

# FIRST CALL

## **For Concerns Regarding Schools, Individuals at Schools, or Related Issues**

Learning Services Directors will take calls from parents and others who may have concerns about discipline, schedules, and other issues and wish to talk to someone at Central Office. The primary purpose of this process is to get parents and others re-connected with school personnel. Charlie Carter, Jeri Crispe, Anne Marie Sanchez or Sara Rasmussen will notify principals about such calls to ensure follow-through with the parent or concerned party. If parents or others still have a concern after dealing with the issue at the school and through the Director above, that call will be forwarded to the superintendent's office (x 5013) per BOE policy. First call for:

Exceptional Student Services (ESS) - *Charlie Carter (x 5092)*

Athletics - *Jeri Crispe (x 6175)*

Transfers / Middle or High Schools - *Jeri Crispe (x 6175)*

Transfers / Elementary Schools or Early Childhood - Refer to Specific Elementary Director for Specific Sites Below:

*Anne Marie Sanchez (x 5025)* for:

Early Childhood, B. F. Kitchen, Garfield, L. Edmondson, Lincoln, Monroe, Sarah Milner, Truscott, Van Buren, Winona

*Sara Rasmussen (x 5070)* for:

Berthoud, Big Thompson, Carrie Martin, Centennial, Cottonwood Plains, Coyote Ridge, Ivy Stockwell, Mary Blair, Namaqua, Ponderosa, Stansberry



LS:tm 7/22/14