Career Pathways Program – Enrollment Information

Career Pathways offers 8 career and technical program options to high school juniors and seniors. These high school programs are year-long. All students earn high school credits, with the option to receive college credits. The program tuition is paid by the school district, but students will pay fees.

**FIRST TALK TO YOUR HIGH SCHOOL COUNSELOR**
Students are selected to participate in Career Pathways by their home high school counselors. Certain paperwork may be required by the high school and/or school district, and students are expected to follow all high school application processes and to meet all home high school related deadlines.

**AFTER SELECTED TO PARTICIPATE IN CAREER PATHWAYS, STUDENTS MUST COMPLETE THE FOLLOWING:**

- **Apply to FRCC online**, if you are a first time student, at [www.frontrange.edu](http://www.frontrange.edu). Click on the red ‘Apply Now’ button at the bottom of the page. A parent or guardian will need to help answer residency questions. **At the end on the ‘Application Certification’ page, be sure to select ‘yes’ when asked to authorize COF.**
  After submitting the online application, an FRCC student ID number (S#) will be assigned in the president’s welcome letter that displays. **Remember your S#!** It is required for Accuplacer testing, concurrent enrollment paperwork, and course registration.

- **Provide your S# on the Career Pathways Program Enrollment Form** and submit to your high school counselor to secure your participation in the Career Pathways program.

- **Take the Accuplacer assessment**, if you are a first time student. Accuplacer testing may be offered at your high school (see your counselor for dates) or come to the FRCC Testing Center in the Mount Antero building. Students must bring a photo ID to the Testing Center and allow 2-3 hours for testing. More information on the Accuplacer assessment and Testing Center can be found at [www.frontrange.edu/assessment](http://www.frontrange.edu/assessment).
  To enroll in the college credit option, students must take the Accuplacer; some programs may require specific English and/or math scores.

- **Attend Career Pathways orientation in the evening on Thursday, August 20.** Learn more details about your program and the college credit option. Check our website at [www.frontrange.edu/larimerhighschool](http://www.frontrange.edu/larimerhighschool) in early August for details about orientation, prior to the start of fall classes.

- **Attend the first day of classes at FRCC on Monday, August 24.** The Career Pathways program follows the FRCC academic calendar and our programs begin on the first day of the FRCC fall semester.

- **Complete enrollment paperwork (available at orientation) by Friday, September 4.** Submit to your FRCC Career Pathways instructor.

- **Pay your Career Pathways fees by Friday, September 4 at the FRCC cashier’s office in the Mount Antero building.** Program fee information is available at [www.frontrange.edu/larimerhighschool](http://www.frontrange.edu/larimerhighschool).

- **Submit your College Credit Option Form by Friday, September 4 to your FRCC instructor.** Students will select whether to enroll for optional college credit. Students who do not meet this deadline will be enrolled for high school credit only.

---**STUDENTS - SEE BACK FOR IMPORTANT INFO - KEEP THIS PAGE FOR YOUR RECORDS!---**
Please review the following information before enrolling in the Career Pathways program:

- The Career Pathways programs are taught by FRCC instructors in a college environment, and curriculum will meet college-level standards. However, enrollment is open only to high school students from Poudre and Thompson school districts.

- Students in the Career Pathways program have the option to enroll for college credit at FRCC. For more information on this decision, please attend orientation and review the handout “Is College Credit Right for Me?” on our website (www.frontrange.edu/collegenow; select “Larimer Campus,” then “Career Pathways”).

- FRCC coursework and grades are reported on a student’s high school transcript. Students who select the college credit option will also have coursework and grades reported on their FRCC college transcripts.

- Students who enroll for college credit are responsible for setting up their College Opportunity Fund (COF) accounts, or will be billed for the amount of tuition COF would have covered. Call the College Now office if you receive notice of a COF problem.

- Students can drop or withdraw from the college credit option if they do so within deadlines (outlined in the program syllabus). Students will remain enrolled in the program, and will continue to earn high school credits. Students who wish to drop or withdraw should contact the College Now office.

- Students are not permitted to drop the program entirely, unless approved by their high school counselors. Students who wish to discontinue a program should talk with their high school counselors.

- Low grades in college classes and/or not completing college coursework will affect future financial aid eligibility. To be eligible for financial aid at FRCC after high school, students must have earned a cumulative 2.0 GPA and completed 67% of enrolled credits in their FRCC coursework. For more information, see www.frontrange.edu/financialaid and select “Financial Aid Basics.”

- Students must have a D or higher in the fall semester of Career Pathways to be eligible to return for the spring semester.

- **Students who have an IEP or 504 Plan** at their high schools should contact Beth Montgomery, Student Services Coordinator, at 204-8372 as soon as possible to set up accommodations in Career Pathways. Many accommodations are imbedded into our programs and available to all students without any pre-approval or documentation required. However, in some cases, we do need to make special arrangements with your high school and/or the FRCC Disability Services office.

---STUDENTS KEEP THIS PAGE FOR YOUR RECORDS!---
Students will receive a student ID number (S#) after applying for admission online at frontrange.edu. Your S# must be provided here before we can accept your enrollment.

NAME (Last) ___________________________ (First) ___________________ (Middle) ______________
DATE OF BIRTH ________________________ FEMALE _____ MALE _____
HOME HIGH SCHOOL ___________________________ I WILL GRADUATE IN: _____ 2016 _____ 2017
ETHNICITY (CHECK ONLY ONE) _____ Hispanic _____ Not Hispanic or Latino
RACE (CHECK ONLY ONE OR MORE) _____ American Indian or Alaskan Native _____ Black or African American
_____ Asian _____ White _____ Native Hawaiian or Pacific Islander
MAILING ADDRESS (Street) ___________________________ (City) ___________________ (Zip) __________
(P.O. Box) ___________________________ (Apt. #) ___________________ (Space/Lot #) __________
HOME TELEPHONE ___________________________ STUDENT CELL PHONE # __________
STUDENT’S EMAIL ADDRESS _____________________________________________________________
MOTHER/GUARDIAN (Last) ______________________ (First) ___________________ (Day/Cell Phone) __________
FATHER/GUARDIAN (Last) ______________________ (First) ___________________ (Day/Cell Phone) __________
PARENT/GUARDIAN EMAIL ADDRESS __________________________________________________________

SELECT ONE PROGRAM ONLY

- Animal Technology & Research
- Automotive Technology & Service
- Culinary Arts (FRHS)
  Fossil Ridge High School
  5400 Ziegler Road, Fort Collins
- Criminal Justice Careers Exploration
- Design Careers Exploration (p.m. only)
  (formerly Architecture & Landscape Design)
- Medical Careers Exploration
  Poudre School District only
  FRCC Larimer Campus
- Medical Careers Exploration
  Thompson School District only
  Community Learning Center (CLC)
  800 S. Taft Avenue, Loveland
- Welding & Metal Fabrication
- Wildlife, Forestry & Natural Resources

---- Students and parents must read and sign the back of this form ----

FOR COUNSELOR TO COMPLETE: Student SASID#:__________________________________________
PLEASE INDICATE A.M. OR P.M. 8:00-10:00 a.m. _____ 12:30-2:30 p.m. _____
DOES THE STUDENT HAVE SPECIAL NEEDS OF WHICH FRCC SHOULD BE AWARE? Yes _____ No _____
IEP _____ 504 Plan _____ ELA _____ (Comments)
Counselor’s Signature ___________________________ Phone # __________________
Students will not be considered for enrollment until this form has been COMPLETED AND SIGNED by student, parent or guardian, and counselor.

**Attendance Policy**

Students are expected to notify their instructors prior to an absence, arrange make-up work when absent, and follow the FRCC class schedule regardless of whether their home high school is in session. Students and parents must understand and agree to the policies and procedures as outlined in their Career Pathways program syllabus.

**Permission to Include Student in Photographs and/or Videos**

Photos and videos of our programs are a vital component to recruitment. A non-permission form is available in the High School Programs office if you or your parent objects to the use of your photo in recruitment materials.

**Medical Coverage Responsibility**

Due to the “hands-on” kinds of training offered at FRCC/Larimer Campus, students may come into contact with potentially dangerous types of power equipment, machines, animals, etc., which could increase a student's risk of injury.

*Please be aware that FRCC/Larimer Campus does not provide student insurance.* By Law (Colorado Governmental Immunity Act, CRS 24-10-101), if a student suffers an injury as a result of participation in field trips, classroom and non-classroom-related activities of the college, the college is immune from fiscal liability for such injury. For this reason, students are strongly encouraged to obtain medical insurance coverage, if they do not already have coverage, before participating in these activities. **SOME, NOT ALL, FRCC PROGRAMS MAY REQUIRE PROOF OF MEDICAL INSURANCE COVERAGE.**

**Transportation**

Transportation is provided to FRCC and Fossil Ridge High School from most of the high schools in Poudre and Thompson school districts. Transportation is **NOT** provided to the Community Learning Center (CLC) in Loveland. Because bus service is provided by the school districts, it will not be available on days the school district is not in session. If FRCC classes are in session, students will be expected to arrange alternate transportation.

Students in most programs will have the opportunity to attend field trips as an important part of their College Now Career Pathways Program experience. In most cases, students will be expected to provide their own transportation to these field trips, or carpool with another student.

_____________________________  ____________________________  ____________________________
(Student Signature)              (Parent or Guardian Signature)   (Date)

The Colorado Community College System is an equal opportunity educational institution.