November PTO meeting – November 13th, 2019 at 7pm

Those in attendance: Cory Boone, Erica Wharton, Elizabeth Larmon, Dawn Dunham, Heidi McBroome, Cindy Buckardt, Madalynn Stearns, Christine Parkes, Jana Lewis, Anne Marie Sanchez, and Emily Mathis

Meeting called to order by Dawn Dunham at 7:05pm

Secretary's Report: Emily Mathis submitted minutes from October’s PTO meeting. Motion to approve the minutes was made by Elizabeth Larmon. Madalynn Stearns seconded. Minutes were approved.

Treasurer's Report: We are still waiting for the Fun Run to be reflected in the totals on the current budget. SmashBurger brought in $340. We are still waiting on the bill for the limo and Dairy Delight for the Fun Run.

Fund requests-
Denise Hart’s request for the electric 3 hole punch for $118.99. Motion to approve by Cory Boone first, Heidi McBroome seconded. All in favor.
Cory Boone’s request for a Student desk privacy shield for $102. Motion to approve by Christine Parkes first, Erica Wharton seconded. All in Favor.
The PTO is looking into a new handicap swing for the playground.
Anne Marie Sanchez’ request for 4 staff members to attend Leader-in-me training for $824. Motion to approve by Erica Wharton first, Christine Parkes seconded. All in favor.
Denika Bush/Michelle Atwood request shirts for Battle of the Books to be worn in January 2020. The estimate for purchase was $120. The PTO is looking into a cheaper option.
Anne Marie Sanchez’ requests reimbursement for 10 iPads for $2,940. Motion to approve by Erica Wharton first, Heidi McBroome seconded. All in favor.

Teacher’s/Principal’s Report: Anne Marie Sanchez has a phone call with transportation on Friday the 15th at 10am about the bus stop on cr14 and Lissa Drive. Carrie Martin will offer a transition period with a crossing guard at the intersection for a couple weeks when students return from winter break in January.

Volunteer Coordinator’s Report: The Santa Craft Fair wants craft approval on hunting products. The crafters will follow the same guidelines as last year. Community events before and after school do not need rsvp’s, but during school hours, like the parade, do. Lisa from the district wants Madalynn Stearns to check hours monthly. Leader-in-me night needs a child care volunteer. There is no deadline for rsvp for leader-in-me night, but no rsvps so far.

New Business
Santa Craft Fair- Madalynn Stearns has been working with the crafters. Everything is going well so far.
Giving Tree- We are helping 16 families at Carrie Martin. Cory Boone is making tags, and will have the final number by Friday the 15th. No one requested the turkey dinner. November 26th is the kickoff for the Giving Tree. The tree will be up on November 22nd. The tags for the tree are due December 14th. Cory Boone will sort the gifts on December 13th. The PTO will sort the food at noon on December 15th. The delivery of items to our families is December 16th.
Grandparent’s Day- Christine Parkes has the flowers for Grandparents Day ordered. The photographer is booked. We will use PTO sam’s club credit card for supplies on the shopping list. The tables and chairs are set up with Ken the custodian. The event will be set up on Monday
November 25th, the school night before the event. Heidi McBroome’s mom might be in to play the piano.

**Old Business**

**Fun Run** - The Fun Run total came to $24,309.21. The PTO made approximately $20k overall, with $3,609 in expenses. The limo ride next Thursday November 21st, 2019 still needs volunteers for the ride.

**Box Tops** - Dawn Dunham reports $350.60 in physical Box Tops since March 1st, 2019. Scanning receipts for Box Tops with the phone application has brought in $45.

Michelle Tufte is working on setting up a Noodles and Company fundraiser in January.

Please get any volunteer needs to Madalynn Stearns.

Meeting adjourned at 8:30pm by Madalynn Stearns, seconded by Cindy Buckardt

Next PTO meeting February 12th, 2020 at 7pm

Staff snacks for January: Christine Parkes - February: Michelle Tufte - March: Emily Mathis

PTO snacks for January: Krista McLeran - February: Whitney Overbey - March: Elizabeth Larmon

Submitted by Emily Mathis