Instructions for Completing MSL/MSO Worksheet

1. Once logged into your RANDA account, click on MSL/MSO Worksheet
2. On next screen, click on “Assessment Named By Educator”
3. On next screen, fill out the name of assessment (even if using a default assessment you need to do this)
4. Enter your MSL target statement
5. Select the type of assessment it is from the drop down menu, or just select “other” and write it in
6. Select content area
7. If using an SLO, upload the SLO down in the area where you can upload a Description