### DIGITAL CITIZENSHIP: AT HOME LEARNING

#### BE...
- **SAFE**
  - Log out if you are feeling uncomfortable.
  - Use group chats or displays when it is okay for EVERYONE to read or view; these chats are PUBLIC, not private.
  - Use chat ONLY to respond to your educator’s question or to contribute to the learning topic.

- **RESPECTFUL**
  - Mute your microphone when entering.
  - Unmute to answer questions or contributed when asked.
  - Avoid commenting on others’ home, background, or appearance.
  - Keep comments appropriate and/or relevant to the topic(s).

- **RESPONSIBLE**
  - Try to limit distractions during learning time.
  - Listen and pay attention.
  - Be ready to contribute to learning topic(s).
  - Ask in the chat box or other messaging tool if you need technology help.

#### REAL TIME SYNCHRONOUS LEARNING (together)
- If you need help or have concerns, send a private email to your school educator or counselor.
- Stay on topic when responding to prompts or completing activities or assignments.
- Speak up or reach out. Your educators want to support you, and we are all in this together.

#### ANYTIME ASYNCHRONOUS LEARNING (alone)
- Use appropriate language and responses to your classmates and educators when contributing to discussions and activities.
- Welcome multiple perspectives.
- Demonstrate patience and flexibility when working with others.

- Check emails and Schoology regularly.
- Reply to: emails from educators, discussion topics, and assignments as needed.
- Email the school educators with questions about technology, learning, Google features, or Schoology.
- If activities are provided, do your best to complete them.

Adapted from: Thompson School District PBiS