioemocional, matemáticas, instrucción en grupos pequeños, y trabajar en equipo.

Grupo Flippen. Como parte de mi desarrollo profesional, participé en una capacitación de liderazgo que duró 2 días y que fue facilitado por el Grupo Flippen. La capacitación se enfocó en cosas que nos ayudan a ser líderes más efectivos en un entorno dinámico que está cambiando continuamente.

Las clases comenzarán más tarde los miércoles durante el año escolar 2018-2019. Me voy a reunir con uno de los directores de educación temprana para crear un plan que nos ayude a hacer lo mejor los miércoles que las clases empiecen más tarde. Una meta de nuestro programa es crear conexiones con las primarias y que la Educación Temprana (EC) sea una parte enraizada del trabajo que se hace en las escuelas primarias. La planificación con los directores asegurará una implementación fuerte y que valga la pena para el año escolar 2018-2019.

Reunión con el Personal de EC. La última reunión con el personal fue el viernes 26 de mayo. Fue una gran oportunidad para celebrar todo lo bueno de este año, honrar al personal que se va a retirar y despedirnos de las personas que pasaran a diferentes posiciones. Hablamos sobre los datos GOLD de fin de año y empezamos a pensar en el trabajo que haremos en el año escolar 2018-2019.

Lamb Caro, Director de la Educación Temprana

Colaboración Entre Familias y la Comunidad

En la reunión que tuvimos el 25 de mayo con el personal, les compartí los datos de la participación familiar de fin de año. Nuestro número de visitas bajó de 699 el año pasado a 479 este año. Una de las posibles explicaciones es que dos personas que hacían las visitas al hogar (CFSPs) renunciaron en el otoño, reduciendo el número de visitas hasta que la nueva persona comenzó en enero. También, muchas de nuestras CFSPs cubrieron las ausencias de las ayudantes a la hora de la comida y las posiciones de ayudantes de maestra que no se habían llenado. El próximo año,
nuestra meta es entrenar a varios voluntarios padres/madres de familia para que nos ayuden a la hora del almuerzo cuando las ayudantes están ausentes. En una nota positiva, el número de visitas al hogar (al contrario de las visitas a los centros o la comunidad), incrementó de 37% a 69% este año. Con relación a los recursos de la comunidad, incrementamos el número de recursos que compartimos con las familias, de 208 el año pasado a 358 este año, que es un incremento de 58%. Los recursos que se compartieron con las familias con más frecuencia eran sobre:

- Emergencias o crisis (por comida, vestimenta, vivienda, etc.)
- Salud Mental
- Educación de adultos

Nuestros puntos destacados sobre la alfabetización familiar se enfocaron en incrementar la colaboración con la Biblioteca Pública de Loveland. Este año, invitamos a la bibliotecaria bilingüe llamada Claudeth Castellanos, para que leyera cuentos bilingües en nuestros salones de Monroe y Winona de Educación Temprana. A cambio, la biblioteca nos invitó a tener la Noche de Juegos para las Familias y la Feria Be Ready del Preescolar en la biblioteca y también nos invitaron a participar en la celebración del Día del Niño. Como resultado, 27 familias recibieron tarjetas para la biblioteca. Además, las familias aumentaron el uso de la biblioteca del otoño (31%) a la primavera (57.4%). Estamos emocionados de ver el efecto que tendrá en nuestras familias nuestra colaboración con la biblioteca. Seguiremos buscando maneras para que nuestras familias estén involucradas con la Biblioteca Pública de Loveland.

Julie Lindsay, Coordinadora de la Colaboración entre Familias y la Comunidad

**Educación**

Nuestros maestros terminaron con las marcas finales de GOLD. También se han reunido con los equipos de educación especial de Kindergarten que tendrán a sus estudiantes para que los estudiantes y las familias tengan una transición más sencilla. Para todos los estudiantes que van a pasar a kindergarten, los maestros han llenado información básica en Infinite Campus para que el equipo que los va a tener el próximo año los conozca un poco más. Este año, los maestros de kindergarten van a poder ver el reporte estudiantil del preescolar GOLD para tener una base de referencia para la enseñanza.

Las maestras terminan el año con la celebración “Stepping up” para los niños que pasan a kindergarten con sus familias. Cada maestra lo hace un poco diferente ¡pero siempre es divertido!

Amy Gerhard, Coordinadora de Educación

**Salud Mental**

- Hemos puesto el 27 de septiembre como fecha para nuestra Noche Familiar con Hugs para el próximo año escolar. Tendremos una variedad de experiencias de aprendizaje para los niños y las familias, incluyendo
estrategias para calmarlos y ayudar con la atención, para que identifiquen sus sentimientos, la salud y la nutrición.

- Este año hemos tenido un incremento en los proveedores de salud mental que sirven a los niños de edad preescolar. Summitstone está intentando expandir sus servicios para incluir los niños de educación temprana, incluyendo servicios en el hogar. Kid Stuff Counseling añadió otra oficina en Loveland también. Hemos tenido reportes positivos de padres sobre los servicios que han recibido por medio de estas agencias.

Mary Bowman, M.A. ECSE, Coordinadora de la Salud Mental/Autismo

**Salud y Nutrición**

- Hemos estado trabajando en archivos de datos y preparando Planes de Cuidado de Salud para los estudiantes que retornan y los estudiantes nuevos para el otoño del 2018-19. La información se está agregando a Infinite Campus para los estudiantes nuevos para que estén preparados para el registro del otoño.
- La planificación está en camino para las pruebas de visión y de audición. Lions Club hará de nuevo las pruebas de visión y TSD EC hará las pruebas de audición.
- Toda la información se enviará a Head Start PIR para principios de junio.
- Todos los planes de Cuidado de Salud del 2017-18 y la documentación se agregará a un archivo que dura 7 años.
- Durante el verano, la Coordinadora de la Salud preparará materiales de capacitación y contenido para la semana “TENS” del otoño y comenzar el 2018-19.

Christiana Shorten, Coordinadora de la Salud y Nutrición

**Comidas Servidas- 1-30 de abril, 2018**

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24/mayo/18
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<th>Mes</th>
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<th>Total de horas de voluntarios</th>
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<td>15 - 4 son elegibles para HS</td>
<td>95%</td>
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Coordinadora de ERSEA
Revisado el 1/junio/18
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Capacitación para el consejo**
- Vista general del programa
- Misión y Visión
- Orientación de Head Start
- Reglas Robert
- Funciones y responsabilidades de los directivos y representantes de los centros preescolares
- Elección de presidente y secretario(a)

- Monitoreo Federal**
  - ERSEA
  - CLASS
  - Establecer metas / Colaboración de la Familia y la Comunidad**
  - Repasar datos -- GOLD

- Presupuesto**
- Capacitación para la autoevaluación**
- Formar equipos de autoevaluación y comenzar la autoevaluación.
- Metas del programa
- Preguntas sobre los estatutos

DICEMBRE
NO HAY REUNIÓN

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<th>11 DE FEBRERO, 2019</th>
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- Educación**
- Planear la Semana del Niño Pequeño
- Criterios de Selección

- Socioemocional**
- Repasar Datos – GOLD (?)

11 DE MARZO, 2019
5:00 p.m.
(se proporciona cena ligera)

3 DE JUNIO, 2019
5:00 p.m.
(se proporciona cena ligera)

12 DE AGOSTO, 2019
5:00 p.m.
(se proporciona cena ligera)

JULIO
NO HAY REUNIÓN

- Repasar Datos - GOLD
- Aprobar el calendario de reuniones
- Aprobar el Ajusto al Costo de Vida (?)
- Elegir directivos para el próximo año

- Aprobar las nuevas contrataciones
- Conferencia Regional
- PIR

**Capacitaciones proporcionadas a los miembros del consejo de políticas

Las reuniones mensuales también incluyen:
- Las capacitaciones se realizan en los primeros 30 minutos de la reunión (5:00-5:30)
- Aprobar la agenda, la minuta de la reunión anterior y el presupuesto
- Actualizaciones de los centros preescolares, preguntas, preocupaciones
- Actualizaciones de las Coordinadoras
- Anuncios
- Aprobar las renuncias y nuevas contrataciones
- Incorporar la participación familiar en todas las capacitaciones

Los temas pueden cambiar

1/junio/18