



*Approval of new hires, resignations: Read by Lamb Caro*

*Motion to approve: Lorena Pena*

*Second: Diane Scheafor*

*Approved? Yes*

*Approval of Self-Assessment after discussion*

*Motion to approve: Jessica Bermejo*

*Second: Juan Sanchez*

## **DISCUSSION ITEMS:**

### **Self Assessment Reports**

**Transportation** – Last year, the focus was to continue with the replacement cycle for restraints on the bus. Transportation has created a replacement cycle for restrains and EC will continue to work with transportation for the replacement cycle. This year, we will look at a policy for transporting students for early childhood and sharing PBIS practices with the drivers and paraprofessionals to build a climate of positive behavior practices from the classroom to home.

**Fiscal Management** - Lamb reported on the self-assessment for Fiscal Management. He explained that we had two fiscal audits in the past year and everything checked out, so we will maintain what we are doing.

**Health** - Christiana Shorten reported that Head Start students are required to be up to date on their physicals, dental exams, hematocrit testing, lead testing, hearing and vision testing. Her self-assessment revealed a need for a systems improvement on the way we follow up on hearing and vision testing. Christiana is working on a plan to make improvements in this area.

**Education** - Amy Gerhard explained that last year we began to implement Creative Curriculum. She assessed what the teachers felt were challenges and successes. She determined that some teachers required more coaching on parts of the curriculum they found challenging. She also purchased additional books and materials needed to implement different units of the curriculum.

**ERSEA** – Trish Hoffman explained our intake process and how we determine whether a not a family qualifies for Head Start under the definition of homelessness. She determined that families qualify as homeless under less formal kinship care, in addition to formal foster care. She also discovered some glitches in our online system for families to complete an “interest” application before they complete our preschool application. She is working on fixing these issues.

**Mental Health** – Mary Bowman and our school social worker, Susan Bartlett, assessed how the Pyramid Model is being utilized in classrooms by creating a Tier One Fidelity Checklist. The result of the checklist suggested some improvements in coaching teachers on mapping (explaining what the child is doing during play,) labeling shelves, furniture placement in classrooms and the use of picture schedules.

**Family Partnerships** – Julie Lindsay surveyed teachers as well as parents to determine the effectiveness of communication between teachers and parents. It was determined that most teachers are using several modes of communication, but the frequency of communication was inconsistent. Teachers were reminded of the expectation that newsletters must be shared with families every other week. Teachers were also given instructions on how to have their newsletters translated to Spanish.

### **Week of the Young Child**

The Week of the Young Child is mid-April and we would like to participate in the TSD Board Meeting. In the past we have presented preschool yoga, decorated the board room with almost 600 bears decorated by each child in our program, and had parents speak on behalf of our program. We are welcome to suggestions for this year's Week of the Young Child

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### **Discussion:**

There were no questions or comments about Self-Assessment or Week of the Young Child.

### **UPDATES:**

Door Prize: Juan Sanchez

#### Center Updates/Announcements

- Parents reported that parent-teacher conferences went well. The teachers shared good information about student progress. Jessica Bermejo and Lorena Pena both shared that they liked the Recycling unit from the curriculum. Lorena said the kids made cool things from recycled things you find around the house.
- March 12<sup>th</sup> – Family Game Night at Loveland Public Library

Q & A time – None

Meeting Adjourned at 6:00 p.m.

Minutes taken by: Julie Lindsay