TMS will provide a safe and inclusive environment to ensure that all students are prepared for success as productive citizens and lifelong learners.

WELCOME

We welcome all students to Turner Middle School. We firmly believe that each student helps Turner become a better place. We look forward to working with all of our students, parents, and families. Be proud of your school. Take good care of it, and feel free to make suggestions for improving it.

It is our expectation that you will succeed academically and socially at Turner Middle School. Your success will be in direct proportion to the effort you put forth in classes, homework, activities, and social encounters.

Students and parents are encouraged to use this agenda as a reference whenever there is a question as to the expectations or policies. Our continued emphasis is to strive for excellence for our students.

Positive Behavior Interventions and Support

PBIS is a school wide effort to create a climate that maximizes academic achievement and behavioral competence for all TMS students. PBIS gives priority to behavioral prevention using proactive strategies and an unified system of responding effectively and efficiently to any problem behavior. We at Turner believe that all students should exhibit the “Be a PRO” attitude of P = Perseverance, R = Respect, O = Ownership.

Health Services

If a student becomes ill while at school, they must obtain a HEALTH OFFICE pass from their present teacher to go to the health office. The nurse or aide will call a parent if it is determined the student should go home. Students are not allowed to leave the school grounds during the day for any reason without a parent or guardian contact. Parents should provide the school with an emergency contact and current phone number in case the parent is unreachable should a student become injured or ill. In case of a serious accident or illness, if a parent or emergency contact cannot be reached, an ambulance may be called at the parent’s expense.

A student with a fever greater than 100 degrees F, sore throat, cough, runny nose, body aches, vomiting, or diarrhea should stay home until the symptoms are gone for 24 hours (without the aid of medications like ibuprofen or Tylenol).

Please notify the Health Office of any health concerns your student may have, particularly if the student may need assistance at school. Students taking any prescription medication while at school, including asthma inhalers, must have written authorization from a parent and a physician. All prescription medications are to be left in the Health Office, with the exception of inhalers and epipens, which may be carried by a student with proper authorization. Delegated school personnel will dispense medications. For questions regarding over the counter medications, please contact the Health Office.

In compliance with state law, all children in Colorado schools must have a complete and up-to-date immunization record on file in the Health Office. For required immunizations and questions regarding exemptions, please check with the school nurse or health office.

Counseling Services

Turner's school counselors assist students with social and emotional issues and also help students with educational concerns and career planning. Our counselors work with students in the classroom, in small groups, and in one-on-one counseling. Students should request to see a counselor using on-line scheduling in the Counseling Office. This should be done before or after school or during a passing period, NOT during class time.
All students participating in any school sports must pass a physical, have insurance, pay sport fees, and sign appropriate paperwork prior to trying out for teams.

**Athletic Activities**

There are a number of athletic activities for your student to participate in. Athletics that are offered here at Turner are:

<table>
<thead>
<tr>
<th>Boys</th>
<th>Girls</th>
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<tbody>
<tr>
<td>Cross Country</td>
<td>Cross Country</td>
</tr>
<tr>
<td>Basketball</td>
<td>Volleyball</td>
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<tr>
<td>Wrestling</td>
<td>Basketball</td>
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<tr>
<td>Track</td>
<td>Track</td>
</tr>
<tr>
<td>Co-Ed Swimming and Diving</td>
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</tr>
</tbody>
</table>

**Athletic Packets:** Can be found on the district website [www.thompsonschools.org](http://www.thompsonschools.org)

Physician clearance form must be on file and meet the following requirements:
1. Signed by a current doctor
2. Current in the past year
3. On file at the school
4. Parent and student signature

**Activity Fee**
Students who participate in a sport will pay a participation fee as required by the Thompson School District. This must be paid in advance.

**Athletic Eligibility**
Your student’s participation in Turner activities is dependent on his/her eligibility.
This is on a weekly basis. Academics and sportsmanship/citizenship criteria that can affect eligibility are:
- 1 or 1.5 in work habits (Standards Based Scoring)
- Referral involving in-school suspension or out-of-school suspension will automatically result in the student being ineligible for the week.
- The administration and coaches always reserve the right to not allow a student-athlete to participate if it is deemed necessary.

At Turner we pride ourselves on showing sportsmanship and showing respect on and off the court or field. We stress academics as a priority, and athletics and activities are a privilege. As far as the competitions are concerned, we always want our student body to come out and support their peers, and we do ask them to act accordingly.

TMS only provides transportation to athletic events. Parents/Guardians must provide return transportation.
GENERAL INFORMATION

ATTENDANCE POLICIES

A student is considered to have an unexcused absence from school when he/she is not in class and has not been excused by a parent, guardian, or legal custodian. When this occurs, the school will communicate the situation to parents through Parent Portal and/or phone call from school. **Unexcused absences from school may be excused if a parent, guardian, or legal custodian communicates with the school within 48 hours of the absence.** Please call 613-7490 or provide a written excuse. If unexcused absences accumulate, interventions will be put into place to correct the situation. Interventions range from phone calls home, district letters, parent meetings, attendance contracts, and/or contact with the district truancy officer.

For more extensive explanation of the district attendance policy, you can visit the district website at [www.thompsonschools.org](http://www.thompsonschools.org) or our Turner Middle School website at [www.thompsonschools.org/Turner](http://www.thompsonschools.org/Turner).

If a parent is planning to take a student out of school for any reason, parents should contact the attendance office to pre-excuse the absence. The student will be responsible to notify each teacher of their absence and get a list of assignments they will miss.

Make-up work for any absences is the responsibility of the student. The student will be allowed one day of make-up for each day of absence, plus one day to fulfill the responsibility. Homework is posted daily on each teacher’s website which can be accessed through our school webpage ([www.thompsonschools.org/Turner](http://www.thompsonschools.org/Turner)); this is a great tool for keeping up on missing work.

**Arrival and Departure**

The doors to Turner will open at **8:20 a.m.**, which will allow 25 minutes for breakfast in the cafeteria, meeting with teachers or preparation for the first class.

All students are expected to leave the building no later than **4:10 p.m.** Monday-Friday unless they are with a faculty member as part of a student activity sponsored and supervised by a faculty member.

**Leaving School during the School Day**

Students **are not** permitted to leave the school once they arrive unless:

1. They are sent home for health reasons or by approval of the administration.
2. They have obtained an “Office Release”.

Students who leave the campus for part of the school day (for doctor’s appointments, etc.) should get a “PASS” from the school attendance office prior to first period that morning. Students must present written permission from their parent/guardian to obtain a “PASS” or parents may call the attendance office directly and a “pass” will be delivered to the student at time of pick up. District policy requires release to parents or legal guardian **ONLY**. Please make prior arrangements if this cannot be complied with. **All students must sign out in the attendance office when they actually leave the building and if returning the same day.**

**Tardy to Class**

Tardiness is defined as a student interrupting the instructional process by entering a classroom late. Teachers will be understanding of students who arrive for their class after it has begun, but they will expect a note signed by a staff member who vouches for the tardy. Students must ask the teacher whose class they are departing from for a pass before leaving that classroom. Each team of teachers will share their expectations/consequences with the students regarding tardies that take place after first hour.
Tardy to School
We believe that regular and punctual attendance contributes strongly to student academic success and builds habits that are required in the world of work. Frequent tardiness or absence disrupts the continuity of learning; often the work missed cannot be made up adequately. No other single factor is as closely linked with failing grades and dropping out of school. Students with good attendance, generally achieve higher grades, enjoy school more, and are more employable after graduation.

**Tardiness to School**

- The tardy bell rings @ 8:45 am M,T,Th, and F and at 9:45 am on Wednesdays. Only valid phone calls/notes written by a parent/guardian will be accepted if a student is late to school. Valid excuses are traffic, illness, or car problems. **To prevent abuse of the system, no more than three parent excuses will be accepted during the semester.** Doctor or dentist notes will not count against the three excused tardies.

- Any student who is in the hall after the tardy bell will proceed to their classroom where their teacher will then mark them tardy. The following steps will be taken as tardies accumulate:

<table>
<thead>
<tr>
<th>Tardy</th>
<th>Parent/Student Responsibility</th>
<th>Staff/Office Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entering school after 8:45 am M,T,Th,F and after 9:45 am on Wednesday</td>
<td>Parent must accompany student into school, call office, or write note explaining tardy</td>
<td>Phone call home by Attendance Secretary</td>
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<tr>
<td></td>
<td></td>
<td>Document parent contact on District Truancy Checklist form</td>
</tr>
<tr>
<td>10+ Tardies (a consistent pattern)</td>
<td>Student will meet with staff to discuss obstacles and solutions for arriving to school on time</td>
<td>Meet with student about attendance concerns</td>
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<tr>
<td></td>
<td>Parents will be contacted about concerns</td>
<td>Discuss student concerns with PBIS team</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Progress monitor student attendance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Document parent contact on District Truancy Checklist form.</td>
</tr>
</tbody>
</table>

- In the event these steps do not resolve the problem, and the student accumulates an additional 5 days of absences/tardies, staff will make an immediate referral to the District Truancy Officer to resolve the situation.

- Students arriving to school 10 minutes or more after the tardy bell must report to the attendance office to acquire an Admit Slip.

**Hall Passes**
Students are required to have a designated pass to be in the halls during instructional time. **A pass is required to go to the office, nurse, or library.** Students must have their passes signed by their teachers or the office before entering the hallways. If students wish to speak with a counselor, students should fill out the online request form in the counseling office, before or after school, or during their passing period.

**Bus Passes**
Approval to ride home with another student is based upon space available on the bus. **A “Permission to ride school bus with another student” form is required to be completed by the parent and will only be a one-time basis.** Please contact transportation at 970-613-5185. The form is available on the Transportation page on the Thompson website.
Communication
Communication between home and school is important to a student’s academic successes, and at Turner we have several ways in which we communicate with parents. We send out a monthly newsletter through Parent Link e-mail, post information on Parent Portal, and use the TMS website to highlight upcoming events, grade level announcements, current issues, and any important dates we wish to share with our school community.

Weather-Related School Closures
For information about school closings, please visit the Thompson School District website, www.thompsonschools.org listen to radio stations KOA (85AM); KLOV (1570AM); KCOL (1410AM); KTRR-TRI (102.5FM); KPAW (107.9FM), or television stations 4, 7, and 9. If school closures take place during the school day, please be aware that our voicemail announcements cannot notify parents in a timely manner due to high volume of incoming phone calls.

Internet Access
An internet contract signed by a parent and student is required for student internet use. These signed online when you register or when you complete the Annual Family Update. If a form is not on file, the student will not have internet privileges until the required paperwork is turned in. Students who violate this policy will forfeit their internet privilege.

ENSURING STUDENTS' SAFETY AND BELONGING AT TMS

Secure the Perimeter/Lock Down Procedure
If for any reason it is decided that there is an unsafe situation inside or outside of our building, a “SECURE THE PERIMETER” or “LOCK DOWN” emergency will be declared. The Principal will announce over the intercom that this situation is in effect. No alarm will sound; only the intercom message will be utilized. Teachers will notify students of specific procedures to follow. Students are to remain in their classrooms and try to remain calm. Students in the hallway are to go directly to the nearest classroom and remain there until the situation is resolved or are directed otherwise. Drills will occur during the year. Students are asked to treat drills as they would a real emergency.

Evacuation-Fire Drill Procedures
Fire drills are held periodically. Each classroom or instructional area will have an exit designated for emergency use. Students should be sure to familiarize themselves with the emergency exit for each of their classes. When an alarm is sounded, proceed outside quietly and quickly. An all-clear signal will be given at the conclusion of the drill to call classes into the building. It is very important that students remain quiet so that emergency instructions may be heard if given.

To turn in a false alarm is to be in violation of the city ordinance and state law. A false alarm is costly and dangerous in terms of lost instructional time and hazardous during evacuation. The bill for the false alarm will be passed on to the student and her/his guardian(s).

Lockers
Lockers are issued for student convenience by the school district, and they remain the property of the school while occupied by students. Only materials that pertain to school should be kept in lockers. Backpacks are also to be kept in lockers at all times and not carried into the classrooms. If necessary, lockers can be opened for inspection by the principal or their designee at any time. Lockers are assigned for the entire year, and students will have to share the locker with another student. It is important for locker partners to respect one another and try to keep their locker space neat. Students are to remain in the locker to which they are assigned unless changed by the registrar. Changes can only take place in extenuating circumstances. Please contact the counselors to problem solve any issues that may arise with locker partners prior to requesting a locker change. Every locker has a built-in combination lock. The combination lock is intended to keep everyone out but the occupants of the locker and to protect property. A lock will do this only when students keep the combination to themselves and use the combination lock as it is intended to be used, such as spinning the dial once the locker is opened to ensure that it will not open once the occupant closes the door. Being proactive by not sharing combinations with other students and spinning the dial will help keep belongings safe.
Care of School Property
We are fortunate to have a clean and pleasant atmosphere in our building at Turner. We also have audio-visual aids, computers, textbooks, sports equipment, lockers, and other school properties that help us learn. The building and equipment are here for all of us to use and take care of. Therefore, students who intentionally destroy or disfigure any school property or damage any equipment must restore the damaged property or pay for the replacement. Intentional defacing or destroying of school property results in appropriate discipline consequences including possible law-enforcement contact. Additionally there may be disciplinary consequences for willful destruction of property.

Phone Use
Cell phones must be turned off and out of sight or left in the locker during school hours (students enter at 8:20 am and exit the building at 4:00 pm all days except on Wednesdays when they enter at 9:20 am). Text messaging is considered phone use and is an educational distraction. This includes the use of/wearing smart watches; these devices need to be kept in airplane mode during school hours. Possible confiscation and disciplinary action may take place if cell phones/smart watches are used during instructional hours. Students who need to contact parents are able to come to the main office or attendance office to use the phone.

Student Valuables
Students are responsible for the safety of their own personal property. The school cannot and will not guarantee the safety of personal property of students. You are cautioned not to bring large amounts of money, electronic equipment, etc. to school. If you need to bring such items to school, check it into the office or with a teacher for safekeeping. Do not leave money in your locker.

Electronic Equipment
Students bringing audio/visual/electronic equipment do so AT THEIR OWN RISK! The administration and staff accepts no responsibility for the safety and care for such devices. Students who bring such equipment must secure it away or put it in their locker once they enter the school building. Possible confiscation and disciplinary action may take place if such equipment is used and becomes a distraction during instructional hours.

Rude and Defiant Behavior
All Turner community members are expected to show respect towards each other at all times. Disobeying teachers or staff members, not following instructions in regard to conduct, or any display, by actions or words, of a defiant attitude is extremely serious. The staff will deal with students who persist in exhibiting rude and disrespectful behavior toward TMS community members. Students can face in or out-of-school suspension if they persist in being rude and defiant.

Fights and Unnecessary Roughness
Students have the right to be educated in a safe and pleasant school climate; fighting and unnecessary roughness is intolerable in such an environment. If fighting or unnecessary roughness occurs on or off school property, discipline can be administered if the altercation is related to incidents on school grounds. Students who participate in a fight will face strong disciplinary actions and/or even face a possible arrest for assault. All fights resulting in injury will be reported to the Larimer County Sheriff's Office.

Students who are having a conflict should seek help from the counselor, assistant principal, or principal before a fight starts; both parties involved in the fight will be disciplined.

Cafeteria Conduct
- All hallways are off limits during lunchtime unless you have a pass from a teacher or other staff member
- Throwing food or any other object in the cafeteria is dangerous and will result in loss of lunchroom privileges and may result in suspensions.
- Students will clean up after themselves.
- All food and drinks will be consumed in the lunchroom and not be taken outside.
- Students will use only the restrooms directly east of the lunchroom/gym during lunch.

Behavior at School Assemblies, Concerts, and Athletic Events
- Students will enter quietly and sit with their class in the designated area.
- Students will be quiet and respectful when someone takes the stage and/or microphone or the activity begins.
- Students will leave in an orderly fashion.
- Students will follow all school rules and show respect towards the participants and supervisors at after school activities.
- Any disciplinary action prior to extra-curricular activities may result in the student not being able to attend extra-curricular activities.
STUDENT DRESS CODE

A safe and disciplined learning environment is essential to a quality education program. District-wide standards on student attire are intended to ensure that all students are treated equitably and benefit from a safe learning environment. The Board of Education recognizes that students have a right to express themselves through dress and personal appearance and the responsibility for the dress and appearance of students generally rests with the student and their guardians. However, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of an overall safe and equitable school environment for all students. Students are expected to dress appropriately for all school activities. The following general guidelines will be in effect:

1. Shoes, sandals, or boots must be worn in the buildings in order to avoid injury and disease.
2. Students must wear tops (shirts) and bottoms (pants, sweat pants, shorts, skirts, dresses, leggings)
3. Traditionally known private parts of the body must be covered with non-transparent material. Sunglasses, bandanas and/or hats may only be worn inside the building with permission from an administrator
4. The following will not be allowed: Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisements, symbols, words, slogans, patches, or pictures that:
   a. refer to drugs, tobacco, alcohol, or weapons
   b. are of a sexual nature
   c. by virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior
   d. are obscene, profane, vulgar, lewd, or legally libelous
   e. threaten the safety or welfare of any person
   f. promote any activity prohibited by the student code of conduct
   g. are racist in nature or include derogatory comments or slurs against groups of people
   h. otherwise disrupt the teaching-learning process
5. All middle and high school students are required to have in their possession an unaltered school issued photo identification card (ID) during school hours, or at such times, locations, and activities specifically identified by the building principal.

Adopted prior to 1985
Revised August 2, 2000
Revised June 15, 2011
Reviewed September 5, 2012
Revised February 21, 2018
Legal ref: C.R.S. 22-32-109.1(2)(a)(I)(J) boards duty to adopt student dress code

The administration and staff members reserve the right to determine whether clothing is distracting, indecent, or inappropriate to wear in the school environment. Violation of the dress code is subject to disciplinary actions. The discipline measures taken will be based upon the degree and frequency of violations.

Drugs, Alcohol, and Tobacco

It is a violation of District policy for any student to possess, use, sell, distribute, procure, or to be under the influence of any of the following substances or what is represented to be any such substance. These include alcohol or malt beverage, any narcotic drugs; hallucinogenic or mind-altering drugs or substances; amphetamine; barbiturate, stimulate; depressant; marijuana, or any other controlled substance. This also includes prescription or non-prescription drug, medicine, vitamins, or other chemical substance not taken in accordance with the authorized policy and procedures of the District. Students in violation of this policy shall be subject to immediate suspension and/or expulsion from school in accordance with School District policies and procedures, and the police shall be notified. Possession or use of tobacco (including chew, vapes or Juuls®) on school grounds or at any school event by pupils is prohibited and is sufficient cause for suspension or other disciplinary action.
TURNER MIDDLE SCHOOL
ATHLETIC SPECTATOR (Student)
CODE OF CONDUCT:

At Turner we pride ourselves on showing sportsmanship and showing respect on and off the court or field. We stress academics as a priority and athletics and activities are a privilege. As far as the competitions are concerned, we always want our student body to come out and support their peers. We ask them to act accordingly.

Students who attend games are expected to:

1. Model exceptional spectator behavior (positive comments, cheers, etc.).

2. Respect visiting teams, fans, coaches, officials, and supervisors at all times.

3. Spectators are to sit in the bleachers when watching the game. Remain off stage areas.

4. Students must remain in the gym and watch the game. If they cannot stay in the gym, they may be asked to leave.

5. Remain off the gym floor and out of locker rooms at all times, unless you are involved in the game.

6. Keep doorways to the gym clear at all times.

7. Be responsible and clean up any spilled drinks or food that may be dropped on the floor or bleachers.

We pride ourselves for the sportsmanship that is shown at athletic events that Turner students participate in. We ask that you as spectators allow the players to play (home and visiting), the coaches to coach, and the officials to officiate. Support our student-athletes by showing sportsmanship and let others see the class that Turner Middle School Dragons have. Individuals choosing not to follow our expectations will be asked to leave school property and may face disciplinary action per the District Discipline Matrix.